



Colonial Heights City Council Meeting Agenda Item Executive Summary

City Council Meeting

MEETING TYPE: City Council Regular Meeting

MEETING DATE: August 11, 2020

ITEM: (First Reading 20-FIN-15) To amend the General Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by appropriating \$3,270, 1) to appropriate \$3,270 in State Homeland Security Program (SHSP) grant funds for personnel costs, 2) to transfer \$5,000 from the regional jail budget to debt service, and 3) to transfer \$125,750 from public safety to judicial administration for community corrections and drug court.

DEPARTMENT: Finance

PROPOSED ACTION: This item is for first reading of requested budgetary changes.

BACKGROUND: The City has been awarded a \$12,250 grant from the Virginia Department of Emergency Management (VDEM) to partially fund crowd control personnel and equipment expenses. This item will appropriate \$3,270 in personnel costs (overtime and FICA) related to the peaceful protests in May and June 2020. The remainder of the grant will be appropriated in FY21 for equipment ordered in June but received in August.

Council approved 20-FIN-11 in July for the additional debt service payment on the 2019 computer lease that posted in FY20. Staff discovered a typographical error in the amount, which should have been \$37,500 instead of \$32,500. This item will appropriate the remaining balance needed.

City staff have been in discussions with Chesterfield County regarding the amount the City pays the County for shared services such as Community Corrections and Drug Court. Through these discussions, Chesterfield has provided a methodology to allocate the City's share of the cost and City staff agrees in principle with the approach. For FY20, the County budgeted a higher amount for Community Corrections and Drug Court than the City. While the County has given the City additional time to pay the difference, the cost must be recognized as an expense in FY20, as that was the year in which the obligation was incurred. This item would transfer unused appropriations from public safety departments in FY20 for the payment of these additional costs for Community Corrections (\$120,600) and Drug Court (\$23,150) although the actual final amounts billed by the County for these services may result in lower amounts due from the City (based on actual/projected costs).

BUDGET/FINANCIAL IMPACT:

Funding for this item was: included not included in the current-year budget N/A

RECOMMENDATION: The Director of Finance recommends approval.

ATTACHMENTS:

BUDGET SUMMARY AUGUST 20 (FY20); SHSP AWARD LETTER, ORDINANCE 20-FIN-15

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.