

**CITY OF COLONIAL HEIGHTS, VIRGINIA**  
**Special Meeting of City Council**  
**Tuesday, April 27, 2021**

**1. Call to Order.**

**The Special Meeting of City Council was called to order by Mayor Kochuba at 6:00 P.M.**

**2. Roll Call.**

**Present:** Councilman Michael A. Cherry  
Councilman John E. Piotrowski  
Councilwoman Dr. Laura F. Poe  
Councilman Robert W. Wade  
Councilman John T. Wood  
Vice Mayor Elizabeth G. Luck  
Mayor T. Gregory Kochuba

**Absent:** None

**Also Present:** Mr. Douglas E. Smith, City Manager  
Mr. Hugh P. Fisher, III, City Attorney  
Mrs. Pamela B. Wallace, City Clerk

**The Clerk announced the purpose of the meeting.**

**3. Closed meeting pursuant to the Code of Virginia in accordance with the following provision:**

- Paragraph A.3 of Section 2.2-3711, to discuss or consider the disposition of publicly held real property – adjoining Ellerslie Avenue and the Dunlop Village Shopping Center, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

**A motion to convene in closed meeting was made by Mayor Kochuba, seconded by Mr. Cherry, at 6:00 P.M.**

<b><u>Vote:</u></b>	<b>7-0</b>
<b>Yes:</b>	<b>Cherry</b>
	<b>Piotrowski</b>
	<b>Poe</b>
	<b>Wade</b>
	<b>Wood</b>
	<b>Luck</b>
	<b>Kochuba</b>
<b>No:</b>	<b>None</b>
<b>Absent:</b>	<b>None</b>



**Special Meeting Minutes**

**April 27, 2021**

**Page 3**

**Yes:** Cherry  
Piotrowski  
Poe  
Wade  
Wood  
Luck  
Kochuba

**No:** None

**Absent:** None

**Abstained:** None

**Motion UNANIMOUS PASS**

**Motions: None**

**5. Declarations of Personal Interest**

**Declarations were read by Mr. Piotrowski, Mr. Wade, Dr. Poe, Mrs. Luck, and Mayor Kochuba, then filed with the Clerk.**

**6. A RESOLUTION NO 21-10  
Approving the adoption of the City of Colonial Heights Fiscal Years 2022-2026  
Capital Improvement Plan.**

**A motion was made by Mrs. Luck, seconded by Mr. Piotrowski, to approve Resolution No. 21-10.**

**There were no comments.**

**Vote:** 7-0

**Yes:** Cherry  
Piotrowski  
Poe  
Wade  
Wood  
Luck  
Kochuba

**No:** None

**Absent:** None

**Abstained:** None

**Motion UNANIMOUS PASS**

**7. Violet Bank Museum Restoration Phase I Change Order Requests**

**Mr. Skalak presented the following change orders relevant to the Phase 1 restoration:**

**Special Meeting Minutes**

**April 27, 2021**

**Page 4**

**Change Order No. 1 – Larger uninterruptible power supply to accommodate the sump pump (\$5,444)**

**Change Order No. 2 – Installation of additional trim and woodwork for the water table (\$6,493)**

**Change Order No. 3 – Structural repairs to the porch (\$8,241)**

**Change Order No. 4 – Repairs to the damaged brick masonry that were discovered after stucco removal - \$18,394**

**Messrs. Baker and Rourk, architects for the project, in addition to Mr. Skalak, provided details and addressed questions from Councilmembers relating to each of the change orders.**

**At the request of Mayor Kochuba, Council unanimously agreed by consensus to approve the change orders as presented.**

**8. Reading of Manner of Addressing Council.**

**Mr. Fisher read the manner of addressing Council.**

**9. Advertised Public Hearings:**

- A. AN ORDINANCE NO. 21-8  
(First Reading) Providing for a tax levy on all tangible personal property not either exempt from taxation or otherwise taxed for the tax year commencing January 1, 2022, and ending December 31, 2022, for general municipal purposes.**

**A motion was made by Mrs. Luck, seconded by Mr. Wade, to adopt Ordinance No. 21-8.**

**There were no comments from the public or Council.**

<b>Vote:</b>	<b>7-0</b>
<b>Yes:</b>	<b>Cherry Piotrowski Poe Wade Wood Luck Kochuba</b>
<b>No:</b>	<b>None</b>
<b>Absent:</b>	<b>None</b>



**Special Meeting Minutes**

**April 27, 2021**

**Page 6**

**There were no comments from the public.**

**Mr. Cherry advised he would be voting against the ordinance until further explanation of departmental compression and funding for such was provided.**

<b><u>Vote:</u></b>	<b>5-2</b>
<b>Yes:</b>	<b>Piotrowski</b>
	<b>Wade</b>
	<b>Wood</b>
	<b>Luck</b>
	<b>Kochuba</b>
<b>No:</b>	<b>Cherry</b>
	<b>Poe</b>
<b>Absent:</b>	<b>None</b>
<b>Abstained:</b>	<b>None</b>

**Motion PASS**

- D. AN ORDINANCE NO. 21-FIN-6  
(First Reading) Appropriating and providing funds for the financing of the City of Colonial Heights Public School Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, and approving such budget.**

**A motion was mad by Mayor Kochuba, seconded by Mr. Piotrowski, to adopt Ordinance No. 21-FIN-6.**

**There were no comments from the public or Council.**

<b><u>Vote:</u></b>	<b>7-0</b>
<b>Yes:</b>	<b>Cherry</b>
	<b>Piotrowski</b>
	<b>Poe</b>
	<b>Wade</b>
	<b>Wood</b>
	<b>Luck</b>
	<b>Kochuba</b>
<b>No:</b>	<b>None</b>
<b>Absent:</b>	<b>None</b>
<b>Abstained:</b>	<b>None</b>

**Motion UNANIMOUS PASS**

- E. AN ORDINANCE NO. 21-FIN-7**

**Special Meeting Minutes**

**April 27, 2021**

**Page 7**

**(First Reading) Adopting the budgets for various funds for the fiscal year beginning July 1, 2021, and ending June 30, 2022, and appropriating the estimated revenues for the principal purposes stated.**

**A motion was made by Mayor Kochuba, seconded by Mrs. Luck, to adopt Ordinance No. 21-FIN-7.**

**There were no comments from the public or Council.**

**F. Public Hearing on the Proposed FY2021-2022 City of Colonial Heights Annual Operating Budget.**

**Mr. Smith advised the resolution for final adoption of the annual budget would be on the regular May meeting agenda.**

**There were no comments from the public or Council.**

**Mayor Kochuba requested that any items for which Council requests a follow-up, be given a suspense date.**

**Mr. Fisher confirmed there would be no meeting the week of May 3<sup>rd</sup>.**

**7. Adjournment.**

**A motion to adjourn the Special Meeting was made by Mayor Kochuba, seconded by Mr. Piotrowski, and carried unanimously on voice vote at 7:47 P.M.**

**APPROVED:**

---

**T. Gregory Kochuba, Mayor**

**ATTEST:**

---

**Pamela B. Wallace, City Clerk**