



# COLONIAL HEIGHTS CITY COUNCIL AGENDA

## REGULAR MEETING CITY HALL

### Council Members

Michael A. Cherry  
Kenneth B. Frenier  
W. Joe Green, Jr.  
John E. Piotrowski  
John T. Wood  
Elizabeth G. Luck, Vice-  
Mayor  
T. Gregory Kochuba,  
Mayor

August 11, 2020

201 James Avenue, Colonial Heights, VA

7:00 PM

1. Call To Order
2. Roll Call
3. Devotion - Mayor T. Gregory Kochuba
4. Pledge Of Allegiance
5. Adoption Of Agenda
6. Declarations Of Personal Interest
7. Commendations And Presentations
8. Reading Of Manner Of Addressing Council.  
ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.
9. Written Petitions And Communications
10. Advertised Public Hearing
  - A. AN ORDINANCE NO. 20-20  
(*Second Reading*) Amending § 286-530.26 of Chapter 286, Zoning, of the Colonial Heights City Code by allowing donation collection bins in the City under certain circumstances.  
  
Documents:  
  
[EX SUMMARY ORDINANCE NO 20-20.PDF](#)  
[AN ORDINANCE NO 20-20.PDF](#)  
[PCRESO20-8\\_SIGNED.PDF](#)
  - B. AN ORDINANCE NO. 20-22  
(*First Reading*) To grant a special use permit, with conditions, to the St. Michaels Church Trustees to allow for a 6.8 square foot internally illuminated sign and a 31 square foot electronic message board on a renovated freestanding sign structure at

St. Michael's Episcopal Church, 501 Old Town Drive, also known as parcel identification number 680101010A011, which is zoned RL – Low Density Residential District.

Documents:

[EX SUMMARY ORDINANCE NO 20-22.PDF](#)  
[AN ORDINANCE NO 20-22.PDF](#)  
[PCRESO20-9\\_SIGNED.PDF](#)  
[06\\_ONLINE FORM SUBMITTAL\\_ REQUEST FOR SPECIAL USE PERMIT.PDF](#)  
[07\\_APPLICATIONDOCUMENTATION.PDF](#)

C. AN ORDINANCE NO 20-23

(Second Reading) Amending § 30-3 of Chapter 30, Finance, of the Colonial Heights City Code, to require the Director of Finance to levy a convenience fee whenever a person uses a debit or credit card to pay the City for non-utility related charges; and adding a new § 30-3.1 to Chapter 30 that authorizes the City Manager to waive such fee during an emergency or disaster.

Documents:

[EX SUMMARY 20-23.PDF](#)  
[AN ORDINANCE 20-23.PDF](#)

11. Hearing Of Citizens Generally On Non-Agenda Items

12. Consideration Of Uncontested Minutes, Ordinances, Resolutions, And Motions In Accordance With The Consent Agenda

A. AN ORDINANCE NO 20-FIN-13

(*Second Reading*) To amend the General Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by transferring appropriations in the amount of \$45,000 from Contingency to Buildings and Grounds for emergency repairs of the Courthouse HVAC system; and 2) transferring \$28,191 from Contingency to the Emergency Response Fund for hazard pay for certain public safety employees.

To amend the Emergency Response Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, to appropriate a total of \$594,051 for direct costs of the COVID-19 response, comprised of \$565,860 received from federal sources and \$28,191 from the City.

Documents:

[EX SUMMARY 20-FIN-13.PDF](#)  
[BUDGET SUMMARY JULY 20 \(FY20\).PDF](#)  
[COVID-19 SPENDING TO 6-30.PDF](#)  
[AN ORDINANCE NO 20-FIN-13.PDF](#)

B. AN ORDINANCE NO 20-FIN-14

(*Second Reading*) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$31,013: 1) to appropriate \$17,216 in Office of Emergency Medical Services grant funds for the purchase of EMS equipment, and 2) to appropriate \$13,797 in CDBG funds anticipated in excess of the current budget.

To amend the Emergency Response Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, to appropriate \$512,237 received from federal sources for direct costs of the COVID-19 response.

To amend the Capital Projects Fund Budget, as previously adopted by Council, by reducing appropriations by \$210,972 and transferring funds from the Boulevard Enhancement Project and the Appomattox Greenway Trail Project (ARGT) to the North Elementary Sidewalks Project, and Redevelopment Project.

Documents:

[EX SUMMARY 20-FIN-14.PDF](#)  
[BUDGET SUMMARY JULY 20.PDF](#)  
[OEMS GRANT AWARD LETTER.PDF](#)  
[VDOT TRANSFER.PDF](#)  
[AN ORDINANCE NO 20-FIN-14.PDF](#)

13. Introduction And Consideration Of Ordinances And Resolutions

A. AN ORDINANCE NO 20-FIN-15

*(First Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by appropriating \$3,270 in State Homeland Security Program (SHSP) grant funds for personnel costs; transferring \$5,000 from the regional jail budget to debt service; and transferring \$125,750 from public safety to judicial administration for community corrections and drug court.

Documents:

[EX SUMMARY 20-FIN-15.PDF](#)  
[BUDGET SUMMARY AUGUST 20 \(FY20\).PDF](#)  
[SHSP AWARD LETTER.PDF](#)  
[AN ORDINANCE NO 20-FIN-15.PDF](#)

B. AN ORDINANCE NO 20-FIN-16

*(First Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$8,980 in State Homeland Security Program (SHSP) grant funds for the purchase of police equipment.

To amend the Economic Development Authority Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, to appropriate \$500,000 received from the City's CARES funds for the Small Business Grant Program.

Documents:

[EX SUMMARY 20-FIN-16.PDF](#)  
[BUDGET SUMMARY AUGUST 20.PDF](#)  
[AN ORDINANCE NO 20-FIN-16.PDF](#)

14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

15. Reports Of Officers And Documents Related Thereto

A. City Manager

1. Discussion Regarding The Agreement With Collegiate Baseball Experience And Shepherd Stadium Facility Updates

Documents:

[EXECUTIVE SUMMARY CBE AGREEMENT.PDF](#)

2. Emergency Management And CARES Funding Update
3. Code Enforcement Update
4. General Activity Report

Documents:

[EX SUM CM ACTIVITY REPORT.PDF](#)  
[DATES OF INTEREST - CM REPORT AUG 2020.PDF](#)

- B. City Attorney
- C. Director Of Planning And Community Development
  1. Planning Boards And Commissions Summary

Documents:

[EX SUMMARY PLANNING SUMMARY.PDF](#)

16. Adjournment