



# COLONIAL HEIGHTS CITY COUNCIL AGENDA

## REGULAR MEETING CITY HALL

### Council Members

Michael A. Cherry  
Kenneth B. Frenier  
W. Joe Green, Jr.  
John E. Piotrowski  
John T. Wood  
Elizabeth G. Luck, Vice-  
Mayor  
T. Gregory Kochuba,  
Mayor

**DATE: June 11, 2019**

**201 James Avenue, Colonial Heights**

**TIME: 7:00 PM**

1. Call To Order
2. Roll Call
3. Devotion - The Honorable Michael A. Cherry
4. Pledge Of Allegiance
5. Adoption Of Agenda
6. Declarations Of Personal Interest
7. Commendations And Presentations
  - A. Recognizing And Commending Garnetta Sue Poe, Lakeview Elementary School Crossing Guard, For Her 49 Years Of Dedicated Service To The City Of Colonial Heights And The Children Of Lakeview Elementary School
  - B. A PROCLAMATION  
Recognizing and Commending Lauren Kimberley Boyd, Sophie Lee Cox, Kendel Alissa Fox, Madison Rae Grubb, Claire Elizabeth Hill, Victoria Grace Kolev, Hanna Jensen Madren, Margaret Curry McCoy, Nicole Antoinette Mills, Aubrey Katherine Rowe, and Lillian Rose Tyler of Girl Scout Troop 538 on Attaining their Gold Star.

#### Documents:

[PROC.GIRLSCOUT.LAURENBOYD.PDF](#)  
[PROC.GIRLSCOUT.SOPHIECOX.PDF](#)  
[PROC.GIRLSCOUT.KENDELFOX.PDF](#)  
[PROC.GIRLSCOUT.MADISONGRUBB.PDF](#)  
[PROC.GIRLSCOUT.CLAIREHILL.PDF](#)  
[PROC.GIRLSCOUT.TORIKOLEV.PDF](#)  
[PROC.GIRLSCOUT.HANNAHMADREN.PDF](#)  
[PROC.GIRLSCOUT.MARGARETMCCOY.PDF](#)  
[PROC.GIRLSCOUT.NICOLEMILLS.PDF](#)  
[PROC.GIRLSCOUT.AUBREYROWE.PDF](#)  
[PROC.GIRLSCOUT.LILLYTYLER.PDF](#)

8. Reading Of Manner Of Addressing Council.  
ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is

the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

9. Written Petitions And Communications
10. Advertised Public Hearings

A. AN ORDINANCE NO 19-17

*(First Reading)* To vacate an existing 16' sanitary sewer easement recorded in Deed Book 300, page 304, in the Colonial Heights Circuit Court Clerk's Office; an existing 16' waterline easement recorded in Plat Book 6, page 45, in the Colonial Heights Circuit Court Clerk's Office, and an existing 30' non-exclusive ingress-egress and storm water management basin access easement recorded in Plat Book 6, page 45, in the Colonial Heights Circuit Court Clerk's Office; all across Lot 8, Dominion Southpark, parcel identification number 68216200008, as part of the Extended Stay Hotel development.

Documents:

[EX SUMMARY ORD 19-17.PDF](#)  
[PLAT VAC ESMTS.PDF](#)  
[AN ORDINANCE NO 19-17.PDF](#)

11. Hearing Of Citizens Generally On Non-Agenda Items
12. Consideration Of Uncontested Minutes, Ordinances, Resolutions, And Motions In Accordance With The Consent Agenda

A. AN ORDINANCE NO 19-14

*(Second Reading)* Amending §§ 277-4.1 of City Code Chapter 277, Water, by increasing the charge for unauthorized use of water from \$25 to \$50.

Documents:

[EX SUMMARY ORD 19-14.PDF](#)  
[AN ORDINANCE NO 19-14.PDF](#)

B. July 11, 2017 Regular Meeting Minutes

Documents:

[07112017 REGULAR MTNG MINUTESFINAL.PDF](#)

C. September 12, 2017 Regular Meeting Minutes

Documents:

[09122017 REGULAR MTNG MINUTESFINAL.PDF](#)

D. October 10, 2017 Regular Meeting Minutes

Documents:

[10102017 REGULAR MTNG MINUTESFINAL.PDF](#)

E. March 13, 2018 Regular Meeting Minutes

Documents:

[03132018 REGULAR MEETING MINUTESFINAL.PDF](#)

F. March 20, 2018 Special Meeting Minutes

Documents:

[03202018 SPECIAL MTNG MINUTESFINAL.PDF](#)

G. May 8, 2018 Regular Meeting Minutes

Documents:

