

**CITY OF COLONIAL HEIGHTS, VIRGINIA**  
**Regular Meeting of City Council**  
**Tuesday, March 9, 2021**

**1. Call to Order**

**The Regular Meeting of City Council was called to order by Mayor Kochuba at 7:00 P.M.**

**2. Roll Call**

**The following members of Council and Council's staff were present for roll call by the Clerk:**

**Present:** Councilman Michael A. Cherry  
Councilman John E. Piotrowski  
Councilwoman Dr. Laura F. Poe  
Councilman Robert W. Wade  
Councilman John T. Wood  
Vice Mayor Elizabeth G. Luck  
Mayor T. Gregory Kochuba

**Absent:** None

**Also Present:** Mr. Douglas E. Smith, City Manager  
Mr. Hugh P. Fisher, III, City Attorney  
Mrs. Pamela B. Wallace, Clerk

**3. Devotion**

**A devotional prayer was led by Mr. Piotrowski.**

**4. Pledge of Allegiance**

**The Pledge of Allegiance was led by Mayor Kochuba.**

**5. Adoption of Agenda**

**A motion was then made by Mayor Kochuba, seconded by Dr. Poe, to approve the agenda as presented.**

**Vote: 7-0**  
**Yes: Cherry**  
**Piotrowski**  
**Poe**  
**Wade**

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**Wood**  
**Luck**  
**Kochuba**  
**No: None**  
**Absent: None**  
**Abstained: None**

**Motion: UNANIMOUS PASS**

**6. Declarations of Personal Interest**

**There were none.**

**Before continuing, Mayor Kochuba recognized Mrs. Angie Woody, School Board Chair, and Mr. Kenny Frenier, former Councilmember, to the meeting.**

**7. Commendations and Presentations**

**A. Presentation of the City Manager's Proposed FY22 – FY26 Capital Improvement Plan (CIP)**

**Mr. Smith advised that the CIP would be presented to Council with full discussion of the CIP at the upcoming work session on March 16, 2021 and further advised the Planning Commission approved the CIP at its March 2, 2021 meeting, and recommended approval by unanimous vote. Mr. Smith and Mrs. Minor provided additional review of the CIP document.**

**At the conclusion of the review, Dr. Poe and Mr. Wood noted specific projects requesting further clarification of funding at the March 16, 2021 work session.**

**Mayor Kochuba asked if Mrs. Minor could create a chart which showed debt by project and the total amount of the project, remaining debt, annual payment, and pay-off date. He added that this did not have to be presented at the work session, but in the near future, as this would allow Council to have the information.**

**8. Reading of Manner of Addressing Council.**

**Mr. Fisher read the Manner of Addressing Council.**

**9. Written Petitions and Communications**

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There were none.

**10. Advertised Public Hearing**

There were none.

**11. Hearing of Citizens Generally on Non-Agenda Items**

There were none.

**12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

**A. AN ORDINANCE NO. 21-3**  
*(Second Reading)* To award the City Attorney a 2% salary increase and a \$2,000 bonus.

**B. AN ORDINANCE NO 21-FIN-2**  
*(Second Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$76,000 in grant funds for the regional swift water rescue team.

To amend the Recreation Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$12,600 of committed fund balance for the City's share of a van purchase in partnership with the Crater District Area Agency on Aging.

**C. January 12, 2021 Regular Meeting Minutes**

**D. January 15, 2021 City Council Retreat Minutes**

**E. February 9, 2021 Special Meeting Minutes**

**F. February 9, 2021 Regular Meeting Minutes**

**G. February 16, 2021 Special Meeting Minutes**

A motion was made by Mrs. Luck, seconded by Dr. Poe, to approve the Consent Agenda as presented.

