



## Colonial Heights City Council Meeting Agenda Item Executive Summary

### City Council Meeting

**MEETING TYPE:** City Council Regular Meeting

**MEETING DATE:** January 11, 2022

**ITEM:** (Second Reading 21-FIN-16) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$128,542, consisting of 1) \$4,000 in Virginia Risk Sharing Association Grant funds to the Police Department, 2) \$3,700 in E Citation funds to the Police Department, 3) \$3,371 in Byrne Justice Assistance Grant Funds to the Police Department, 4) \$55,000 in assigned fund balance to reimburse the Contingency Fund for the purchase of the fire truck, 5) \$21,200 in Library of Virginia ARPA Grants to the Library, 6) \$2,961 in current and prior year litter control grant funds, 7) \$36,310 in prior year DCJS Grant funds to the Police Department, and 8) \$2,000 Donation from Asset Protection Group, Inc. to the Sheriff's Department.

**DEPARTMENT:** Finance

**PROPOSED ACTION:** This item is for second reading of requested budgetary changes.

#### **BACKGROUND:**

The Police Department was recently awarded a grant from the Virginia Risk Sharing Association, the City's insurance carrier, for the purchase of an Integrity S Cross-Trainer to be installed in the fitness/workout room at the Public Safety Building. This equipment will be used by employees in all public safety departments.

The Police Department has requested to use E Citation funds for the purchase of 10 printer headrests for the E Citation system.

The Police Department was recently awarded funds from the Byrne Justice Assistance Grant (JAG) Program to purchase 2 radar units with accessories.

Council approved the purchase of a reserve fire apparatus in November. The initial purchase was approved with use of Contingency Funds. Council wishes to replenish Contingency Funds with use of Fire Apparatus assigned fund balance.

The Library was recently awarded an American Rescue Plan Act (ARPA) grant through the Library of Virginia to purchase 6 Microsoft HoloLens 2 units. This equipment will be added to the Library's developing Digital Knowledge Center.

Public works was recently notified that the FY22 litter control grant would be \$7,176. Currently, the budget for litter control is \$5,000, and the City has \$785 in FY21 litter grant funds which need to be appropriated for use. This item increases the litter control expenditure line item from \$5,000 to \$7,961 to fully utilize the current year and leftover grant funds.

The Police Department has requested to use \$36,310 in DCJS Recruitment and Retention Grant funds awarded in FY21 for its designated purpose.

The Sheriff's Department received a donation from Asset Protection Group, Inc. to purchase gifts for "Christmas for Kids".

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was:  included  not included in the current-year budget  N/A

**RECOMMENDATION:** The Director of Finance recommends approval.

**ATTACHMENTS:**

DECEMBER BUDGET SUMMARY; VRSA GRANT; LITTER CONTROL AWARD; BYRNE JAG PROGRAM AWARD; SHERIFF DONATION; ORDINANCE 21-FIN-16

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*