

From: noreply@civicplus.com
To: [Brandi Payne](#); [Kelly Hall](#); [Karen Epps](#)
Subject: Online Form Submittal: Request for Special Use Permit
Date: Tuesday, April 28, 2020 4:44:24 PM

Request for Special Use Permit

Step 1

Date of Request	3/23/2020
Name of Project	St. Michaels Episcopal Church EMB
Address of Request	501 Old Town Dr.
Description of Request	Replace existing sign with a new double face Brick Monument with Color EMB & ID cabinet per attached plans

Applicant Information

Property Owner	ST MICHAELS CHURCH-TRUSTEES
Owner Contact Name	David Warriner
Address of Owner	501 OLD TOWN DR
Telephone No.	804-712-0884
Fax No.	<i>Field not completed.</i>
Email Address	jeff.lee@SuperiorSignsRVA.com

Applicant Information (continued)

Developer (if applicable)	<i>Field not completed.</i>
Engineer (if applicable)	<i>Field not completed.</i>
Contact Name & Address	Jeff Lee, C/O Superior Signs, 2510 Willis Rd; N. Chesterfield, VA 23237
Telephone No.	8042715685
Fax No.	8047439250
Email Address	jeff.lee@SuperiorSignsRVA.com

Statement	All information is accurate to the best of my ability. By checking this box, you are agreeing to sign and take responsibility for the work on this permit.
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Site Plan Information

Site Acreage 3.3

Parcel Identification 6801010A011

Existing/Proposed Square Footage of Structure(s) (if applicable) 42.8

Proposed Land Use Activity Signage

Vehicles per Peak Hour (VPH) 1400

Traffic Impact Analysis N/A

Attachments

Attachments Adjacent Property Owners Form, Thirteen Copies of the Plat of the Subject Property, Responses to Questions on following page, Required \$1,500 fee

Please email attachments to hallk@colonialheightsva.gov to include with your submission.

Adjoining Property Owners

All adjacent property owners shall be listed. Adjacent property owners include all property across from roadways, watercourses, railroads, and/or municipal boundaries. The names and addresses below are those of adjacent property owners as listed in the tax records of the City Assessor and County Assessor if applicable.

Parcel ID # 6801010A012
6801010D30A

6801010B032

6801030B035

6701010B002

6701010A001

Name BLAKE BRUCE E
DISHMAN WADE A,
SANDRA S
MEYER KAREN H,
ROLF

CHURCH OF THE NAZARENE
CHRISTIAN III SILAS H
BAIRD III HARRY D,
KATHY J

Street Address 511 OLD TOWN DR
 502 OLD TOWN DR

 602 FAIRLIE RD

 601 E ELLERSLIE AVE

 3207 LONGHORN DR

 3200 LONGHORN DR

Questions

What is the Land Use and Transportation Plan Map designation of the subject property? United States

Describe in Detail the Proposed Use of the Property. Church

Explain how this request is consistent with the Comprehensive Plan. The sign will not overshadow the landscape. There is no change to the sign location as it will be placed on the existing steel structure

List any sensitive environmental or unique features of the property. None

Explain how this request will impact the surrounding neighborhood and/or the City of Colonial Heights. Improve communication of community service announcements, Amber Alerts, etc.

Have you prepared a conceptual plan of the proposed development, including proposed uses, general lot configurations and road

 Yes

locations?

What provisions will be made to provide safe and adequate access to the subject property?

No fences will be constructed & this will ensure safe & adequate access to the property.

Please identify any known or suspected historic resources on both the subject property and adjacent properties.

None identified.

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