



# COLONIAL HEIGHTS CITY COUNCIL AGENDA

## REGULAR MEETING CITY HALL

### Council Members

Michael A. Cherry  
Kenneth B. Frenier  
W. Joe Green, Jr.  
John E. Piotrowski  
John T. Wood  
Elizabeth G. Luck, Vice-  
Mayor  
T. Gregory Kochuba,  
Mayor

**DATE: March 12, 2019**

**TIME: 7:00 PM**

1. Call To Order
2. Roll Call
3. Devotion - The Honorable John T. Wood
4. Pledge Of Allegiance
5. Adoption Of Agenda
6. Declarations Of Personal Interest
7. Commendations And Presentations
  - A. Recognizing Touchstone Bank As The Beautification Committee's Business Of The Month
  - B. New Employee Introduction  
Introduction of New City Employee Hired By The Finance Department
8. Reading Of Manner Of Addressing Council.  
ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.
9. Written Petitions And Communications
10. Advertised Public Hearings
  - A. Presentation Of The FY20-FY24 Proposed Capital Improvement Plan  
Presentation of the FY2020- FY2024 Proposed Capital Improvement Plan (CIP)

Documents:

[EX SUMMARY NEW EMP INTRODUCTION.PDF](#)

Documents:

[EX SUMMARY CIP PRESENTATION.PDF](#)  
[FINAL PROPOSED FY20 CIP DOCUMENT.PDF](#)

B. AN ORDINANCE NO 19-3

*(First Reading)* Granting an easement to Virginia Electric and Power Company d/b/a Dominion Energy Virginia to lay underground power lines on City-owned property with an address of 501 Lake Avenue (know by parcel identification number 08000100010).

Documents:

[EX SUMMARY ORD 19-3.PDF](#)  
[DOMINION ROW AG.PDF](#)  
[AN ORDINANCE NO 19-3.PDF](#)

C. AN ORDINANCE NO 19-FIN-2

*(Second Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in the aggregate amount of \$39,050 to appropriate 1) \$1,500 in sanctions relinquished to the Police Department and City Attorney; 2) \$2,000 in donations from the Southside Virginia Association of Realtors to the Police and Fire & EMS Departments; and 3) \$35,550 in Rescue Squad Assistance Grant Funds to the Fire & EMS Department.

To amend the Capital Projects Fund Budget by \$1,000,000 to appropriate State of Good Repair Funding from the Virginia Department of Transportation for the resurfacing of Temple Avenue.

Documents:

[EX SUMMARY ORD 19-FIN-2.PDF](#)  
[SANCTIONS MEMO.PDF](#)  
[RSAF GRANT AWARD.PDF](#)  
[TEMPLE AVE PROJECT WORKSHEET.PDF](#)  
[AN ORDINANCE NO19-FIN-2.PDF](#)

11. Hearing Of Citizens Generally On Non-Agenda Items

12. Consideration Of Uncontested Minutes, Ordinances, Resolutions, And Motions In Accordance With The Consent Agenda

A. January 18-19, 2019 Retreat Minutes

Documents:

[2019 RETREAT MINUTESFINAL.PDF](#)

B. February 12, 2019 Special Meeting Minutes

Documents:

[02122019 SPECIAL MEETING MINUTES FINAL.PDF](#)

C. February 12, 2019 Regular Meeting Minutes

Documents:

[02122019 REGULAR MEETING MINUTE FINAL.PDF](#)

13. Introduction And Consideration Of Ordinances And Resolutions

A. AN ORDINANCE NO 19-1

*(First Reading)* To approve a special use permit for Roslyn Farm

Corporation to allow a 19 square foot monument sign on a parcel located on East Roslyn Court known by parcel identification number 69011100012. The sign will be advertising an off-site business also located on East Roslyn Court.

Documents:

[EX SUMMARY ORD 19-1.PDF](#)  
[AN ORDINANCE NO 19-1.PDF](#)  
[PC RESO NO 19-1.PDF](#)  
[ORD19-1\\_SUP\\_APPLICATION.PDF](#)  
[ORD19-1\\_SUP\\_SIGN.PDF](#)  
[ORD19-1\\_SUP\\_SITEPLAN.PDF](#)

- B. AN ORDINANCE NO 19-4  
(*First Reading*) Awarding the City Attorney a 3% bonus.

Documents:

[EX SUMMARY ORD 19-4.PDF](#)  
[AN ORDINANCE NO 19-4.PDF](#)

- C. A RESOLUTION NO 19-18  
Authorizing the City Manager to enter into the "License and Services Agreement" with Tyler Technologies, Inc. for a new financial software system known as an Enterprise Resource Planning System.

Documents:

[EX SUMMARY ERP CONTRACT.PDF](#)  
[FINAL TYLER CONTRACT REDACTED.PDF](#)  
[A RESOLUTION NO 19-18.PDF](#)

14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

- A. Council Discussion And Action On The Re-Purchase Of 401 Temple Avenue  
Council discussion and action relative the re-purchase of Parcel ID No. 5400020000H, with a street address of 401 Temple Avenue, from Kroger Limited Partnership I.

Documents:

[EX SUMMARY COUNCIL DECISION.PDF](#)

15. Reports Of Officers And Documents Related Thereto

- A. City Manager

1. Presentation On Proposed Cigarette Tax

Documents:

[EX SUMMARY CIGARETTE TAX.PDF](#)

2. General Activity Report

Documents:

EX SUM CM ACTIVITY REPORT.PDF  
DATES OF INTEREST - MARCH 2019.PDF

- B. City Attorney
  - C. Director Of Planning And Community Development
16. Adjournment