

PARKS AND RECREATION

Chapter 215 Attachment 4

City of Colonial Heights

Schedule of Parks and Recreation Fees and Policy Relating to Youth Activities

~~March 13, 2012~~

[Amended 4-27-1987 by Res. No. 87-16; 4-25-1995 by Res. No. 95-15;
11-14-1995 by Res. No. 95-62; 11-10-1997 by Res. No. 97-46;
4-23-2001 by Res. No. 01-5; 6-10-2003 by Ord. No. 03-21;
6-10-2008 by Res. No. 08-10; 3-13-2012 by Res. No. 12-5]

A. Facilities.

(1) For the reservation for their exclusive use and that of their invited guests, by any person or organization, of pavilion space at City parks:

(a) Per day:

[1] City residents: \$15.

[2] City businesses: \$15.

[3] Tax-exempt, nonprofit organizations in Colonial Heights: no charge.

[4] Non-City persons or organizations: \$50.

[5] Tax-exempt, nonprofit organizations outside of Colonial Heights: \$15.

(2) Any such person or organization shall agree in writing at the time of making such reservation that the space reserved shall be used exclusively for their personal or organizational purposes.

(3) Community Room.

(a) The fee for the Community Room shall be ~~\$50 per day~~ \$100 per rental block (i.e. period of time that a rental begins and ends) provided, however, that after scheduling for department use, it shall be available to rent to persons whose place of residence is within the City and organizations whose registered office or principal place of business is within the City. The Department Director shall determine the number of rental blocks per day and the starting and ending time for each rental block.

(b) Persons or organizations which use the Community Room for profit shall pay 10% of revenue or the fee above, whichever is greater.

(4) Shepherd Stadium. Organizations which are sponsored by or a part of the Colonial Heights Public Schools shall be exempt from the

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imposition of fees at Shepherd Stadium. Other organizations that do not have a separate lease agreement with the City for the use of Shepherd Stadium shall pay the following fees:

- (a) *Game rate: \$50 per game.
- (b) *Tournament rental rate: \$150 per day.
- (c) Practice rental rate: Not available.
- (d) Light fee (if needed): \$20 per hour.
- (e) Additional staffing (site staffing, field preparation, etc.): \$25 per hour/per needed staff.
- (f) The Director shall determine any sharing of concession or gate revenue.

*Includes a one-time field preparation.

- (5) Other playfields. Organizations which are sponsored by or a part of the Colonial Heights Public Schools shall be exempt from the imposition of fees at other playfields. Other organizations shall pay the following fees:

- (a) *Game rate: \$30 per game.
- (b) *Tournament rental rate: \$75 per day.
- (c) Practice rental rate (no field preparation): \$5 per hour.
- (d) Light fee (if needed): \$10 per hour.
- (e) Additional staffing (site staffing, field preparation, etc.): \$25 per hour/per needed staff.

*Includes a one-time field preparation.

B. Activities.

- (1) A child must be a City resident, or have a parent who resides in the City, to participate in youth sports and non-sport youth activities, except as provided in Subsection B(5) herein. Proof of residency may be required.
- (2) Any player moving outside the City limits prior to the first regular season game is ineligible to participate in youth sports.
- (3) Fees per child for the following City-budgeted youth sports shall be

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\$20: baseball, softball (girls), football, basketball, and cheerleading. An additional late charge of \$10 for any sport shall be applied for any registration received two weeks after the deadline.

- (4) Fees for other sports or events shall be set by the Director.
- ~~(7)(5) Decisions concerning any unusual circumstances may be made on an individual basis by the Director for any youth activity. The Director may make decisions on an individual basis for any youth activity when there are unusual circumstances.~~

C. Fee exemptions and other regulations.

- (1) City organizations that sponsor recreational events open to the public without charge shall not have to pay a fee.
- (2) ~~Any organization which uses the Community Room on a regular long-term basis shall pay, nonetheless, Prior to January 1, 2021, and with the Director's approval, organizations which currently use the Community Room on a regular long-term weeknight basis (Monday through Thursday) shall pay~~ an annual fee of \$100 for monthly rentals (12 times a year); or \$150 for biweekly rentals (13 to 24 times a year); or \$250 for more than twice a month.
- (3) Subletting of facilities shall not be allowed in any event.
- (4) The Director may waive any activity fee for individuals reasonably found to be financially unable to pay such fee. Moreover, for good cause, the Director may waive or reduce the applicable fee for any organization that sponsors an event or game at a City facility or playfield.
- (5) Additional fees and requirements may apply, especially for activities or events outside the standard group gathering, where additional City staffing or materials are required.