



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Shannon Dion
Director

Megan Peterson
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

March 22, 2022

Douglas E. Smith
City Manager
City of Colonial Heights
201 James Avenue
Colonial Heights, Virginia 23834-2803

RE: **Local Law Enforcement Block ("LOLE") Grant Program- FFY 20**

Dear Douglas E. Smith:

The Byrne Justice Assistance Grant Program (JAG) makes federal funds available to localities to help support their efforts to reduce crime and improve public safety. The Virginia Department of Criminal Justice Services has been designated to administer a portion of the JAG funds reserved for Virginia and to make those funds available to local units of government. I am pleased to advise you that we are awarding your locality **\$4025**, funded through federal grant **2020-MU-BX-0035**. Your DCJS grant award number will be determined once your eligibility application is submitted and approved. The project period for this program is **4/1/2022** through **9/30/2022**.

To indicate your acceptance of the award and conditions:

1. **Sign the Statement of Grant Award/Acceptance ("SOGA") and return it electronically within the next 45 days to grantsmgmt@dcjs.virginia.gov.**
2. **Localities wishing to accept the LOLE funds allocated for their jurisdiction will need to complete an "eligibility application" on DJCS's On-line Grant Management System ("OGMS") to ensure eligibility.** The eligibility application process will be open until **May 27, 2022**. To receive funds, localities must complete the eligibility application process through the DCJS On-line Grants Management System ("OGMS") no later than **5:00 pm on May 27, 2022**. Please note that although OGMS uses the words "application" throughout the system, this is not an application but an eligibility process. This is a six (6) month grant and there will be no continuation.
3. Your agency will need to fill out all the requested information in the OGMS eligibility application to include the budget and brief budget narrative outlining how your agency will utilize the awarded federal funds (additional information on the LOLE grant program and how to complete the OGMS eligibility application is provided with this award package).

Douglas E. Smith
March 22, 2022
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The General Special Conditions and the Reporting Requirements and Projected Due Dates, are now referred to as **Conditions and Requirements** and will be posted online at <https://www.dcjs.virginia.gov/grants/grant-requirements> within the next two weeks. Please review your Special Conditions carefully as they include specific requirements about how your grant funds must be managed. DCJS is mandated to comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/SAM/>. Therefore, you must maintain a valid Data Universal Numbering System (DUNS) number (a unique nine-digit number used for identifying and keeping track of entities receiving federal funds) and be registered in SAM to receive an award. For SAM registration assistance, please contact Lacey Payne at (804) 786-8003 or via email at Lacey.Payne@dcjs.virginia.gov.

If you have not previously done so, you must register in our new On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov/> in order to manage this grant online. The instructions on *Registering for a New Account* are posted here <https://www.dcjs.virginia.gov/grants/ogms-training-resources> along with other resources and training videos. All registrants will be approved within 3 – 5 business days.

We will be happy to assist you in any way we can to assure your project's success. If you have any questions regarding this award, please contact your Grant Monitor, **Nicole Phelps**, at (804) 263-3388 or via email at Nicole.Phelps@dcjs.virginia.gov.

Sincerely,



Shannon Dion

Enclosures

STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, Virginia

Local Law Enforcement Block ("LOLE") Grant Program- FFY 20

Subgrantee: Colonial Heights	
DCJS Grant Number: TBD	
Grant Start Date: 4/1/2022	Grant End Date: 9/30/2022
Federal Grant Number:	2020-MU-BX-0035
Federal Awardee:	BJA
Federal Catalog Number:	16.738
Project Description:	To strengthen Crime Control
Federal Start Date:	10/1/2019

Federal Funds:	\$4025	
State General Funds:		
State Special Funds:		
Local Match:	_____	
Total Budget:	\$4024.8185	Indirect Cost Rate: _____% *If applicable

Project Director	Project Administrator	Finance Officer
Chief Jeffrey Faries Chief of Police City of Colonial Heights 100-A Highland Avenue Colonial Heights, Virginia 23834-3140 (804) 520-9306 fariesj@colonialheightsva.gov	Douglas E. Smith City Manager City of Colonial Heights 201 James Avenue Colonial Heights, Virginia 23834-2803 (804) 520-9265 smithd@colonialheightsva.gov	Christina Sadler Acting Finance Director City of Colonial Heights 201 James Avenue Colonial Heights, Virginia 23834-2803 (804) 520-9261 sadlerc@colonialheightsva.org

***Please indicate your locality's DUNS # in the space provided. As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and Special Conditions attached thereto, hereby accepts this grant and agrees to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.**

