



CITY OF COLONIAL HEIGHTS

2020 Annual City Council Retreat

Smithfield Station

409 South Church Street

Smithfield Virginia

January 17-18, 2020

AGENDA

Friday, January 17

- I. **(1:00 p.m.) Call to Order** (*Captain Todd Executive Suite in the Lighthouse*)
- II. **(1:00-2:45 p.m.) Development-Related Update and Discussion**
 - a) Staff Economic Development Update/Report
 - b) Discussion of Development Opportunities for Various Properties (Green)
 - c) Discussion Regarding Zoning Code Definition as it Relates to Housing Units (Luck)
 - d) Discussion Regarding Boulevard Sidewalks (Kochuba)/Other Sidewalk Locations
- III. **(2:45-3:15 p.m.) City Facilities Security Assessment/Southpark Mall Patrol Update and Discussion**
- IV. **(3:15-3:30 p.m.) Break**
- V. **(3:30-4:45 p.m.) Human Resources Topics**
 - a) Employee Compensation Discussion
 - b) City Employee Training Program Discussion (Kochuba)
 - c) Payroll/Benefit Policy Recommendations
 - d) Review of Staff Turnover Information (Luck)
- VI. **(4:45-5:15 p.m.) Discussion Regarding City Hall Office Needs/City-Owned Property Near City Hall** (Kochuba)
- VII. **(5:15-6:00 p.m.) Review School Memorandum of Understanding** (Frenier)
- VIII. **(6:00-7:30 p.m.) Break for Dinner** (*Smithfield Station Restaurant*)
- IX. **(7:30 p.m.) Reconvene** (*Captain Todd Executive Suite in the Lighthouse*)

Note: The listed agenda times are tentative; actual times for the agenda may vary

X. (7:30-9:00 p.m.) Financial Overview

- a) Revenue Trends
- b) FY 20-21 Budget Preview
- c) FY 19-20 Second Quarter Financial Report
- d) Project Updates
- e) Budget/Funding Update and Discussion
 - i. SAFER Grant (Kochuba)
 - ii. Chesterfield Shared Services
- f) Other Finance Items

XI. (9:00 p.m.) Recess (Exact recess time is tentative)

Saturday, January 18

I. (8:00-9:00 a.m.) Breakfast (*Smithfield Station Restaurant*) and Hotel Check Out

II. (9:00 a.m.) Reconvene/Call to Order (*Captain Todd Executive Suite in the Lighthouse*)

III. (9:00-10:00 a.m.) Freedom of Information Act Training by City Attorney

IV. (10:00-11:00 a.m.) Items for Brief Discussion

- a) City Holiday Schedule
- b) Violet Bank Restoration Phase I Project Update
- c) Urban Archery (Piotrowski)
- d) Tri-City Landfill Update
- e) Purchasing Used Vehicles (Green)
- f) Roundabout Area Enhancement Update (Kochuba)
- g) Potential Future Trail Projects

V. (11:00-11:15 a.m.) Break

VI. (11:15 a.m.-12:00 p.m.) City Infrastructure Discussion (Kochuba/Luck)

- a) Infrastructure/Condition Assessment Update and Discussion
- b) Paving Program Discussion

VII. (12:00-12:30 p.m.) Working Lunch/Wrap Up

VIII. (12:30 p.m.) Adjourn (Exact adjournment time is tentative)

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