



COLONIAL HEIGHTS CITY COUNCIL AGENDA

SPECIAL MEETING CITY HALL

Council Members

Kenneth B. Frenier
John E. Piotrowski
Dr. Laura F. Poe
Robert W. Wade
John T. Wood
Elizabeth G. Luck,
Vice-Mayor
T. Gregory Kochuba,
Mayor

June 21, 2022

6:00 PM

1. Call To Order
2. Roll Call
3. Declarations Of Personal Interest
4. A Work Session On The Following Items:

A. AN ORDINANCE NO 22-10

(Second Reading) To adopt a revised General Pay Plan Class and Salary Range that increases by approximately 2% the range of each grade for full-time employees; changes the Public Works Technician position to Public Works Technician I and Public Works Technician II positions, along with the corresponding job description and class specifications for each position; revises the job description for the Youth Program Coordinator position; revises a title of one position to Senior Paralegal/Deputy City Clerk and includes the revised title on the job description; and adopts a Public Safety Step Plan.

Documents:

[EX SUMM ORD 22-10.PDF](#)
[PUBLIC WORKS TECHNICIAN I.PDF](#)
[PUBLIC WORKS TECHNICIAN II.PDF](#)
[SENIOR PARALEGAL-DEPUTY CITY CLERK.PDF](#)
[YOUTH PROGRAM COORDINATOR.PDF](#)
[PUBLIC SAFETY PAY PLAN - FINAL.PDF](#)
[GENERAL PAY PLAN CLASS SALARY RANGE \(EFFECTIVE 7-1-22\)
REVISED.PDF](#)
[NOTICE OF PUBLIC HEARING-ORD 22-10.PDF](#)
[AN ORDINANCE NO 22-10.PDF](#)

B. AN ORDINANCE NO 22-11

(Second Reading) Amending § 244-13 of Chapter 244, Solid Waste, of the Colonial Heights City Code by modifying the monthly charges for solid waste and collection and disposal and for the collection and recycling of recyclable material.

Documents:

[EX SUM ORD 22-11.PDF](#)

NOTICE OF PUBLIC HEARING-ORD 22-11.PDF
AN ORDINANCE NO 22-11.PDF

C. AN ORDINANCE NO 22-13

(First Reading) Awarding the City Manager a 2% pay increase and a \$2,000 bonus.

Documents:

EX SUM ORD 22-13.PDF
AN ORDINANCE NO 22-13.PDF

D. AN ORDINANCE NO 22-FIN-8

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$168,348 consisting of 1) \$1,000 in Restricted Fund Balance to the Police Department for Adopt a Cop; 2) \$4,025 in LOLE Grant Funds from DCJS to the Police Department; 3) \$2,000 in Restricted Fund Balance for E-Citation Funds to the Police Department; 4) \$37,849 in Assigned Fund Balance to Public Works for the Lakeview Dam Project; 5) \$80,443 in Contingency Funds to Public Works for sewer repair; and 6) a transfer of \$90,450 in Contingency Funds to Public Works for purchase of garbage containers.

To amend the Emergency Response Budget by appropriating \$30,055 in ARPA Funds for the Colonial Heights Sanitary Sewer Assessments.

To amend the Water and Sewer Fund Budget by appropriating \$80,443 from Contingency Funds for emergency sewer repair.

Documents:

EXECUTIVE SUMMARY 22-FIN-8.PDF
DCJS LOLE GRANT.PDF
EMERG SANITARY SEWER REPAIR.PDF
SANITARY SEWER ASSESSMENT.PDF
AN ORDINANCE NO 22-FIN-8.PDF

E. A RESOLUTION NO 22-17

Approving the revised Colonial Heights Emergency Operations Plan.

Documents:

EX SUM RES 22-17.PDF
2022 UPDATED EOP.PDF
A RESOLUTION NO. 22-17.PDF

5. Adjournment