Signature: _____ Title: _____
Authorized Official (Project Administrator)

Date: _____ DUNS #: _____

Virginia Local Law Enforcement Grant Program Federal FY 20

Introduction

The Virginia Department of Criminal Justice Services (“DCJS”) is pleased to announce the availability of funds through the Local Law Enforcement (“LOLE”) Grant Program. These funds are available under the federal **Fiscal Year 2020** Edward Byrne Memorial Justice Assistance Grant (“JAG”) Program. This program makes federal funds available to localities to help support their efforts to support public safety or crime prevention efforts. DCJS has been designated to administer a portion of the JAG funds reserved for Virginia and to make those funds available to local units of government. DCJS has designated this program the Local Law Enforcement, LOLE, Grant Program. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support and information systems for criminal justice, including for any one or more of the following areas: law enforcement programs; prosecution and court programs; prevention and education programs; corrections and community corrections programs; drug treatment and enforcement programs; and planning, evaluation and technology improvement programs.

Eligibility for LOLE Funds

The LOLE grant program is a formula based grant opportunity. Eligible localities have reported violent crime data at least three (3) years of the past ten (10) calendar years, to the Federal Bureau of Investigations Uniform Crime Report (URC) Part 1. If a locality has not reported at least three (3) years of UCR Part 1 violent crime data in the past ten calendar years, they are ineligible to receive an award. Localities wishing to accept the LOLE funds allocated for their jurisdiction will need to complete an “eligibility application” on DJCS’s Online Grant Management System (“OGMS”) to ensure eligibility.

Funding Focused Areas

- Law Enforcement to include- hiring, overtime, and equipment
- Prosecution and Courts
- Prevention and Education efforts
- Corrections and Community Corrections
- Drug Treatment
- Planning, Education and Technology Improvement

Prohibition on Use of Funds

Funds through this grant program are not to be used to purchase, lease, rent or acquire tanks or armored vehicles, aircraft including unmanned aerial systems and unmanned aircrafts (including drones), limousines, real estate, yachts, consultants, or any vehicle not used primarily for law enforcement. In addition, federal funds cannot be used to supplant State or local funds, but instead to increase the amount of funds that would be available otherwise from State and local sources. Grant funds may not be used for: weapons, ammunition, and related equipment normally and routinely provided by the locality; standard clothing and uniforms normally and routinely provided by the locality (including ballistic vests); construction or renovation; land acquisition, lobbying and political contributions; honoraria; bonuses; giveaways or SWAG; personal entertainment such as tickets to sporting events; personal calls; alcohol; or vehicles normally and routinely provided by the locality to others in the same roles. Grant funds cannot be used for refreshment breaks or meals at training events, meetings or conferences.

Match Requirement

There is no match requirement for this program.

Funding Period

The eligibility/ application process will be open until May 27, 2022. This should give localities ample time to assess their needs for funding. This grant is a six (6) month grant program with the grant period being April 1, 2022 to September 30, 2022. There will be no continuation of the grant for this program.

Grant Funds

- This is a reimbursement grant program.
- Grant funds cannot be used to supplant state or local funds that would otherwise be available for the same purposes.
- **Reimbursement will be based on paid invoices for approved expenditures or through requested advance drawdowns with expected expenditures.**
- Changes to the grant budget after award must be approved by DCJS prior to expending funds based on the changes.
- Transactions occurring outside of the grant period will not be eligible for reimbursement.

Forms and Instructions

To receive funds, localities must complete the eligibility process through the DCJS On-line Grants Management System (OGMS) no later than 5:00 p.m. on May 27, 2022. Please note that although OGMS uses the words “application” throughout the system, this is not an application but an eligibility process.

To complete the process, you must register in OGMS and, once approved, choose “**Local Law Enforcement, (“LOLE”) Grant Program- FY 20**” from the list on the left panel under Funding Opportunities.

General Information: You will need to select “**Create a New Application**”. The OGMS Application Creation Wizard will assist you in completing the application’s General Information form. Step 1 of the Wizard requires an application title and primary contact.

The application title should include the locality’s name and fiscal year of the grant program (e.g. **ABC Police Department LOLE FY20**).

The primary contact is the individual in your agency who will be designated as the primary person responsible for the eligibility process from your locality. The individual will receive automated email notifications when attention is needed on the forms. You will be able to add other persons to give them access to edit the forms or associate them later after the fiscal year has begun.

