



# COLONIAL HEIGHTS CITY COUNCIL AGENDA

## REGULAR MEETING CITY HALL

### Council Members

Kenneth B. Frenier  
Elizabeth G. Luck  
John E. Piotrowski  
Dr. Laura F. Poe  
John T. Wood  
Robert W. Wade, Vice-  
Mayor  
T. Gregory Kochuba,  
Mayor

May 9, 2023

7:00 PM

1. Call To Order
2. Roll Call
3. Devotion - The Honorable John E. Piotrowski
4. Pledge Of Allegiance
5. Adoption Of Agenda
6. Declarations Of Personal Interest
7. Commendations And Presentations
  - A. A PROCLAMATION  
Proclaiming May 15 through 21, 2023 As *National Law Enforcement Officers' Memorial Week* in the City of Colonial Heights, Virginia.

Documents:

[PROC.POLICEWEEK2023.PDF](#)

- B. A PROCLAMATION  
Proclaiming the week of May 21 through 27, 2023 as *National Emergency Medical Services Week* in the City of Colonial Heights, Virginia.

Documents:

[PROC.EMS WEEK 2023.PDF](#)

- C. New City Employee Introductions  
Introduction Of New Employees Hired By The Police Department and The Public Works Department.

Documents:

[EX SUMMARY NEW EMP INTRODUCTIONS.PDF](#)

D. Presentation Of The City Manager's FY2023-2024 Proposed Annual Operating Budget

Documents:

[EX SUM FY23-24 BUDGET.PDF](#)

8. Reading Of Manner Of Addressing Council.

ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council one time for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

9. Written Petitions And Communications By Members Of The Public And Council Members

- A. Kathy Temple-Harris, 613 Hamilton Avenue, Requests To Address Council Regarding Code Enforcement In The City.

10. Advertised Public Hearing:

A. A RESOLUTION NO 23-8

Approving the City of Colonial Heights Fiscal Years 2024-2028 Capital Improvement Plan.

Documents:

[EX SUM RES 23-8.PDF](#)

[PROPOSED CAPITAL IMPROVEMENT PLAN - FY2024-2028 CC 4-11-23.PDF](#)

[A RESOLUTION NO 23-8.PDF](#)

11. Hearing Of Citizens Generally On Non-Agenda Items

12. Consideration Of Uncontested Minutes, Ordinances, Resolutions, And Motions In Accordance With The Consent Agenda

A. AN ORDINANCE NO 22-12

*(Second Reading)* Amending § 286-322.10 of Chapter 286, Zoning, of the Colonial Heights City Code by providing that the application fee for development of a wetland is \$350.

Documents:

[EX SUM ORD NO 22-12 2ND READING.PDF](#)

[PCRESO\\_22-7\\_SIGNED.PDF](#)

[AN ORDINANCE NO 22-12.PDF](#)

B. AN ORDINANCE NO 23-FIN-4

*(Second Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, to appropriate \$1,496,638 to transfer to the School Board per the Memorandum of Understanding between the City Council and the School Board.

Documents:

[EX SUMMARY 23-FIN-4 2ND READING.PDF](#)  
[AN ORD NO 23-FIN-4.PDF](#)

- C. AN ORDINANCE NO 23-FIN-5  
(*Second Reading*) Appropriating and providing funds for financing the City of Colonial Heights Public School Budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024, and approving such budget.

Documents:

[EX SUMMARY ORD NO 23-FIN-5 2ND READING.PDF](#)  
[CHPS 2023-2024 BUDGET PACKET.PDF](#)  
[AN ORDINANCE NO. 23-FIN-5.PDF](#)

- D. AN ORDINANCE NO 23-FIN-6  
(*Second Reading*) To amend the General Fund Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by \$3,350 consisting of 1) a \$300 donation to the Sheriff's Department from the American Legion; and 2) \$3,050 in State Asset Forfeiture Funds to the Commonwealth Attorney's Office for a Cellebrite subscription to extract and collect digital data.

Documents:

[EX SUMMARY 23-FIN-6.PDF](#)  
[ORDINANCE RECAP 23-FIN-6.PDF](#)  
[SHERIFF DONATION.PDF](#)  
[CA STATE ASSET FORFEITURE.PDF](#)  
[AN ORDINANCE NO 23-FIN-6.PDF](#)

### 13. Introduction And Consideration Of Ordinances And Resolutions

- A. AN ORDINANCE NO 23-9  
(*First Reading*) Awarding a \$1,000 bonus to all year-round part-time employees employed on April 25, 2023, who are not participating in the Public Safety Step Plan.

Documents:

[EX SUMMARY ORD 23-9.PDF](#)  
[AN ORDINANCE NO 23-9.PDF](#)

- B. AN ORDINANCE NO 23-FIN-7  
(*First Reading*) To amend the General Fund Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by \$15,900 consisting of 1) \$5,900 in sale proceeds for a fire truck; and 2) a \$10,000 police donation from a citizen to purchase medical supplies.

To increase the Emergency Response Fund Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023 by \$12,500, consisting of American Rescue Plan Act funds from the Virginia Tourism Commission.

To amend the Capital Projects Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023 by appropriating of \$3,351 consisting of 1) \$1,676 in City bond funding; and 2) \$1,675 in grant funding from the Virginia Department of Conservation and Recreation.

Documents:

[EX SUMMARY 23-FIN-7.PDF](#)  
[FIRE TRUCK SALE PROCEEDS.PDF](#)  
[POLICE DONATION.PDF](#)  
[ARPA VA TOURISM.PDF](#)  
[LAKEVIEW PARK AWARD LETTER.PDF](#)  
[ORDINANCE RECAP 23-FIN-7.PDF](#)  
[AN ORDINANCE NO. 23-FIN-7.PDF](#)

C. A RESOLUTION NO 23-13

Approving the City of Colonial Heights Housing and Community Development Annual Action Plan and Budget for 2023-2024.

Documents:

[EX SUMMARY CDBG AAP PY23\\_24.PDF](#)  
[ANNUAL ACTION PLAN PY23\\_24.PDF](#)  
[CDBG\\_PY23\\_ANNUALPLAN\\_PUBLICHEARING\\_PRES.PDF](#)  
[A RESOLUTION NO 23-13.PDF](#)

14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

15. Reports Of Officers And Documents Related Thereto

A. City Manager

1. General Activity Report

Documents:

[EX SUM CM ACTIVITY REPORT.PDF](#)  
[DATES OF INTEREST-CM REPORT MAY 2023.PDF](#)

B. City Attorney

C. Director Of Planning And Community Development

1. Planning Boards And Commissions Summary

Documents:

[EX SUM PLANNING SUM 5\\_2023.PDF](#)  
[202305\\_PC\\_PLANNING SUMMARY.PDF](#)  
[BZA SUMMARY - APRIL 2023.PDF](#)

16. Adjournment