



COLONIAL HEIGHTS CITY COUNCIL AGENDA

REGULAR MEETING CITY HALL

Council Members

Michael A. Cherry
John E. Piotrowski
Dr. Laura F. Poe
Robert W. Wade
John T. Wood
Elizabeth G. Luck, Vice-
Mayor
T. Gregory Kochuba,
Mayor

May 11, 2021

201 James Avenue, Colonial Heights, VA

7:00 PM

1. Call To Order
2. Roll Call
3. Devotion - The Honorable Robert W. Wade
4. Pledge Of Allegiance
5. Adoption Of Agenda
6. Declarations Of Personal Interest
7. Commendations And Presentations
 - A. A PROCLAMATION
Recognizing Ellen McCoy upon earning the Girl Scout Gold Award.

Documents:

[PROC.GIRLSCOUT.ELLENMCCOY.PDF](#)
 - B. Presentation By The City Manager Regarding Proposed Compression Related Pay Adjustments

Documents:

[EX SUM PAY PLAN.PDF](#)
[COMPRESSION ADJUSTMENTS - SUMMARY.PDF](#)
[PROPOSED STARTING PAY CHANGES.PDF](#)
8. Reading Of Manner Of Addressing Council.
ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.
9. Written Petitions And Communications By Members Of The Public And Council Members
10. Advertised Public Hearings:
 - A. AN ORDINANCE NO 21-5

(*First Reading*) To grant a special use permit to Southgate Square Virginia LLC to permit a hookah establishment at 90 Southgate Square, Suite 180, also known as parcel identification number 69010300001, which is zoned GB – General Business District.

Documents:

[EX SUMMARY ORDINANCE NO 21-5.PDF](#)
[AN ORDINANCE NO 21-5.PDF](#)
[PCRESO_21-3_SIGNED.PDF](#)
[SUP21-1_STAFFREPORT_ATTACHMENTS.PDF](#)
[ORD21-5__PRESENTATION.PDF](#)

B. AN ORDINANCE NO 21-6

(*First Reading*) To change the land use classification of a 0.65 acre parcel of real property on the Land Use Plan map, which is part of the City Comprehensive Plan (i.e., Master Plan), from Residential – Single Family to Transitional Office. The 0.65 acre parcel is owned by Cynthia Evelyn Peroe, Trustee of the Uma J. Spaight Estate Trust, and is known as 217 Battery Place, parcel identification number 3000010F012, Lots 11 and 12 of Block F of the Colonial Heights Subdivision.

Documents:

[EX SUMMARY ORDINANCE NO 21-6.PDF](#)
[Z21-2_STAFFREPORT_ATTACHMENTS.PDF](#)
[ORD21-6_PRESENTATION.PDF](#)
[PC RESO 21-4.PDF](#)
[AN ORDINANCE NO 21-6.PDF](#)

C. AN ORDINANCE NO 21-7

(*First Reading*) To change the zoning classification of a 0.65 acre parcel of real property from RL – Residential Low-Density District to RO – Residential Office District, and to amend the Zoning Map accordingly. The 0.65 acre parcel is owned by Cynthia Evelyn Peroe, Trustee of the Uma J. Spaight Estate Trust, and is known as 217 Battery Place, parcel identification number 3000010F012, Lots 11 and 12 of Block F of the Colonial Heights Subdivision.

Documents:

[EX SUMMARY ORDINANCE NO 21-7.PDF](#)
[Z21-2_STAFFREPORT_ATTACHMENTS.PDF](#)
[ORD21-7_PRESENTATION.PDF](#)
[PC RESO 21-5.PDF](#)
[AN ORDINANCE NO 21-7.PDF](#)

D. AN ORDINANCE NO 21-11

(*First Reading*) To amend § 286-410.62 of Chapter 286, Zoning, of the Colonial Heights City Code to authorize the operation of mobile food units on a less restrictive basis.

Documents:

[EX SUM ORD NO 21-11.PDF](#)
[PCRESO_21-7_SIGNED.PDF](#)
[AN ORDINANCE NO 21-11.PDF](#)

12. Consideration Of Uncontested Minutes, Ordinances, Resolutions, And Motions In Accordance With The Consent Agenda

A. AN ORDINANCE NO 21-2

(Second Reading) To change the zoning classification of parcel identification number 69010700002, containing approximately 1.02 acre, known as Lot 2, Sadler Bros. Subdivision, with a street address of 401 Southpark Boulevard, from I – Industrial to GB – General Business; and to amend the Zoning Map accordingly.

Documents:

[EX SUMMARY ORDINANCE NO 21-2.PDF](#)
[ORDINANCE 21-2.PDF](#)
[PCRESO_21-1_SIGNED.PDF](#)
[REZONINGDOCUMENTATIONV2.PDF](#)

B. AN ORDINANCE NO 21-8

(Second Reading) Providing for a tax levy on all tangible personal property not either exempt from taxation or otherwise taxed for the tax year commencing January 1, 2022, and ending December 31, 2022 for general municipal purposes.

Documents:

[AN ORDINANCE 21-8.PDF](#)

C. AN ORDINANCE NO 21-9

(Second Reading) Providing for a levy on all real estate located in the City not exempt from taxation to be fixed at \$1.20 for the tax year commencing January 1, 2022, and ending December 31, 2022 for general municipal purposes.