[050818 SPECIAL MEETING MINUTESFINAL.PDF](#)

H. May 14, 2019 Special Meeting Minutes

Documents:

[05142019 SPECIAL MTNG MINUTESFINAL.PDF](#)

I. May 14, 2019 Regular Meeting Minutes

Documents:

[05142019 REGULAR MTNG MINUTESFINAL.PDF](#)

J. May 21, 2019 Special Meeting Minutes

Documents:

[05212019 SPECIAL MTNG MINUTESFINAL.PDF](#)

13. Introduction And Consideration Of Ordinances And Resolutions

A. AN ORDINANCE NO 19-18

*(First Reading)* To adopt a revised General Pay Plan Class and Salary Range that incorporates all changes made to job titles, job descriptions, pay grades, and salary ranges pursuant to the results of the recent pay study the Human Resources Director conducted.

Documents:

[EX SUMMARY AN ORDINANCE NO. 19-18.PDF](#)  
[EXHIBIT A.PDF](#)  
[AN ORDINANCE NO 19-18.PDF](#)

B. AN ORDINANCE NO 19-FIN-11

*(First Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2018, and ending June 30, 2019, to appropriate \$21,500 which consists of 1) \$19,000 in cigarette tax revenue for the purchase of cigarette stamps; and 2) \$2,500 in donations to the Library for the summer reading program.

To amend the Capital Projects Budget for the fiscal year beginning July 1, 2018, and ending June 30, 2019, by appropriating \$23,211 for additional work required on the tennis courts project.

Documents:

[EX SUMMARY JUNE FY19 BUDGET.PDF](#)  
[BUDGET AMENDMENT JUNE FY19.PDF](#)  
[LIBRARY REQUEST.PDF](#)  
[AN ORDINANCE NO 19-FIN-11.PDF](#)

C. AN ORDINANCE NO 19-FIN-12

*(First Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020, to appropriate an aggregate amount of \$29,799, which consists of 1) \$12,900 in Youth Conservation Corps Day Program Funds to the Office on Youth; 2) \$14,899 in additional Community Development Block Grant entitlement program funds; and 3) \$2,000 in donations received from Walmart for the Police Department.

Documents:

[EX SUMMARY JUNE FY20 BUDGET.PDF](#)  
[BUDGET AMENDMENT JUNE FY20.PDF](#)  
[YOUTH CONSERVATION CORPS MEMO.PDF](#)  
[AN ORDINANCE NO 19-FIN-12.PDF](#)

14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

A. Pay Study Compensation Implementation

Consider a motion to approve the Pay Study Compensation Implementation Plan and to authorize staff to implement the plan contingent upon approval of Ordinance No. 19-18 on second reading.

Documents:

[EX SUM PAY STUDY COMP.PDF](#)  
[PAY STUDY COMPENSATION IMPLEMENTATION PLAN.PDF](#)

B. AN ORDINANCE NO 19-5

*(Second Reading)* to grant a special use permit, with conditions, to Lewis and Christy Archileti to allow a 199-foot monopole tower with associated 50' x 50' fenced compound on parcel identification number 67051500002, also known as Lot 2, Pearson, containing 88+ acres and being zoned planned unit development.

Documents:

[EX SUMMARY ORD 19-5.PDF](#)  
[PC RESO 19-3.PDF](#)  
[SUP19-2\\_STAFFREPORT.PDF](#)  
[ORD 19-5 APPLICANT SITE PLAN.PDF](#)  
[ORD 19-5 APPLICANT VISUAL STUDY.PDF](#)  
[AN ORDINANCE NO 19-5.PDF](#)

C. AN ORDINANCE NO 19-15

*(Second Reading)* Approving a real property tax exemption for parcel identification number 6805000001A, which is owned by KHJ Colonial, LLC and has a street address of 880 West Roslyn Road (site of the Keystone Truck & Tractor Museum).

Documents:

[EX SUMMARY ORD 19-15.PDF](#)  
[AN ORDINANCE NO 19-15.PDF](#)

15. Reports Of Officers And Documents Related Thereto

A. City Manager

1. General Activity Report

Documents:

[EX SUM CM ACTIVITY REPORT.PDF](#)  
[DATES OF INTEREST - JUNE 2019.PDF](#)

B. City Attorney

C. Director Of Planning And Community Development

1. Planning And Community Development Summary

Summary of meetings and activities of the Boards and Commissions hosted by the Planning Department.

Documents:

[EX SUMMARY PLANNING SUMMARY.PDF](#)  
[AGENDA\\_BZA\\_20190509\\_REVISED.PDF](#)  
[201906\\_PC\\_AGENDA.PDF](#)

16. Adjournment