



**CITY OF COLONIAL HEIGHTS, VIRGINIA  
MEETING OF THE PLANNING COMMISSION  
Council Chambers in City Hall, 201 James Avenue  
Tuesday, May 5, 2020  
7:00 p.m.**

**SUMMARY**

**I. Call to Order**

**II. Roll Call**

- Mitch Hartson, Chairman - present
- Rita Schiff, Vice-Chair - present
- Carl "Buzz" Kohan - present
- Mary Ann Hamilton - absent
- Michael Cherry - absent
- Robert Wade - present
- Deborah Levenson Melvin - present

**III. Determination of Quorum**

- Quorum determined.

**IV. Approval of Agenda**

- Agenda approved.

**V. Approval of Minutes for March 4, 2020 meeting**

- Minutes approved.

**VI. Hearing of Citizens Generally**

- No citizens spoke.

**VII. Site Plans / Plans of Development**

**A. PD 20-1 Southpark Square Shopping Center Restaurant**

The property owner, MCB Real Estate LLC, proposes development of a 4,413 square foot restaurant with drive-thru on parcel identification number 6820470018, located in the Southpark Square Shopping Center. Restaurant may be accessed through shopping center from Temple Avenue and Southpark Boulevard.

- Ms. Hall presented the Site Plan for Southpark Square Shopping Center restaurant.
- Applicant answered questions.
- Site Plan approved.

**VIII. Old Business**

**IX. New Business/Reports**

**Reports**

- 1. Chairman**
- 2. Director of Planning and Community Development – Ms. Hall**
- 3. City Engineer or Designee – Asst. Director of Public Works – Mr. Flippen**
- 4. Others, as necessary or appropriate**
  - a. City Manager – Mr. Smith**
  - b. City Attorney – Mr. Fisher**

**X. Adjournment**