



Colonial Heights City Council Meeting Agenda Item Executive Summary

City Council Meeting

MEETING TYPE: City Council Regular Meeting

MEETING DATE: February 9, 2021

ITEM: (Second Reading 21-FIN-1) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$22,358 consisting of 1) \$1,998 in grant funds for fire prevention, 2) \$5,697 in unassigned fund balance and \$4,303 in current year E-Citation revenue for the purchase of equipment for mobile printers, 3) \$7,360 in donations to the Sheriff's Office, 4) \$2,500 in grant funds for the Office on Youth, and 5) \$500 in donations to the Library.

DEPARTMENT: Finance

PROPOSED ACTION: This item is for second reading of requested budgetary changes.

BACKGROUND: The Fire and EMS Department was recently awarded a grant from FM Global in the amount of \$1,998 for the purchase of a tablet.

In 2019, the City implemented an E-Summons fee to fund hardware, software, and equipment costs for an electronic summons system. The Police Department has requested the appropriation of \$10,000 of the funds collected to date to purchase mobile printer cases and equipment directly related to the E-citation program. In FY2020, \$5,697 was collected from this fee, and in FY21 to date, approximately \$5,000 has been collected.

The Sheriff's Office has received multiple donations from area civic organizations for their annual "Christmas Bike for Kids" campaign and other community programs.

The Office on Youth has received a \$2,500 grant from Wal-Mart for a program providing services to the English as a Second Language (ESL) Community.

The Library received a donation of \$500 in memory of Barbara Gehler for the purchase of artwork for display at the Library.

BUDGET/FINANCIAL IMPACT:

Funding for this item was: included not included in the current-year budget N/A

RECOMMENDATION: The Director of Finance recommends approval.

ATTACHMENTS:

FIRE PREVENTION GRANT AWARD, SHERIFF DONATION 12-20, BUDGET SUMMARY JAN 21, ORDINANCE 21-FIN-1

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.