Colonial Heights City Council Meeting
Agenda Item Executive Summary

City Council Meeting

MEETING TYPE: City Council Regular Meeting

MEETING DATE: July 14, 2020

ITEM: (First Reading 20-FIN-14) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating $31,013 1) to appropriate $17,216 in Office of Emergency Medical Services grant funds for the purchase of EMS equipment, 2) to appropriate $13,797 in CDBG funds anticipated in excess of the current budget.

To amend the Emergency Response Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, to appropriate $512,237 received from federal sources for direct costs of the COVID-19 response.

To amend the Capital Projects Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by reducing appropriations $210,972 and transferring funds from the Boulevard Enhancement project and the Appomattox Greenway Trail Project (ARGT) to the North Elementary Sidewalks Project, and Redevelopment Projects.

DEPARTMENT: Finance

PROPOSED ACTION: This item is for first reading of requested budgetary changes.

BACKGROUND: The Fire & EMS Department has been awarded a $17,216 grant from the state Office of Emergency Medical Services to partially fund the purchase of a cardiac monitor. The cost of the monitor is $34,431, and the balance will be paid by the volunteer fire department with grant funds they have received for that purpose.

The Planning Department was notified that the FY21 allocation of CDBG funds would be $105,797. The current budget for CDBG is $92,000; this item appropriates the $13,797 difference.

Staff presented the estimated costs of the City's direct response to Covid-19 and the planned use of federal funds provided to address those direct costs to Council on June 16. This item appropriates $512,237 of those funds, including the full $62,237 received from Housing and Urban Development and $450,000 of the CARES funds. The HHS funds and $450,000 of the CARES funds are included for appropriation in FY20 in Ordinance 20-FIN-13. The FY21 funds are expected to be used for the Utility Bill relief program, EDA grants, and other eligible costs.

Staff has worked with VDOT to transfer funds from the two Boulevard Enhancement projects (James to A and A to Temple) to the North Elementary Sidewalks and Appomattox River Greenway Trail Phase Five project. During the review of current City appropriations compared to VDOT funding, staff discovered that the appropriations for ARGT Phase V were higher than the VDOT budget by $140,500. This was the amount of a supplemental appropriation from 2018 outside the CIP process.

This item will get the project budgets in line with VDOT and appropriate the leftover local funds in Redevelopment Projects for a future use.

BUDGET/FINANCIAL IMPACT:
Funding for this item was: ☐ included ☒ not included in the current-year budget ☐ N/A

RECOMMENDATION: The Director of Finance recommends approval.

ATTACHMENTS:
BUDGET SUMMARY JULY 20; OEMS Grant Award Letter; VDOT Transfer; ORDINANCE 20-FIN-14

☐**Staff will be making a detailed presentation on this agenda item at the meeting.**
☐**Staff will provide brief comments and answer questions on this item at the meeting.**
☒**This is a routine procedural item and no presentation is planned for the meeting.**

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.