



## Colonial Heights City Council Meeting Agenda Item Executive Summary

### City Council Meeting

**MEETING TYPE:** City Council Regular Meeting

**MEETING DATE:** January 11, 2022

**ITEM:** (First Reading 22-FIN-1) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$131,038, consisting of 1) \$6,000 in donations to the Police Department, 2) \$15,500 in assigned fund balance for the TMDL Placeholder Project 3) \$85,000 in assigned fund balance for the North Elementary Sidewalks Phase I project, 4) \$2,587 in COVID ES DCJS Grant to the Police Department, 5) \$16,463 in Byrne JAG Grant Program FY22 Training and Equipment for the Police Department, and 6) \$5,488 in assigned fund balance to the Police Department from asset forfeiture funds, which is the local match requirement for the Byrne JAG Grant Program.

To amend the Emergency Response budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$479,646, consisting of 1) \$375,492 in American Rescue Plan Act State and Local Fiscal Recovery Funds (SLFRF) for utility lines on Lakeview Avenue associated with the Lakeview Avenue Modernization Project and 2) \$104,154 in ARPA SLFRF Municipal Utility Assistance Program funds to be applied to Residential Utility Customer Accounts.

To amend the Capital Projects budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$2,618,499 consisting of 1) \$2,142,507 of state and federal highway construction funds to the Lakeview Avenue Widening Project, 2) \$375,492 of SLFRF funds for utility lines on Lakeview Avenue associated with the Lakeview Avenue Modernization Project transferred from the Emergency Response Fund, 3) appropriating \$85,000 in transfer of assigned fund balance from the general fund for the North Elementary Sidewalks Phase I project. Also, to amend the Capital Projects budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by transferring \$375,000 from the Lakeview Avenue utilities project to the Lakeview Avenue Modernization project, and 4) \$15,500 in transfer of assigned fund balance from the general fund for TMDL Placeholder Project.

**DEPARTMENT:** Finance

**PROPOSED ACTION:** This item is for first reading of requested budgetary changes.

**BACKGROUND:**

The Police Department received donations for Heroes and Helpers for the purchase of gift cards to be distributed by the School Resource Officers to students in need.

Public Works has requested to use \$15,500 in assigned fund balance for the TMDL Placeholder Project for the FY22 Nutrient purchase.

Public Works has requested to use \$85,000 in assigned fund balance to complete the North Elementary Sidewalks Phase I Project.

The Police Department was recently awarded Coronavirus Emergency Supplemental Funding Grant through DCJS to purchase 2 hand held Disinfectant Sprayers, 3 Touchless Thermometers, and related batteries and supplies.

The Police Department was recently awarded a Byrne JAG Grant for Training and Equipment in the amount of \$21,951 (\$16,463 in Grant Funding and \$5,488 in Local Match requirement) to purchase 550 SmartWater kits (collection, kits, and training) and a Scanning Station to be installed in the booking area. The Police Department is requesting to use State Asset Forfeiture Fund balance for the local match portion.

The City was recently awarded a COVID-19 ARPA SLFRF Utility Assistance Program award to directly assist residential municipal utility customers of City of Colonial Heights with arrearage balances meeting specified criteria.

Public works was awarded additional state and federal highway construction funds to allocate to the Lakeview Avenue Widening Project. In addition, Public Works has requested to transfer the allocated funds from the Lakeview Avenue Utilities Project to the Lakeview Avenue Modernization Project to consolidate project financials. Public Works has requested an additional appropriation of \$375,492 of SLFRF funds for utility lines on Lakeview Avenue associated with the Lakeview Avenue modernization project.

**BUDGET/FINANCIAL IMPACT:**

**Funding for this item was:**  included  not included in the current-year budget  N/A

**RECOMMENDATION:** The Director of Finance recommends approval.

**ATTACHMENTS:**

JANUARY BUDGET SUMMARY; BYRNE JAG GRANT PROGRAM FY22 TRAINING AND EQUIPMENT AWARD; CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING CY22 AWARD; COVID-19 ARPA SLFRF MUNICIPAL UTILITY ASSISTANCE PROGRAM AWARD; PUBLIC WORKS SUMMARY SHEET; ORDINANCE 22-FIN-1

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*