



COLONIAL HEIGHTS CITY COUNCIL AGENDA

REGULAR MEETING CITY HALL

Council Members

Kenneth B. Frenier
Elizabeth G. Luck
John E. Piotrowski
Dr. Laura F. Poe
John T. Wood
Robert W. Wade, Vice-
Mayor
T. Gregory Kochuba,
Mayor

January 10, 2023

7:00 PM

1. Call To Order
2. Roll Call
3. Devotion - The Honorable John T. Wood
4. Pledge Of Allegiance
5. Adoption Of Agenda
6. Declarations Of Personal Interest
7. Commendations And Presentations
 - A. Recognizing The Finance Department Billing And Collections And Utility Billing Staff For Their Dedicated Service
 - B. Presentation Of The Annual Tourism Update And Tourism Improvement District By J. C. Poma, Vice President Of Community Relations, Richmond Region Tourism

Documents:

[EX SUM RICHMOND REGION TOURISM.PDF](#)
[2023 COLONIAL HEIGHTS BOS PRESENTATION JAN 2023.PDF](#)

8. Reading Of Manner Of Addressing Council.

ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.
9. Written Petitions And Communications By Members Of The Public And Council Members
10. Advertised Public Hearings:
 - A. AN ORDINANCE NO 22-22
(*Second Reading*) Approving a Right of Way (easement) Agreement with Virginia Electric and Power Company d/b/a Dominion Energy Virginia.

Documents:

[EX SUMMARY ORD 22-22.PDF](#)
[DOMINION ROW AND PLAT.PDF](#)
[AN ORDINANCE NO 22-22.PDF](#)

11. Hearing Of Citizens Generally On Non-Agenda Items
12. Consideration Of Uncontested Minutes, Ordinances, Resolutions, And Motions In Accordance With The Consent Agenda
 - A. AN ORDINANCE NO 22-21
(*Second reading*) To ratify payment of a one-time \$1,000 pandemic bonus to School Resource Officers provided by Colonial Heights Public Schools.

Documents:

[EX SUMMARY ORD 22-21.PDF](#)
[AN ORDINANCE NO 22-21.PDF](#)

13. Introduction And Consideration Of Ordinances And Resolutions
 - A. A RESOLUTION NO 23-2
Awarding the City Clerk a 5% salary increase.

Documents:

[EX SUMMARY RESO 23-2.PDF](#)
[A RESOLUTION NO 23-2.PDF](#)

- B. A RESOLUTION NO 23-3
Renewing for four years Council's commitment to fund the local share of projects under agreement with the Virginia Department of Transportation and provide signatory authority to the City Manager or his designee.

Documents:

[EX SUMMARY RESO 23-3.PDF](#)
[A RESOLUTION NO 23-3.PDF](#)

- C. A RESOLUTION NO 23-4
Specifying the regular meeting dates of the Colonial Heights City Council.

Documents:

[EX SUM RESOLUTION 23-4.PDF](#)
[A RESOLUTION NO 23-4.PDF](#)

14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda
15. Reports Of Officers And Documents Related Thereto
 - A. City Manager

1. General Activity Report

Documents:

[EX SUM CM ACTIVITY REPORT.PDF](#)
[DATES OF INTEREST - CM REPORT JAN 2023.PDF](#)

2. City Of Colonial Heights Audit Statement

In accordance with requirements in the Code of Virginia §15.2-2511, if a locality's audit is not completed as required by this statute, the locality must promptly post a statement on its website, if such website exists, with the following information:

- **That the required audit is pending,**
- **The reasons for the delay,**
- **And the estimated date of completion.**

City of Colonial Heights Audit Statement

The City of Colonial Heights audit for the fiscal year ending June 30, 2022 is pending. The major factors for the delay of the audit are the implementation of a new financial system and vacancies in various important positions related to the audit: the Director of Finance (vacant for a significant portion of FY 21-22) and the Deputy Director of Finance. The City of Colonial Heights finance team is working diligently to complete their tasks for the auditors to prepare the audit report. Our estimated date of completion for the audit report is January 31, 2023.

B. City Attorney

C. Director Of Planning And Community Development

1. Planning Boards And Commissions Summary

Documents:

[EX SUM PLANNING SUM JAN 2023.PDF](#)
[202301_PC_SUMMARY.PDF](#)
[03_2022 PC ANNUAL REPORT FINAL.PDF](#)

16. Adjournment