



Colonial Heights City Council Meeting Agenda Item Executive Summary

ITEM: City Holiday Schedule

DEPARTMENT: City Manager

PROPOSED ACTION:

Consideration of granting an additional holiday to city employees on Monday, December 31, 2012.

BACKGROUND:

This year, we are presented with a unique overall set of circumstances that warrants consideration for granting an extra holiday during the Christmas season for city employees.

In the normal cycle of the calendar, 2012 will see New Year's Eve fall on a Monday. That fact alone creates a bit of an aberration in the work schedule, in that employees will be coming off the end of a holiday weekend, come to work for one day, only to be followed by the normal city holiday of New Year's Day. Combining this situation with the fact that we were unable to fund a pay increase for employees this year, it is recommended that employees be given December 31 as an additional paid holiday this year. This would be a positive (and appreciated) gesture on Council's part to provide this additional "bonus" to our hard-working staff.

Governor McDonnell has already announced that state employees will receive an extra holiday on this day; and Chesterfield County has indicated that they too will be granting the extra holiday this year. Other localities in our area are considering such action as well.

It is important to note that this recommendation is a one-time granting of an additional holiday for 2012 *only*; and is not suggested as an additional on-going city holiday.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included {X} not included in the current-year budget { } N/A

Direct cost impact will occur in the form of additional holiday pay to public safety employees.

RECOMMENDATION:

Council approval and/or authorization of one-time, additional holiday on New Year's Eve, Monday, December 31, 2012.

ATTACHMENTS:

None.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.