



## Colonial Heights City Council Meeting Agenda Item Executive Summary

### City Council Meeting

**MEETING TYPE:** City Council Regular Meeting

**MEETING DATE:** October 8, 2019

**ITEM:** (Second Reading 19-FIN-17) To amend the General Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by increasing appropriations by \$43,015 1) to appropriate \$12,515 in DMV Highway Safety Grants for selective enforcement activities, 2) to appropriate \$30,500 in fund balance for improvements at Shepherd Stadium.

To amend the Recreation Activity Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by increasing appropriations by \$3,837 in transfer from schools to transfer to capital improvements fund for the Middle School Courts project, and 2) transferring \$5,000 from recreation operating expenses to transfer to capital projects for the Middle School Tennis Courts project.

To amend the Capital Projects Fund Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020, to appropriate \$51,837, which includes 1) a transfer from the general fund budget of \$43,000 for improvements at Shepherd Stadium; 2) a transfer from the recreation fund budget of \$8,837 for the Middle School Tennis Courts project; and 3) a transfer of \$85,000 from the White Bank Restroom Project to Shepherd Stadium improvements.

**DEPARTMENT:** Finance

**PROPOSED ACTION:** This item is for second reading of requested budgetary changes.

#### **BACKGROUND:**

The Police Department has been awarded a DMV Highway Safety Grant in the amount of \$12,515 for selective enforcement activities. The grant requires a local match of \$6,258 which will be provided by in-kind services (vehicle maintenance, fuel, etc.) already included in the Department's budget.

At the August 26 meeting, Council approved a lease agreement with Collegiate Baseball Experience which requires specific improvements at Shepherd Stadium. This item would transfer \$30,500 from the general fund balance and \$12,500 from the Parks and Grounds budget intended for a sign replacement at Civic field to the Capital Projects Fund. This item also transfers \$85,000 from the White Bank Restroom Project already appropriated in the Capital Projects Fund to the Shepherd Stadium Project, resulting in a total appropriation for Shepherd Stadium of \$128,000.

The City and Schools are jointly funding the replacement of the tennis courts at the Middle School. The original budget is \$131,000, however the only bid for the project was \$143,907. Staff has worked with the vendor to reduce the pricing to \$139,837. Staff proposes to transfer \$5,000 from the Recreation Activity fund for a portion of the projects, and the Schools have increased their contribution from \$30,000 to \$33,837.

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was:  included  not included in the current-year budget  N/A

**RECOMMENDATION:** The Director of Finance recommends approval.

**ATTACHMENTS:**

ORDINANCE 19-FIN-17

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*