



Colonial Heights City Council Meeting Agenda Item Executive Summary

City Council Meeting

MEETING TYPE: City Council Regular Meeting

MEETING DATE: July 12, 2022

ITEM: Ordinance No. 22-FIN-8 (First Reading)

To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$87,900 consisting of 1) \$1,000 in Restricted Fund Balance to the Police Department for Adopt a Cop; 2) \$4,025 in LOLE Grant Funds from DCJS to the Police Department; 3) \$2,000 in Restricted Fund Balance for E-Citation Funds to the Police Department; 4) \$37,849 in Assigned Fund Balance to Public Works for the Lakeview Dam Project; and 5) \$43,026 in assigned fund balance for the North Elementary Sidewalk Project. To transfer \$170,893 consisting of 1) \$80,443 in Contingency Funds for sewer repairs; and 2) \$90,450 in Contingency Funds to Public Works for purchase of garbage containers.

To amend the Emergency Response Budget by appropriating \$30,055 in ARPA Funds for the Colonial Heights Sanitary Sewer Assessments.

To amend the Water and Sewer Fund Budget by appropriating \$80,443 in transfer from Contingency Funds for emergency sewer repair.

To amend the Capital Projects Budget by appropriating \$43,026 in transfer of assigned fund balance for the North Elementary Sidewalk Project.

DEPARTMENT: Finance

PROPOSED ACTION: This item is for first reading of requested budgetary changes.

BACKGROUND:

The Police Department is requesting use of \$1,000 in FY22 Adopt-A-Cop Fund Balance to assist an officer in need.

The Police Department has received a DCJS LOLE Grant in the amount of \$4,025.

An appropriation of \$2,000 is included for the Police Department from FY22 E-Citation Fund Balance for specialized thermal paper for their printer headrests.

An appropriation of \$37,849 is included for the Engineering Department from FY22 Facilities Fund Balance for the Lakeview Dam Project design work.

An appropriation of \$80,443 is included from the General Fund Contingency Fund for Emergency Sanitary Sewer Manhole & Line Repairs.

A transfer of \$90,450 is included from Contingency to Public Works for new garbage containers to provide a second container for the new garbage service to residents/businesses that currently have a second container as of June 30, 2022.

An appropriation of \$30,055 of ARPA Funds is included for the Emergency Response Fund for additional work regarding the Colonial Heights Sanitary Sewer Assessment.

An appropriation is included for the Capital Projects Budget in the amount of \$43,026 in assigned fund balance for a change order for the North Elementary Sidewalk project.

BUDGET/FINANCIAL IMPACT:

Funding for this item was: included not included in the current-year budget N/A

RECOMMENDATION: Staff recommends approval on first reading.

ATTACHMENTS:

DCJS LOLE Grant Request, Emergency Sewer Repair Request, Sanitary Sewer Assessment Request, Recap Worksheet; Ordinance No. 22-FIN-8.

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.