Once the information has been entered, click “Save Form” to enter Step 2. Under this step, an Application ID will be assigned and the Program Area, Funding Opportunity, Application Stage, and Application Status will be auto populated. Select the locality for who you will be submitting these forms. Click “Save Form Information” to start Step 3.

Under “Additional Applicants,” select any additional contacts within the locality that will also manage funding and work on the forms. This may include the Police Chief and Finance Officer. Once you click “Save Form Information” on Step 3, you will have completed the General Information component of the eligibility process.

After General Information has been finished, you have the ability to complete the forms in any order or save to return at another time.

Face Sheet: (everything in RED on the application form is required)

- *Congressional District:* Select the Congressional District(s) that will benefit from the funding. To select more than one, hold down the Ctrl key.
- *Jurisdiction(s) Served:* Select all jurisdiction(s) served.
- *Certified Crime Prevention Community:* Click the hyperlink on the form to see if your locality is certified. Answer “Yes” or “No”
- *Type of Application:* For this funding opportunity, you will choose “New.”
- *Community Setting:* Check the box(s) that best describes the locality.
- *Brief Project Overview:* Provide a short description of what the funds will be used for, for example, SWAT vests, Body Worn Camera mounts, etc.
- *Project Director:* List the person who will have the day-to-day responsibility for managing the project, and provide all required contact information.
- *Project Administrator:* Name and contact information for the County Administrator or City Manager (Administrative and Fiscal Agent) who has the authority to formally commit the organization/locality to complying with all the terms of the grant application, including the provision of the required match, if applicable.
- *Finance Officer:* List the person who will be responsible for the fiscal management of the funds and provide all required contact information.

LOLE Budget: Click “Edit Grid” and enter the amount allocated to the locality under the Budget Category your locality plans to use the funds, for example, you would choose Law Enforcement, Prosecution/ Courts, Prevention/Education and so on. Your localities award amount would be located in the award letter that went out to your locality.

- Depending on which Budget Category your locality chooses to have LOLE funds support, you will then need to fill out the required information for each category.
- For Example, if your locality is going to use LOLE funds for **Law Enforcement**, you will need to fill out the Law Enforcement Category, you should answer, “Yes” when asked, “Are Law Enforcement funds being requested?”. Law Enforcement funds can be used for Hiring, Overtime, or Equipment. You will need to complete the appropriate area that the funding will be utilized. It is **required** that a brief narrative is completed for any section that you are utilizing funds.
- Each budget category has their own form that will need to be completed if you are requested funds from that category. If you are not requesting funds from a certain category, you can select “No” when asked if funds are being selected in a particular category.

General Conditions and Assurances: This section is **required** under this grant program and must be completed by the Project Administrator. The Project Administrator, or the individual who has been delegated or designated as the signing authority, must certify that the grant funds gives assurances and certifies that the grant will follow federal conditions.

Lobbying Disbarment: This section is **required** under this grant program and must be completed by the Project Administrator. The Project Administrator, or the individual who has been delegated or designated as the signing authority, must certify that the grantee will be in compliance with the certification requirements under 28 CFR Part 69, “New Restrictions on Lobbying” and 28 CFR Part 67, “Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-free Workplace”.

Non-Supplantation: This section is **required** under this grant program and must be completed by the Project Administrator. The Project Administrator, or the individual who has been delegated or designated as the signing authority, must certify that the grant funds requested under this grant program will be used to supplement existing funds and will not replace (supplant) funds appropriated for the same purposes.

Authority Certification: This section is **required** under this grant program and must be completed by the Project Administrator. If the person completing the application is not the Project Administrator, as previously defined, information regarding the signing authority, or the delegation of such authority, should be uploaded in the Attachments section of the application.

Attachments: There are not required attachments for the LOLE grant program. Select “No”, attachments are not required. You will need to upload an attachment if the person completing the application is not the Project Administrator. Information regarding the signing authority, or the delegation of such authority, should be uploaded as an attachment if the Project Administrator signature is not in the required 4 forms previously listed and are delegating signing authority to another person.

Submitting Forms

To receive funds, localities must complete the eligibility/application process through the DCJS Online Grants Management System (OGMS) no later than 5:00 p.m. May 27, 2022. Each form must be marked as complete before you can submit. If you receive an alert, you will need to review the form for any missing required information.

Technical Assistance

Please contact the following DCJS staff for questions regarding your Local Law Enforcement, “LOLE”, Grant program:

- Nicole Phelps: email nicole.phelps@dcjs.virginia.gov or telephone 804.786.1577
- Tracy Matthews: email tracy.matthews@dcjs.virginia.gov or telephone 804.371.0635

For assistance with the OGMS system, email ogmssupport@dcjs.virginia.gov and include the program area in the subject line. This should be used for general system questions and not form-specific inquiries.

