



**CITY OF COLONIAL HEIGHTS, VIRGINIA  
MEETING OF THE BOARD OF ZONING APPEALS  
City Council Chambers, 201 James Avenue  
Wednesday, April 15, 2020  
4:00 p.m.**

**SUMMARY**

**I. Call to Order**

**II. Roll Call**

- Mr. Wrenn - present
- Mr. Taft - present
- Mr. Kohan - present
- Mr. Dean - absent
- Mr. Colletti - absent

**III. Annual Organization Meeting**

- Election of Chairman
  - Mr. Wrenn appointed Chairman.
- Election of Vice-Chairman
  - Mr. Taft appointed Vice-Chairman.
- Election of Secretary
  - Ms. Hall appointed Secretary.
- Adoption of Bylaws
  - By-laws adopted as written.

**IV. Approval of Minutes**

**A. May 9, 2019 meeting**

- Minutes approved with corrections.

**V. Public Hearing of Variance Request**

**A. Parcel ID# 53000300026, located on the 700 Block of James Avenue**

A request by Mr. Wave B. Tench, III for a variance of 5 feet to Subsection A of Section 286-300.06, "Site development regulations – RL Low Density Residential District" of Chapter 286 (Zoning) of the Colonial Heights City Code, to allow a minimum lot frontage of 70 feet rather than 75 feet for the construction of a single-family home. Such a variance shall be for parcel identification number 53000300026, located on James Avenue, with a legal description of CB Bishop Subdivision, Lot 26.

- Variance approved 3-0.

**B. 311 James Avenue**

A request by Mr. Jeffrey L Hamilton for a variance of 25 feet to Subsection A of Section 286-300.06, "Site development regulations – RL Low Density Residential District", of Chapter 286 (Zoning) of the Colonial Heights City Code, to allow a minimum lot frontage of 50 feet rather than 75 feet for the construction of a single-family home. Such a variance shall be for parcel identification number 5100020110D, also known as 311 James Avenue, with a legal description of Lyonia Subdivision, Block 1, 25' of Lot 9, 25' of Lot 10, plus 11' strip in rear of lots.

- Public Hearing rescheduled to next BZA meeting.

**VI. New Business**

**VII. Adjournment**