

AN ORDINANCE NO. 21-12, AS AMENDED

To adopt a revised General Pay Plan Class and Salary Range that increases by 2% the range of each grade for full-time employees; adds a new Permit Technician position, along with the corresponding job description and class specification for the position; revises the job description and class specification for the Staff Assistant; revises starting salary amounts for certain supervisory positions; and increases the pay range for certain part-time positions, including but not limited to those affected by the Virginia minimum wage increase.

THE CITY OF COLONIAL HEIGHTS HEREBY ORDAINS:

1. Pursuant to City Charter §§ 9.7 and 9.8, "Classification Plan" and "Pay Plan", respectively, the revised General Pay Plan Class and Salary Range and the job descriptions and class specifications for the Permit Technician and Staff Assistant, which are attached to and made a part of this ordinance, are approved.

2. This ordinance shall be in full force and effect on June 23, 2021.

Approved:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

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I certify that the above ordinance was:

Adopted on its first reading on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable Michael A. Cherry, Councilmember: \_\_\_\_\_

The Honorable, John E. Piotrowski, Councilmember: \_\_\_\_\_

The Honorable Dr. Laura F. Poe, Councilmember: \_\_\_\_\_

The Honorable Robert W. Wade, Councilmember: \_\_\_\_\_

The Honorable John T. Wood, Councilmember: \_\_\_\_\_

The Honorable Elizabeth G. Luck, Vice-Mayor: \_\_\_\_\_

The Honorable T. Gregory Kochuba, Mayor: \_\_\_\_\_

Adopted on its second reading on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable Michael A. Cherry, Councilmember: \_\_\_\_\_

The Honorable, John E. Piotrowski, Councilmember: \_\_\_\_\_  
The Honorable Dr. Laura F. Poe, Councilmember: \_\_\_\_\_  
The Honorable Robert W. Wade, Councilmember: \_\_\_\_\_  
The Honorable John T. Wood, Councilmember: \_\_\_\_\_  
The Honorable Elizabeth G. Luck, Vice-Mayor: \_\_\_\_\_  
The Honorable T. Gregory Kochuba, Mayor: \_\_\_\_\_

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney