



Colonial Heights City Council Meeting Agenda Item Executive Summary

City Council Meeting

MEETING TYPE: City Council Special Meeting

MEETING DATE: May 11, 2021

ITEM: (Resolution 21-18) Extending the due date for the payment of real estate taxes to May 28, 2021.

DEPARTMENT: Finance

PROPOSED ACTION: This item is to extend the due date on the current payment due for real estate taxes from May 17, 2021 to May 28, 2021.

BACKGROUND:

Real estate tax bills were mailed by the billing processor on April 30, 2021 for a May 17, 2021 due date. Staff began the billing process on April 7, 2021, however there were multiple delays in getting the bills created including difficulties extracting the bills from the system requiring vendor support, intentional delays attempting to get listings of mortgaged accounts from mortgage processors to avoid sending physical bills to owners with escrowed accounts, and additional time required by the billing processor to set up the bills in the new format.

Although the timeframe for the distribution of bills meets the requirements of Code of Virginia 58.1-3912, staff is proposing an extension of the due date to assist taxpayers, particularly the small business community, in remitting taxes before they are assessed with penalties and interest.

BUDGET/FINANCIAL IMPACT:

Funding for this item was: included not included in the current-year budget N/A

RECOMMENDATION: The Director of Finance recommends approval.

ATTACHMENTS:

RESOLUTION 21-18

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.