Documents:

[AN ORDINANCE 21-9.PDF](#)

D. AN ORDINANCE NO 21-FIN-4

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$2,458,986, consisting of 1) \$941,054 in restricted fund balance from VDOT maintenance funds for pavement preservation projects; 2) \$1,500,000 in unassigned fund balance for emergency sewer repairs; 3) \$8,000 in assigned fund balance for the replacement of the HVAC unit on the utilities building; 4) \$2,833 in animal shelter donations; 5) \$6,399 in restricted fund balance for the purchase of a narcotics canine and the associated supplies; 6) \$700 in additional fire program grant funds; and 7) \$125,000 from the contingency reserve to be transferred to the emergency response fund for the August flooding event and February ice storms.

To amend the Emergency Response Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$125,000 which is transferred from the general fund for the August flooding event and February ice storms.

To amend the Capital Projects Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$1,246,353 consisting of 1) \$1,109,604 in state and federal funds for the completion of the Dupuy Avenue Modernization project; and 2) \$136,749 in state and federal funds for the completion of the City Bridges Rehabilitation project.

To amend the Water and Sewer Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$1,500,000 which is transferred from

the general fund for emergency sewer repairs.

Documents:

[EX SUMMARY 21-FIN-4.PDF](#)
[FIRE PROGRAMS GRANT.PDF](#)
[EMERGENCY SEWER FY21.PDF](#)
[APRIL BUDGET SUMMARY.PDF](#)
[AN ORDINANCE NO 21-FIN-4.PDF](#)

E. AN ORDINANCE NO 21-FIN-6

(Second Reading) Appropriating and providing funds for financing the City of Colonial Heights Public School Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, and approving such budget.

Documents:

[AN ORDINANCE NO 21-FIN-6.PDF](#)

F. AN ORDINANCE NO 21-FIN-7

(Second Reading) Adopting the budgets for various funds for the fiscal year beginning July 1, 2021, and ending June 30, 2022, and appropriating the estimated revenues for the year for the principal purposes stated.

Documents:

[AN ORDINANCE NO 21-FIN-7.PDF](#)

G. March 16, 2021 Special Meeting Minutes

Documents:

[MARCH 16 SPECIAL MTNGFINAL.PDF](#)

H. April 13, 2021 Special Meeting Minutes

Documents:

[APRIL 13 SPECIAL MTNGFINAL.PDF](#)

I. April 27, 2021 Special Meeting Minutes

Documents:

[APRIL 27 SPECIAL MTNGFINAL.PDF](#)

13. Introduction And Consideration Of Ordinances And Resolutions

A. AN ORDINANCE NO 21-FIN-8

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$28,191 in proceeds from the sale of property to the Violet Bank Restoration Project for the cost of change orders; and a \$20,000 transfer from the Communications budget to the Capital Projects fund for the Next Generation 911/911 Phone System Refresh Project.

To amend the Capital Projects Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$48,191 in transfers from the General Fund consisting of 1) \$28,191 for the Violet Bank Restoration Project; and 2) \$20,000 for

the Next Generation 911/911 Phone System Hardware Refresh Project.

Documents:

[EX SUMMARY 21-FIN-8.PDF](#)
[AN ORDINANCE NO 21-FIN-8.PDF](#)

- B. A RESOLUTION NO 21-15
Approving the City of Colonial Heights Housing and Community Development Annual Action Plan and Budget for 2021-2022.

Documents:

[EX SUM RES NO 21-15.PDF](#)
[CDBG PY2021 ANNUAL ACTION PLAN_DRAFT.PDF](#)
[CDBG PY21 FUND ALLOCATION LETTER.PDF](#)
[CDBG_PY21 PRESENTATION.PDF](#)
[A RESOLUTION NO 21-15.PDF](#)

- C. A RESOLUTION NO 21-18
Extending the due date for the payment of real estate taxes to May 28, 2021.

Documents:

[EX SUMMARY 21-18.PDF](#)
[A RESOLUTION NO 21-18.PDF](#)

14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

- A. AN ORDINANCE NO 21-FIN-5
(*Second Reading*) Adopting the General Fund Budget for the fiscal year beginning July 1, 2021, and ending June 30, 2022, and appropriating the estimated revenues for the year for the objects and purposes stated herein.

Documents:

[AN ORDINANCE NO 21-FIN-5.PDF](#)

- B. A RESOLUTION NO 21-17
Approving the City Manager's Fiscal Year 2021-2022 Proposed Annual Operating Budget

Documents:

[EX SUMMARY FY21-22 BUDGET.PDF](#)
[RESOLUTION NO 21-17.PDF](#)
[FY 22 PROPOSED BUDGET \(AS AMENDED\).PDF](#)

15. Reports Of Officers And Documents Related Thereto

- A. City Manager

1. Discussion Of The Agenda For The Joint City Council And School Board Meeting
2. General Activity Report

Documents:

EX SUM CM ACTIVITY REPORT.PDF
DATES OF INTEREST - CM REPORT MAY 2021.PDF

- B. City Attorney
- C. Director Of Planning And Community Development
 - 1. Planning Boards & Commission Summary

Documents:

EX SUMMARY PLANNING SUMMARY.PDF
202105_MEETING SUMMARY.PDF

- 16. Adjournment