



Colonial Heights City Council Meeting Agenda Item Executive Summary

City Council Meeting

MEETING TYPE: City Council Regular Meeting

MEETING DATE: June 9, 2020

ITEM: (First Reading 20-FIN-11) To amend the General Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by increasing appropriations \$73,000 1) to appropriate \$40,000 in insurance recoveries to cover the City's expenses for accidental losses, 2) to transfer \$32,500 in savings from incarceration expenses to debt service for the 2019 computer lease, and 3) to appropriate \$33,000 in proceeds from the sale of the courthouse property to purchase property adjacent to Violet Bank.

DEPARTMENT: Finance

PROPOSED ACTION: This item is for first reading of requested budgetary changes.

BACKGROUND:

The City has changed the process for recording insurance losses and reimbursements from our carrier. The losses are now recorded as expenditures and the reimbursements as revenue, and they need to be appropriated to offset each other. The computer lease was issued earlier in the current fiscal year than originally planned, incurring two debt service payments. Once was appropriated earlier in the year, but a second hit in June. This item transfers unspent appropriations from the regional jail to cover the additional \$32,500 expense.

Council is considering the purchase of property adjacent to Violet Bank in a separate item on the June 12 agenda. This item appropriates \$33,000 in remaining proceeds from the sale of the old courthouse property for the purchase of this parcel (\$31,500 for purchase price + \$1,500 for closing costs). After this appropriation, the remaining unallocated proceeds will total \$93,191.

BUDGET/FINANCIAL IMPACT:

Funding for this item was: included not included in the current-year budget N/A

RECOMMENDATION: The Director of Finance recommends approval.

ATTACHMENTS:

BUDGET SUMMARY 20-FIN-11; ORDINANCE 20-FIN-11

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.