



## Colonial Heights City Council Meeting Agenda Item Executive Summary

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### City Council Meeting

**ITEM:** AN ORDINANCE NO. 13-1. To grant a special use permit to the Colonial Heights School Board to install a 224 square foot sign on the press box building located at 515 Conduit Road ( parcel #45000100001); which property is zoned RL Low density Residential District.

**DEPARTMENT:** Planning and Community Development

**PROPOSED ACTION:** Approval and adoption of proposed Ordinance on first reading.

**BACKGROUND:** The City received a special use permit request from the Colonial Heights School Board to erect a 224 square foot sign on the press box building located at 515 Conduit Road. The property is zoned RL Low Density Residential District. There was previously a sign on the press box, which was removed when the building was recently renovated. There are no sign provisions in the RL Zoning district regulations for this type of sign. The Planning Commission considered the request at its January 2013 meeting and unanimously recommends approval.

**BUDGET/FINANCIAL IMPACT:**

**Funding for this item was**  included  not included in the current-year budget  N/A

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**RECOMMENDATION:**

Staff and the Planning Commission recommends approval of the proposed ordinance as written.

**ATTACHMENTS:**

AN ORDINANCE 13-1; drawing of proposed sign; Staff report and Planning Commission resolution recommending approval

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*