

**CITY OF COLONIAL HEIGHTS, VIRGINIA
Regular Meeting of City Council
Tuesday, January 14, 2020**

1. Call to Order

The Regular Meeting of City Council was called to order by Mayor Kochuba at 7:03 P.M.

2. Roll Call

The following members of Council and Council's staff were present for roll call by the Clerk:

Present: Councilman Michael A. Cherry
Councilman Kenneth B. Frenier
Councilman W. Joe Green, Jr.
Councilman John E. Piotrowski
Mayor T. Gregory Kochuba

Absent: Councilman John T. Wood (arrived at 7:25 P.M.)

Also Present: Mr. Douglas E. Smith, City Manager
Mr. Hugh P. Fisher, III, City Attorney
Mrs. Jeri-Ann Tomlin, Deputy City Clerk

3. Devotion

A devotional prayer was led by Mr. Cherry.

4. Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Kochuba.

5. Adoption of Agenda

A motion was made by Mr. Cherry, seconded by Mrs. Luck, to adopt the agenda as presented.

**Vote: 6-0
Yes: Cherry
Frenier
Green, Jr.
Piotrowski
Luck
Kochuba**

Regular Meeting Minutes

January 14, 2020

Page 2

No: None
Absent: Wood
Abstained: None

Motion: UNANIMOUS PASS

6. Declarations of Personal Interest

There were none.

7. Commendations and Presentations

**A. Recognizing Mr. Michael Souders, Tussing Elementary School
Choir Director**

B. New Employee Introductions
**Introduction of New City Employees hired by the
Finance Department and the Fire and EMS Department.**

The following employees were introduced by their Department Director:

Tiffany Fenner, Deputy Finance Director
Lakeisha Bailey – Communications Officer

**C. Presentation of Awards for the winners of the 2019 Annual
Colonial Heights Christmas Parade**

The following winners were announced:

Mayors Award

Angel DeSouza's School of Dance

Judges Choice

1st Place – B & T Towing

2nd Place – ACCA Shriner's Mini-Patrol

Band Category

1st Place – Petersburg High School

2nd Place – Colonial Heights High School

Dance Category

1st Place – Genia Johnson Dance Company

2nd Place – Dance Kraze

Regular Meeting Minutes

January 14, 2020

Page 3

Float Category

1st Place – Boy Scouts of America Troop 160

2nd Place – Front Door Realty Group

8. Reading of Manner of Addressing Council.

Mr. Fisher read the Manner of Addressing Council.

9. Written Petitions and Communications

- A. Ms. Shannon Farthing to thank Council for their support of the installation of crosswalks at the intersection of Conduit Road and Eilerslie Avenue.**

10. Advertised Public Hearing

There were none.

11. Hearing of Citizens Generally on Non-Agenda Items

Mrs. Pat Blaszak, 3640 Ashby Avenue – Mrs. Blaszak, speaking on behalf of the Senior Citizens Advisory Committee, on the poor pavement condition of Westover and Roanoke Avenues.

12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in accordance with the Consent Agenda.

- A. AN ORDINANCE NO 19-26
(Second Reading) To change the land use classification of a tract of approximately 0.1358 acre of real property on the Land Use Plan Map, which is part of the City Comprehensive Plan (i.e., Master Plan), from Transitional Office to Community Commercial. The approximate 0.1358 acre tract is known as Chesterfield Highlands, Block 5, Lots 19, 19A, 20, and 20A, parcel identification numbers 4000010520 and 4000010520A; with a physical address of 137 Pickwick Avenue.**

- B. AN ORDINANCE NO 19-27
(Second Reading) To change the zoning classification of an approximate 0.0819 acre parcel with parcel identification number 40000105020, and of an approximate 0.0539 acre parcel with parcel identification number 40000105020A, collectively known as 137 Pickwick Avenue, from RO Residential Office**

District to BB Boulevard Business District; and to amend the Zoning Map accordingly.

- C. AN ORDINANCE NO 19-30
(Second Reading) Approving the Chief Elected Officials Consortium Agreement as part of the Crater Regional Workforce Development Board for Local Workforce Area 15 and authorizing the Mayor to execute the Agreement.**

A motion was made by Mayor Kochuba, seconded by Mr. Green, to approve the Consent Agenda as presented.

**Vote: 7-0
Yes: Cherry
Frenier
Green
Piotrowski
Wood
Luck
Kochuba
No: None
Absent: None
Abstained: None**

Motion: UNANIMOUS PASS

13. Introduction and Consideration of Ordinances and Resolutions

- A. AN ORDINANCE NO 20-FIN-1
(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by appropriating \$8,280, which consists of 1) \$5,280 in miscellaneous donations to the Sheriff's Department; and 2) \$3,000 in grant funds received from the Virginia Department of Emergency Management for Communications.**

To amend the Capital Projects Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by increasing appropriations \$197,116 to appropriate anticipated federal and state funds for the Boulevard at Westover Intersection Improvements Project.

A motion was made by Mr. Green, seconded by Mr. Piotrowski, to amend Ordinance No. 20-FIN-1 as recommended by the City Attorney.

