

**City of Colonial Heights Electoral Board minutes in the year 2017:**

No meeting was called in February for appointing officers of election. They were appointed for a three year term which does not run out until February 2018.

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The Electoral Board met on Thursday, March 30, 2017 at 10:30 am in the office of the General Registrar. The three members, Nancy Halbert, Bob Lawson and Hilda Faison were present. Mrs. Halbert stated she had been reappointed to a three year term. The purpose of this meeting was to select the officers for the next term and was by mutual consent; determined as written below:  
Chairman – Nancy Halbert  
Vice-Chairman – Bob Lawson  
Secretary – Hilda Faison  
No other business was transacted. Meeting adjourned at 10: 50 am.

Respectfully submitted,  
Nancy Halbert, Chairman

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The Colonial Heights Electoral Board met Monday, June 12, 2017 at 2:00 pm in the office of the Registrar. The three board members, Tracy Crown and Jimmy Parrish along with four gentlemen from the City’s Public Works Department delivered the voting machines to the five precincts and prepared each area for the primary election. All work was concluded at approximately 4:00 pm.

Respectfully submitted  
Nancy Halbert, Chairman

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The Electoral Board as a whole, met on Election Day, Tuesday, June 13, 2017 at 10:00 am in the office of the Registrar. Chairman Nancy Halbert arrived early to the Registrar’s office about 6:15 am. The three member Board rode around to assess the precincts. Things went well at the polls, voters moved swiftly and smoothly through the process. There were no unfavorable incidents.

Respectfully submitted  
Nancy Halbert, Chairman

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The Board met for the purpose of canvassing the dual primary election at 1:00 pm on Wednesday, June 14, 2017 in the office of the Registrar. Present were Nancy Halbert, Chair; Hilda Faison, Secretary; Bob Lawson, Vice-Chair. There were no provisional ballots. The new forms for totaling the election results was excellent and much appreciated. Each precincts reports were well prepared and correct and all signatures were present. All records were properly labeled and taken to the courthouse and placed in the vault of the Clerk of Circuit Court. Winners of the Dual Party Primary Election were as follows: Democratic Governor, Ralph S. Northam; Democratic Lt. Governor, Justin E. Fairfax. Republican Governor, Edward W. "Ed" Gillespie; Republican Lt. Governor, Bryce E. Reeves. The meeting adjourned around 3:00 pm. There were no citizens or other guests present or came to address the Board or observe the meeting.

Respectfully submitted  
Nancy Halbert, Chairman

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The Electoral Board met at 2:20 pm for the General Registrar's annual evaluation as required by State law. We as a Board agreed that we have an exceptional leader. The proper papers were completed and the summary page was transmitted by email to the Department of Elections. As no other business was discussed, we adjourned at 2:45 pm.

Respectfully submitted,  
Hilda M. Faison, Secretary

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Special/Emergency Call Meeting September 15, 2017

Meeting began at 10:30 am with all Electoral Board members present and the City Registrar. The meeting was called because of a last minute ruling on September 8, 2017, by the State Board of Elections that no locality could use DRE (touchscreen) voting equipment for the November 2017 election. The Board Chairman, Nancy Halbert and City Registrar, Susan Redford had seen a demonstration of the DS-200 machine given by Gary Fox of Election Systems and Software Company and were pleased with their performance. The Board voted to go with them and purchase 8 DS-200 machines and 8 Expressvote ADA compliant machines for our precincts. ES&S stated they would contract to have payment in July 2018 to help with the sudden financial burden brought on by the decertification of the DRE's. The Board also decided that the ballots for the new machines should be purchased through ES&S and the much needed electronic pollbooks will be purchased through ES&S as well. Purchase of electronic pollbooks will be made in 2018. The Board will get a continuing maintenance agreement in place after the November election. The Board also discussed hiring two gentlemen to break down the machines and booths after the election and return them to the Registrar's office after the election.

There being no further business, the Board adjourned.

Respectfully submitted,  
Hilda M. Faison, Secretary

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