



**CITY OF COLONIAL HEIGHTS, VIRGINIA  
MEETING OF THE PLANNING COMMISSION  
Thursday, January 3, 2019  
7:00 p.m.**

**AGENDA**

- I. Call to Order**
- II. Roll Call**
- III. Determination of Quorum**
- IV. Approval of Agenda**
- V. Annual Organization Meeting**
  - Election of Chairman and Vice-Chairman
  - Appointment of Secretary
  - Adoption of Rules of Procedure
  - 2018 Annual Report
  - Adoption of Planning Commission Meeting Schedule for the Next 12 Months year
- VI. Approval of Minutes for November 7, 2018 meeting**
- VII. Hearing of Citizens Generally**
- VIII. Public Hearings**
  - A. Planning Commission Resolution 19-1**

To recommend to City Council to grant a special use permit to Roslyn Farm Corporation, C/O Robert C Walker, to allow a 19 square foot monument sign on a parcel located on East Roslyn Court known by parcel identification number 69011100012. The sign will be advertising an off-site business that also is located on East Roslyn Court.
- IX. Plans of Development**
  - A. PD 19-1 TownePlace Suites**

The proposed plan is for the development of a 74,610 square foot five-story hotel with 113 units on a 2.00 acre site, located on Lot 6 of Section 2 in the East Roslyn Farm subdivision. The lot will be accessed off of South Avenue with an easement through 931 South Avenue.

**X. Old Business**

**XI. New Business/Reports**

**Reports**

- 1. Chairman**
- 2. Director of Planning and Community Development – Ms. Hall**
- 3. City Engineer or Designee – Asst. Director of Public Works – Mr. Flippen**
- 4. Others, as necessary or appropriate**
  - a. City Manager – Mr. Smith**
  - b. City Attorney – Mr. Fisher**

**XII. Adjournment**