

**CITY OF COLONIAL HEIGHTS, VIRGINIA
Special Meeting of City Council
Tuesday, October 2, 2012**

1. Call to Order.

The Special Meeting of City Council was called to order by Mayor Davis at 6:01 P.M.

2. Roll Call.

The following members of Council and Council's staff were present for roll call by the Clerk:

Present:
Councilman Milton E. Freeland, Jr.
Councilman Kenneth B. Frenier
Councilman W. Joe Green, Jr.
Vice Mayor Elizabeth G. Luck
Councilman John T. Wood
Councilwoman Diane H. Yates
Mayor C. Scott Davis

Absent: None

Also Present: Mr. Thomas L. Mattis, City Manager
Mr. Hugh P. Fisher, III, City Attorney

Mr. William E. Johnson, Director of Finance
Ms. Jennifer N. Carpenter, Director of Human Resources
Mr. George W. Schanzenbacher, Director of Planning
Mr. William E. Henley, Director of Public Works/Engineering
Mr. Brian Copple, Assistant Director of Public Works/Engineering
Mr. A.G. Moore, Jr., Chief of Fire and EMS
Mr. Wayne Newsome, Captain of Police Department
Mr. Craig Skalak, Director of Parks and Recreation
Mrs. Eileen Brown, Director of Youth Services
Ms. Karen Saunders, Director of Information Technology
Mr. Bruce Hansen, Library Director

3. Commendations and Presentations.

Mayor Davis introduced Pamela B. Wallace and gave a brief background of Mrs. Wallace's experience. Mr. Green added that Mrs. Wallace was selected from a pool of 93 applicants for the position.

A. A Resolution No. 12-54. Appointing Pamela B. Wallace to the position of City Clerk beginning October 3, 2012.

A motion for adoption was made by Mayor Davis and seconded by Mrs. Luck.

Vote: 7-0

Yes: Freeland, Jr.
Frenier
Green, Jr.
Luck
Wood
Yates
Davis
No: None
Abstained: None
Absent: None
Motion: UNANIMOUS PASS.

Mayor Davis then recognized Mrs. Pamela B. Wallace and presented her with a framed copy of the Resolution.

Mrs. Wallace thanked Council for the opportunity to work in the City of Colonial Heights.

4. Adjournment of Special Meeting.

A motion to adjourn the Special Meeting was made by Mrs. Yates, seconded by Mr. Freeland, and carried unanimously on voice vote at 6:08 P.M.

APPROVED:

C. Scott Davis, Mayor

ATTEST:

Jeri-Ann F. Tomlin, Deputy City Clerk