



**CITY OF COLONIAL HEIGHTS, VIRGINIA
MEETING OF THE PLANNING COMMISSION
Tuesday, April 5, 2022
7:00 p.m.**

MEETING SUMMARY

I. Call to Order

The meeting was called to order at 7:00pm

II. Roll Call

Present:

Mr. Hartson
Mrs. Schiff
Mrs. Hamilton
Mr. Kohan
Mrs. Levenson-Melvin

Absent:

Mr. Kwiek
Mr. Wade

III. Determination of Quorum

A Quorum was determined.

IV. Approval of Minutes for March 1, 2022 meeting

Mrs. Schiff made a motion to approve the March Minutes and Mrs. Levenson-Melvin seconded the motion with all commissioners in favor.

V. Approval of Agenda

Mrs. Levenson-Melvin made a motion to approve the agenda and Mrs. Schiff seconded the motion with all commissioners in favor.

VI. Hearing of Citizens Generally

VII. Public Hearings

A. PC RESOLUTION NO. 22-04 AND AN ORDINANCE NO. 22-06

Amendments to § 286-200, 286-530.20, and 286-602 of Chapter 286, Zoning-Fence Ordinance

Mrs. Schiff made a motion to approve PC Resolution 22-04 and Mrs. Levenson-Melvin seconded the motion.

Vote: 4-1

Yes:

Mr. Hartson
Mrs. Schiff
Mr. Kohan
Mrs. Levenson-Melvin

No:

Mrs. Hamilton
Motion: Pass

B. PC RESOLUTION NO. 22-05 AND AN ORDINANCE NO. 22-07

Amendment to § 286-506.04 of Chapter 286, Clarification of Preliminary Site Plan Fee

Mr. Kohan made a motion to approve PC resolution 22-05 and Mrs. Levenson-Melvin seconded the motion.

Vote: 5-0

Yes:

Mr. Hartson
Mrs. Schiff
Mrs. Hamilton
Mr. Kohan
Mrs. Levenson-Melvin

Motion: Unanimous Pass

C. PC RESOLUTION NO. 22-03

City's proposed FY2023-2028 Capital Improvements Plan (CIP)

Mrs. Levenson-Melvin made a motion to approve PC resolution 22-03 and Mr. Kohan seconded the motion.

Vote: 5-0

Yes:

Mr. Hartson
Mrs. Schiff
Mrs. Hamilton
Mr. Kohan
Mrs. Levenson-Melvin

Motion: Unanimous Pass

VIII. Plans of Development

A. Preliminary Plan of Development/Site Plan – PD 22-1

Colonial Heights High School Addition

Mrs. Levenson-Melvin made a motion to approve PD 22-1 and Mrs. Hamilton seconded the motion.

Vote: 5-0

Yes:

Mr. Hartson
Mrs. Schiff
Mrs. Hamilton
Mr. Kohan
Mrs. Levenson-Melvin

Motion: Unanimous Pass

IX. Old Business

X. New Business/Reports

Reports

1. **Chairman**
2. **Director of Planning and Community Development** – Mrs. Brown
3. **City Engineer or Designee – Director of Public Works** – Mr. Flippen
4. **Others, as necessary or appropriate**
 - a. **City Manager** – Mr. Smith
 - b. **City Attorney** – Mr. Fisher

XI. Adjournment

Mrs. Schiff made a motion to adjourn and Mrs. Levenson-Melvin seconded the motion with all commissioners in favor. The meeting was adjourned at 8:25pm.