



Colonial Heights City Council Meeting Agenda Item Executive Summary

City Council Meeting

MEETING TYPE: City Council Regular Meeting

MEETING DATE: October 8, 2019

ITEM: (First Reading) Ordinance No. 19-25

DEPARTMENT: Police Department

PROPOSED ACTION: To adopt a revised General Pay Plan Class and Salary Range that includes adding a new Police Major position and corresponding job description.

BACKGROUND: The Police Chief is requesting the position of Major/Deputy Chief of Police to be added to his structure. The position will come from one of his existing Captain positions and will serve as second in command of the department. The benefit of providing this additional level in the chain of command is to offer clear direction and additional opportunity for advancement for staff. The agency has taken on additional duties and technological advances and some of those responsibilities will be assigned to the Major/Deputy Chief position.

BUDGET/FINANCIAL IMPACT: While this position change was not specifically budgeted for in FY 19-20, the cost will be covered through the existing FY 19-20 budget.

Funding for this item was: included not included in the current-year budget N/A

RECOMMENDATION: Request the approval of Ordinance No. 19-25.

ATTACHMENTS: Ordinance No. 19-25; Deputy Chief of Police - Major Job Description; Pay Plan.

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.