**Vote: 7-0**

**Yes: Cherry**

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**Piotrowski**  
**Poe**  
**Wade**  
**Wood**  
**Luck**  
**Kochuba**  
**No: None**  
**Absent: None**  
**Abstained: None**

**Motion: UNANIMOUS PASS**

**13. Introduction and Consideration of Ordinances and Resolutions**

- A. AN ORDINANCE NO. 21-FIN-3**  
**(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$45,000 in unassigned fund balance for the purchase of a spreader rack for Public Works.**

**A motion was made by Mrs. Luck, seconded by Mr. Cherry, to adopt Ordinance No. 21-FIN-3.**

**Mr. Smith provided brief explanation of the proposed ordinance with Mr. Flippen clarifying the purpose and necessity of the spreader rack.**

**Vote: 7-0**  
**Yes: Cherry**  
**Piotrowski**  
**Poe**  
**Wade**  
**Wood**  
**Luck**  
**Kochuba**  
**No: None**  
**Absent: None**  
**Abstained: None**

**Motion: UNANIMOUS PASS**

**14. Unfinished Business, Contested Ordinances and Resolutions, And Items Removed From the Consent Agenda.**

**There was none.**

**15. Reports of Officers and Documents Related Thereto.**

**A. City Manager**

**1. Emergency Management Update**

**Mr. Smith provided information on the following:**

- City and school employees received their second COVID vaccine Friday, March 5.**
- Work is underway to assist citizens with registration for their vaccine and designating vaccination locations in the City.**
- The annual tornado drill is scheduled for Thursday, March 16.**

**2. Violet Bank Restoration Project Update**

**Mr. Skalak provided highlights of the ongoing Violet Bank restoration project stating that work had been delayed due to inclement weather but had since resumed. Mr. Skalak provided slides of the work being performed on the foundation in an effort to draw ground moisture away from the foundation.**

**Addressing Dr. Poe's comments and question relative to several obvious issues outside the Violet Bank structure and the timeframe for repairs; Mr. Smith stated repairs would begin by May 31, 2021. Mr. Skalak advised that Phase 1 of the project was primarily to address the moisture issues around the foundation with the issues noted by Dr. Poe being part of Phase 2.**

**Mr. Smith advised that additional questions posed by Mr. Wood could be addressed during the Violet Bank CIP discussion at the March 16, 2021 work session.**

**3. General Activity Report**

**Mr. Smith advised he and Mr. Skalak had been in discussion relative to the upcoming Fort Clifton Festival and ways to "scale down" the event due to current COVID restrictions. Dr. Poe asked if there was a secondary plan should restrictions be lifted before the festival with Mr. Smith responding that there was no current plan; however, he and Mr. Skalak could discuss. There was continued discussion with multiple suggestions and creative thinking to continue with the event and not limit attendance.**

**B. City Attorney**

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**Mr. Fisher advised of the School Board Budget Work Session scheduled for Thursday, March 11, with final action being taken at the March 23, 2021 regular meeting. Additionally, Mr. Fisher advised that there was still no agreement on the Memorandum of Understanding between Nutrien AG and the City on the naming of the field at Shepherd Stadium.**

**Addressing Mr. Cherry's concerns relative to School Board meetings being held during the morning hours Mr. Fisher stated work sessions were sometimes held during the morning; but, regular meetings were held in the evening.**

**Mr. Wade inquired as to the status of the previously requested joint meeting with the School Board. Responding, Mayor Kochuba advised he would contact Mrs. Woody, School Board Chair, to schedule a meeting.**

**C. Director of Planning and Community Development**

**Ms. Hall provided the following information relative to the March 2, 2021 Planning Commission Meeting:**

- Approval of PC Resolution No. 21-2 approving the City's proposed FY2021-2026 Capital Improvement Plan (CIP)**
- Approval of PC Resolution No. 21-1 to change the zoning classification of 401 Southpark Boulevard (former Burger King) from Industrial to General Business.**

**Continuing, Ms. Hall advised the Planning Commission would meet in April to discuss the following items:**

- Public Hearing for the Comprehensive Plan**
- Public Hearing for Special Use Permit for a hookah lounge at 90 Southgate Square**
- Public Hearing for Rezoning from RL to RO at 217 Battery Place**

**16. Adjournment**

**There being no further business, a motion was made by Mayor Kochuba, seconded by Mrs. Luck, and carried unanimously on voice vote to adjourn the meeting. The meeting was adjourned at 8:18 P.M.**

**APPROVED:**

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**T. Gregory Kochuba, Mayor**

**ATTEST:**

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**Pamela B. Wallace, City Clerk**