

FEDERAL ID OR SSN

COMMISSIONER OF THE REVENUE

201 JAMES AVENUE, P. O. BOX 3401
COLONIAL HEIGHTS, VA 23834-9001
(804) 520-9280 FAX (804) 520-9250
cor@colonialheightsva.gov

PLEASE CHECK

Individual
Corporation
Partnership

APPLICATION FOR 2022 CITY BUSINESS LICENSE

Please fill in ALL blanks pertaining to your business. Return to this office no later than FEBRUARY 15, 2022 if you would like to be billed. Payment must be received by March 1, 2022.

Date began business in Colonial Heights Type of Business

If you were in business for all of 2021, Gross receipts as shown by applicant's records \$

If you began business after January 1, 2021 and prior to January 1, 2022: Gross Receipts for 2021 \$

Estimated Gross Receipts for 2022 \$

If you opened for business on or after January 1, 2022, Estimate Gross receipts for 2022 \$

Itinerant Merchant - \$500 Annual Fee. Limitation of 30 consecutive days. Dates of Operation

Wholesale Merchant

If you were in business for all of 2021, Gross purchases as shown by applicant's records \$

If you began business after January 1, 2021 and prior to January 1, 2022; Gross purchases for 2021 \$

If you began business on or after January 1, 2022, Estimated purchases for 2022 \$

BEER/WINE: On premise \$50 Off premise \$50 On&Off premise \$60 Tobacco Sales \$5

MIXED BEVERAGES: Seating Capacity: 50-100 \$200 101-150 \$350 151 + \$500

CONTRACTORS: Please provide a copy of your VA Contractors Board License, Form 61-A or WC Certificate.

Gross Contract in Colonial Heights \$ Job Location

Printed Name of Applicant/Owner/Agent

Mailing Address for Business

Printed Business Name

Colonial Heights Business Location

Applicant Phone Business Location Phone

Signature of Responsible Party email

BUSINESS LICENSES ARE PAYABLE BY MARCH 1, 2022, EVEN IF NO BILL IS RECEIVED. LICENSES NOT PAID BY MARCH 1 WILL INCUR A 10% PENALTY PLUS INTEREST AT THE CURRENT RATE ON EACH SEPARATE CLASS OF LICENSE.

ALL BUSINESSES OPERATING UNDER AN ESTIMATED LICENSE (LESS THAN 2 YEARS), PLEASE CALL THE COMMISSIONER OF THE REVENUE OFFICE FOR THE EXACT AMOUNT DUE PRIOR TO MAILING A CHECK. \$30.00 MINIMUM LICENSE AMOUNT CHECKS SHOULD BE MADE PAYABLE TO: CITY OF COLONIAL HEIGHTS

RATE PER \$100: .20 RETAIL .15 CONTRACTORS .35 SERVICE .57 PROFESSIONAL .57 REAL ESTATE