For additional resources, refer to the Website Links under the Funding Opportunity.

Cellebrite Inc.
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 Parsippany New Jersey 07054
 United States



Digital intelligence
 for a safer world

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 Tax ID#: 22-3770059
 DUNS: 033095568
 CAGE: 4C9Q7
 Company Website:
<http://www.cellebrite.com>

Quote

Quote# Q-247139-1
Date: May 03, 2022

Billing Information

Colonial Heights Police
 Department
 100-A Highland Avenue
 Colonial Heights, Virginia 23834
 United States
Contact: Thad Johnson
Phone: 8045209310

Delivery Information

Colonial Heights Police
 Department
 100-A Highland Avenue
 Colonial Heights, VA 23834
 United States
Contact: Thad Johnson
Phone: 8045209310

End Customer: Colonial Heights Police Department

Click [here](#) to process with Credit Card payment
 By clicking the link above and accepting this quote,
 You are expressing your agreement and compliance to and with the terms contained on this quote.

Customer ID	Good Through	Payment Terms	Currency	Sales Rep
SF-00070924	Jun 02, 2022	Net 30	USD	Kevin Campo

Product Code	Product Name	Qty	Start Date	End Date	Serial Number	Net Price/Unit	Net Price
B-TRN-04-002	OLT-LO CCO + CCPA - Cellebrite Certified Operator + Physical Analyst	1				0.00	0.00
U-TRN-04-002	OLT-LO CCPA - Cellebrite Certified Physical Analysts	1				2,300.61	2,300.61
U-TRN-04-012	OLT-LO - Cellebrite Certified Operator	1				1,549.39	1,549.39

SubTotal	USD 3,850.00
Shipping & Handling	USD 0.00
Sales Tax	USD 0.00
Total	USD 3,850.00

Comments:

Terms and conditions:

- Freight Terms: DAP
- Limited Warranty: Hardware: 12 Months; Software: 60 days; Touch Screen: 30 days
- Quote is subjected to regulation approval.
- General: Purchases of any products sold by Cellebrite are governed by <http://legal.cellebrite.com/us/index.html>
- EULA: Software is licensed by Cellebrite in accordance with an end user license agreement available at <https://legal.cellebrite.com/End-User-License-Agreement.html>
- Advanced Services (CAS): Purchases of Cellebrite Advanced Services are governed by <https://legal.cellebrite.com/CB-us-us/index.html>
- Premium: The following terms apply only to the following products: Cellebrite Premium <http://legal.cellebrite.com/intl/PremiumUS.htm>
- Pathfinder: <https://legal.cellebrite.com/AE-Addendum.html>
- Training Services: Subject to the terms and conditions at <http://legal.cellebrite.com/intl/Training.htm>
- SaaS: <https://legal.cellebrite.com/Cellebrite-SaaS-Terms-of-Service-October-18-2021.htm>

In the event of any dispute as to which terms apply, Cellebrite shall have the right to reasonably determine which terms apply to a given purchase order.

*SALES TAX DISCLAIMER: Cellebrite Inc. is required to collect Sales and Use Tax for purchases made from the following certain U.S. States. Orders are accepted with the understanding that such taxes and charges shall be added, as required by law. Where applicable, Cellebrite Inc. will charge sales tax unless you have a valid sales tax exemption certificate on file with Cellebrite Inc. Cellebrite Inc. will not refund tax amounts collected in the event a valid sales tax certificate is not provided. If you are exempt from sales tax, you must provide us with your sales tax exempt number and fax a copy of your sales tax exempt certificate to Cellebrite Inc.

Please include the following information on your PO for Cellebrite UFED purchase:

- Please include the ORIGINAL QUOTE NUMBER (For example - Q-XXXXX) on your PO
- CONTACT NAME & NUMBER of individual purchasing and bill to address
- E-MAIL ADDRESS of END USER for monthly software update as this is critical for future functionality

I, the undersigned, hereby confirm that I am authorized to sign this Order on behalf the engaging company ("Company"), and I hereby approve that my signature is legally binding upon the Company. By signing this Order I hereby confirm and approve that the terms and conditions with respect to the services described in this Order are the only terms and conditions that apply in this regard, and no other documents and/or forms and/or other terms and conditions shall apply.

Signature & Stamp: _____

Effective Date:

Name (Print): _____

Title: _____

Please sign and email to Kevin Campo at kevin.campo@cellebrite.com