



Colonial Heights City Council Meeting Agenda Item Executive Summary

City Council Meeting

MEETING TYPE: City Council Regular Meeting

MEETING DATE: January 12, 2021

ITEM: (Second Reading 20-FIN-22) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$45,000 consisting of 1) \$25,000 in unassigned fund balance for information technology projects, and 2) \$20,000 of restricted asset forfeiture funds for police vehicles.

DEPARTMENT: Finance

PROPOSED ACTION: This item is for second reading of requested budgetary changes.

BACKGROUND: The approved FY2019-2020 operating budget included funds for the replacement of firewalls at the library and courthouse in the amount of \$11,950. These projects were not started during that fiscal year, and the funds were not assigned at year end. This Ordinance will assign \$25,000 in funding toward the server room cleanup at the Library (including installing equipment racks and removing outdated equipment and wiring; pictures of the existing Library server configuration are attached) and firewall projects at the Library, courthouse and public safety building (total project cost is \$39,700 for the Library server room and firewall projects). Other funding in the current IT budget will be reallocated to provide the remaining project funding.

The Police Department has been using confiscated vehicles for personnel assigned to drug task force and investigations. Recently, one of these vehicles with significant mileage incurred a major computer malfunction, and there are limited other vehicles available. The Police Department is requesting the use of existing federal asset forfeiture funds to purchase an unmarked vehicle. The current balance in federal asset forfeiture funds is \$29,349.

BUDGET/FINANCIAL IMPACT:

Funding for this item was: included not included in the current-year budget N/A

RECOMMENDATION: The Director of Finance recommends approval.

ATTACHMENTS:

BUDGET SUMMARY DEC 20, LIBRARY SERVER PICTURES, ORDINANCE 20-FIN-22

- Staff will be making a detailed presentation on this agenda item at the meeting.**
- Staff will provide brief comments and answer questions on this item at the meeting.**
- This is a routine procedural item and no presentation is planned for the meeting.**

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.