



## Colonial Heights City Council Meeting Agenda Item Executive Summary

### City Council Meeting

**MEETING TYPE:** City Council Regular Meeting

**MEETING DATE:** June 8, 2021

**ITEM:** (First Reading 21-FIN-9) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$16,348 consisting of 1) a donation of \$300 from the American Legion to Human Services for the Chesterfield-Colonial Heights Families First Program; and 2) the balance of \$16,048 in grant funds from the Virginia Department of Criminal Justice Services to Public Safety for a School Resource Officer at the Technical Center; and transferring \$4,800 from the Finance Department to Debt Service.

To amend the Emergency Response Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$152,273 consisting of 1) \$100,000 in funds from the state Coronavirus Relief Fund toward the emergency utility grant program, 2) \$47,696 from the Department of Criminal Justice Services for Coronavirus related expenditures of the Police Department, and 3) \$4,577 of Medicaid Coronavirus supplement for personal protective equipment.

**DEPARTMENT:** Finance

**PROPOSED ACTION:** This item is for first reading of requested budgetary changes.

**BACKGROUND:**

The American Legion recently donated \$300 to the Office on Youth for the Chesterfield- Colonial Heights Families First Program. These funds will be used to support parents of pre-school children with the purchase of bi-lingual books for in-home visit kits.

The Police Department successfully secured a School Resource Officer grant to fund a SRO position at the Colonial Heights Technical Center. The FY2021 budget anticipated \$24,860 in grant funding, but the actual award was \$40,908 with a \$29,092 local match (\$70,000 total cost). This item will appropriate the remaining state funds of \$16,048.

The City was required to have arbitrage calculations performed on the 2012 and 2016 bond issuances in 2021. The cost of the two studies totaled \$4,800, which was an unbudgeted expense. Staff is proposing the use of vacancy savings in the Finance Department to pay for the two calculations.

During 2021, the City received multiple sources of assistance for Covid-19 response. While the CARES Act and other major funding sources were appropriated for use, other, smaller sources were not immediately appropriated as staff waited to determine how much would actually be used and what

expenditures could be charged to these sources. Three such sources included the state CRF (Coronavirus Relief Funds) administered by the Department of Housing and Community Development specifically for water and sewer bill assistance to customers, the Coronavirus Emergency Supplemental Funding Grant Program administered by the Department of Criminal Justice Services for criminal justice expenditures, and the Medicare supplemental Coronavirus funds for personal protective equipment. These sources were included in the Covid-19 funding plan shared with Council on numerous occasions, and the funds have been spent according to the program requirements. This item would appropriate the anticipated amounts of funding to be spent in total for the current fiscal year.

**BUDGET/FINANCIAL IMPACT:**

**Funding for this item was:**  included  not included in the current-year budget  N/A

**RECOMMENDATION:** The Director of Finance recommends approval.

**ATTACHMENTS:**

LEGION DONATION, SRO GRANT AWARD, ORDINANCE NO 21-FIN-9

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*