

AN ORDINANCE NO. 22-10

To adopt a revised General Pay Plan Class and Salary Range that increases by approximately 2% the range of each grade for full-time employees; changes the Public Works Technician position to Public Works Technician I and Public Works Technician II positions, along with the corresponding job description and class specifications for each position; revises the job description for the Youth Program Coordinator position; revises a title of one position to Senior Paralegal/Deputy City Clerk and includes the revised title on the job description; and adopts a Public Safety Step Plan.

WHEREAS, pursuant to City Charter §§ 9.7 and 9.8, “Classification Plan” and “Pay Plan”, respectively, the City Manager has drafted a revised General Pay Plan Class and Salary Range that includes the following:

1. An approximate 2% increase in the salary range for each grade for full-time employees;
2. New positions of Public Works Technician I and Public Works Technician II, and a revised title of Senior Paralegal/Deputy City Clerk;
3. Job descriptions and class specifications for the Public Works Technician I position, the Public Works Technician II position, and the Senior Paralegal/Deputy City Clerk position, and a revised job description for the position of Youth Program Coordinator; and
4. A Public Safety Step Plan; and

WHEREAS, the Council has thoroughly reviewed all components of the General Pay Plan Class and Salary Range; NOW, THEREFORE,

THE CITY OF COLONIAL HEIGHTS HEREBY ORDAINS:

1. The General Pay Plan Class and Salary Range referenced above, a copy of which – including items 1 through 4 above – is attached to and made a part of this ordinance, is approved.
2. This ordinance shall be in full force and effect on June 22, 2022.

Approved:

Mayor

Attest:

City Clerk

I certify that the above ordinance was:

Adopted on its first reading on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable Kenneth B. Frenier, Councilmember: _____

The Honorable, John E. Piotrowski, Councilmember: _____

The Honorable Dr. Laura F. Poe, Councilmember: _____

The Honorable Robert W. Wade, Councilmember: _____

The Honorable John T. Wood, Councilmember: _____

The Honorable Elizabeth G. Luck, Vice-Mayor: _____

The Honorable T. Gregory Kochuba, Mayor: _____

Adopted on its second reading on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable Kenneth B. Frenier, Councilmember: _____

The Honorable, John E. Piotrowski, Councilmember: _____

The Honorable Dr. Laura F. Poe, Councilmember: _____

The Honorable Robert W. Wade, Councilmember: _____

The Honorable John T. Wood, Councilmember: _____

The Honorable Elizabeth G. Luck, Vice-Mayor:

The Honorable T. Gregory Kochuba, Mayor:

City Clerk

Approved as to form:

City Attorney