Regular Meeting Minutes

January 14, 2020

Page 5

At the request of Mr. Smith, Mr. Henley provided background information relative to the proposed funding for the Boulevard and Westover Intersection Improvements Project stating the project was fully funded with no net cost to the City. Continuing, Mr. Henley explained the intended concept and proposed outcome of the project being the creation of a turn lane at McDonalds. Mr. Henley stressed this would be of minimal business disturbance with construction to begin in the spring of 2021.

Vote: 7-0
Yes: Cherry
Frenier
Green
Piotrowski
Wood
Luck
Kochuba
No: None
Absent: None
Abstained: None

Motion: UNANIMOUS PASS

- B. A RESOLUTION NO 20-2**
Specifying the regular meeting dates of the Colonial Heights
City Council.

Mr. Fisher clarified that the dates do not include the Special Meeting dates or the date of the Organizational Meeting, which is scheduled for January 4, 2021.

Vote: 7-0
Yes: Cherry
Frenier
Green
Piotrowski
Wood
Luck
Kochuba
No: None
Absent: None
Abstained: None

Motion: UNANIMOUS PASS

14. Unfinished Business, Contested Ordinances and Resolutions, And Items Removed From the Consent Agenda.

A. AN ORDINANCE NO 19-19, AS AMENDED

(Second Reading) Amending § 244-14 of Chapter 244, Solid Waste, of the Colonial Heights City Code, by providing an exception for the location of solid waste and recycling cans and containers for the owners or tenants of certain multifamily housing, and providing an exception for those customers receiving certain assistance in rolling cans and containers to the street and rolling them back toward a residence.

A motion was made by Mayor Kochuba, seconded by Mr. Piotrowski, to adopt Ordinance No. 19-19, As Amended.

Mr. Fisher advised the only real change concerned how far back the cans had to be taken once they were taken from the right of way. Mr. Fisher recalled Council's discussion and vote last month, advising him to change to the original wording of the ordinance, which stated the receptacles should be returned to the front plane of the residence or business.

Vote: 6-1
Yes: Cherry
Frenier
Piotrowski
Wood
Luck
Kochuba
No: Green, Jr.
Absent: None
Abstained: None

Motion: PASS

B. ORDINANCE NO 19-28

(Second Reading) Amending § 286-200 of Chapter 286, Zoning, of the Colonial Heights City Code by adding a definition of "donation collection bin" and adding a § 286-530.26 to Chapter 286, prohibiting the placement or location of donation collection bins anywhere in the City.

A motion was made by Mr. Cherry, seconded by Mr. Piotrowski, to adopt Ordinance No. 19-28.

Regular Meeting Minutes

January 14, 2020

Page 7

For further clarification, Mr. Fisher addressed a previous comment by Mr. Piotrowski advising that, the language of the proposed ordinance addressed all donation collection bins in the City, as there was no specific ordinance authorizing the placement of such bins in the City. With this being said, Mr. Fisher advised that it would take some time for Ms. Hall's department to initiate enforcement, as adequate notification must be given.

Addressing Mr. Piotrowski's question as to the timeframe, Ms. Hall explained the process by which the property owner would be notified of the proposed ordinance. After further discussion and questions regarding notification of the property owner vs. notification of the donation collection bin owner, it was the decision of Council that Ms. Hall would notify both the property and bin owner.

Vote: 6-1
Yes: Cherry
Frenier
Piotrowski
Wood
Luck
Kochuba
No: Green, Jr.
Absent: None
Abstained: None

Motion: PASS

15. Reports of Officers and Documents Related Thereto.

A. City Manager

1. General Activity Report

Mr. Smith directed Council's attention to the Dates of Interest noting that the correct time of the upcoming Council Retreat was 2:00 P.M. Continuing Mr. Smith encouraged Council to visit the Finance Department to inspect the new renovations, particularly the addition of a conference room.

To address Mrs. Blaszak's earlier request regarding the paving of Westover and Roanoke Avenues, Mr. Frenier asked to staff consider funding this request with further discussion at the Retreat.

B. City Attorney

Regular Meeting Minutes

January 14, 2020

Page 8

Mr. Fisher provided Council with an update relative to its action at the December Regular Meeting supporting the Second Amendment. Mr. Fisher advised the State Legislature was actively supporting several laws restricting gun control rights. Additionally, Mr. Fisher recalled a presentation by Mr. Gordon Robbins, who sought Council's support of the Convention of States. Mr. Fisher stated that upon following up with the localities noted by Mr. Robbins as supporting a Convention of States, those questioned within the locality, were not aware of any type of support by the locality. Continuing, Mr. Fisher stated this type of action would need to pass the State Legislature before being enacted; however, any locality was free to petition.

C. Director of Planning and Community Development

Ms. Hall reported the Planning Commission held their Organizational Meeting in January approving the following:

- Amending the definition of group home**
- Illuminated signs for four elementary schools**
- Currently advertising the vacancy of Mr. Bill Kollman who will be recognized at an upcoming meeting.**

Mr. Green wished to thank Ms. Hall with her help regarding an issue with a constituent and praised her efforts and knowledge in dealing with the situation.

16. Adjournment

There being no further business, a motion was made by Mr. Cherry, seconded by Mr. Frenier, and carried unanimously on voice vote to adjourn the meeting. The meeting was adjourned at 8:10 P.M.

APPROVED:

T. Gregory Kochuba, Mayor

ATTEST:

Pamela B. Wallace, City Clerk