



## Colonial Heights City Council Meeting Agenda Item Executive Summary

### City Council Meeting

**MEETING TYPE:** City Council Regular Meeting

**MEETING DATE:** April 21, 2020

**ITEM:** Ordinance No. 20-11

**DEPARTMENT:** City Attorney

**PROPOSED ACTION:** Approve Ordinance No. 20-11 on second reading.

**BACKGROUND:** Due to the Director of Emergency Services' disaster declaration caused by the COVID-19 outbreak, the City Manager requests that the 8% penalty, the \$10 charge, and the \$50 administrative fee for unpaid utility bills be discontinued for up to 30 days after the end of the declared disaster. The City Manager also requests that because of the current disaster, water service not be disconnected due to non-payment of charges for up to 60 days after the end of the City's declared disaster. Ordinance No. 20-11 authorizes – but does not mandate – the City Manager to provide such relief during, and for a finite time after, the period of a local disaster.

**BUDGET/FINANCIAL IMPACT:**

**Funding for this item was:**  included  not included in the current-year budget  N/A

**RECOMMENDATION:** Act on Ordinance No. 20-11.

**ATTACHMENTS:** n/a

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*