

**CITY OF COLONIAL HEIGHTS, VIRGINIA
Special Meeting of City Council
September 18, 2018**

1. Call to Order

The Special Meeting of City Council was called to order by Mayor Kochuba at 6:00 P.M.

2. Roll Call

The following members of Council and Council's staff were present for roll call by the Clerk:

Present: Councilman Kenneth B. Frenier
Councilman W. Joe Green, Jr.
Councilman John E. Piotrowski
Vice Mayor Elizabeth G. Luck
Mayor T. Gregory Kochuba

Absent: Councilman Michael A. Cherry (arrived late)
Councilman John T. Wood (arrived late)

Also Present: Mr. Douglas E. Smith, City Manager
Mr. Hugh P. Fisher, III, City Attorney
Mrs. Pamela B. Wallace, City Clerk

The Clerk announced the purpose of the meeting.

3. Declarations of Personal Interest

A declaration was read by Mr. Frenier and filed with the Clerk.

4. Reading of Manner of Addressing Council.

Mr. Fisher read the manner of addressing Council.

5. Advertised Public Hearings

- A. A RESOLUTION NO 18-37
Authorizing the Issuance and Sale of the General Obligation
Public Improvement Bond Series 2018.**

A motion was made by Mr. Green, seconded by Mr. Piotrowski, to adopt Resolution No. 18-37.

Mayor Kochuba recalled Council’s decision from the September regular meeting to move forward with the bank loan. Mr. Smith clarified the term “bond”, and the use thereof, related to Resolution No. 18-37 and provided additional information relative to Council’s decision to move forward.

There were no comments from the public or Council.

Vote: 7-0
Yes: Cherry
Frenier
Green, Jr.
Piotrowski
Wood
Luck
Kochuba
No: None
Absent: None
Abstained: None

Motion: UNANIMOUS PASS

6. Work Session on the following items:

- A. AN ORDINANCE NO 18-10**
(For Discussion Only) Amending Chapter 258, Taxation, of the Colonial Heights City Code by adding an Article IIC, consisting of §§ 258-16.11 through 258-16.17, establishing a program to partially exempt from real estate taxation rehabilitated residential structures.

Mr. Fisher asked Council to recall that the ordinance was initiated by the Planning Commission some time ago at a joint meeting between Council, after which time they drafted and approved an ordinance. Mr. Fisher provided detailed information relative requirements and specifications listed in the ordinance.

Continuing, Mr. Fisher provided the time frame and penalties for non-compliance of the project, noting that notification of completion of the project must be provided to the City Assessor in writing for his inspection and approval. Mr. Fisher stated that tax credits should be received by the owner for each year of the 10-year exemption period for the difference in tax computed upon the base value and the substantially rehabilitated assessed value. Additionally, the tax exemption shall run with the real estate tax

schedule. It was the consensus of Council that payment should be made by the real estate due date.

Mr. Fisher advised that the administration of the program would be by the City Assessor who would furnish the Director of Finance with a list of all properties with structures receiving the tax exemption. Mr. Fisher clarified that the City Assessor had the authority to prescribe rules and regulations. Mr. Cashion provided additional comments relative to his role.

- B. AN ORDINANCE NO 18-26**
(For Discussion Only) Amending §§ 286-308.04 and 286-310.04 of Chapter 286, Zoning, of the Colonial Heights City Code by authorizing the operation of mobile food units in the BB Boulevard Business District and the GB General Business District; and further amending Chapter 286 by enacting a new Section 286-410.62, which specifies general standards for mobile food unit operations and where they are allowed to operate.

Mr. Fisher made a presentation further explaining the proposed ordinance addressing the following:

- **Requirements of the Mobile Food Unit**
 - **Licensing by DMV**
 - **Valid permit to operate issued by the Virginia Department of Health**
- **Districts or areas in which Mobile Food Units may operate**
 - **Boulevard Business**
 - **General Business**
 - **Real property of a religious assembly**
 - **At homes in a residential zoning district**
 - **City-owned real property**
- **Requirements which must be met for the various districts**
- **Mobile Food Units on City property will be supervised by the Director of Recreation and Parks**

Mr. Fisher stated that due to advertisement requirements, the ordinance would most likely be introduced to the Planning Commission at the November 2018 regular meeting.

- C. AN ORDINANCE NO 18-31**
(For Discussion Only) Amending §244-14 of Chapter 244, Solid Waste, of the Colonial Heights City Code to provide for civil penalties for noncompliance.

Mr. Fisher recalled prior discussions at length with staff and provided the guidelines and violation penalties stated in the ordinance. Mr. Fisher stated that the ordinance language allowed for the Director of Planning and Community Development to manage any charges.

Mr. Wood stated it was important to recognize those who were unable to comply due to handicap or age limitations. Mr. Fisher agreed that staff would work with those unable to comply.

D. Violet Bank Museum Structure Report Discussion

Mr. Smith provided Council with a condensed list of recommendations from the moisture management report. Mr. Skalak stated the report had been received from the consultant earlier in the day.

There was continued discussion relative to additional matching funds to address additional items at the museum. At the conclusion of the discussion, it was the consensus of Council that staff moves forward with the repairs as noted in the moisture management recommendations utilizing the \$100,000 previously set aside.

**F. A RESOLUTION NO 18-38
Ending the disaster declared on September 11, 2021, because of the potential for damage to the City from Hurricane Florence.**

A motion was made by Mrs. Luck, seconded by Mr. Piotrowski, to adopt Resolution No. 18-38.

**Vote: 7-0
Yes: Cherry
Frenier
Green, Jr.
Piotrowski
Wood
Luck
Kochuba
No: None
Absent: None
Abstained: None**

Motion: UNANIMOUS PASS

7. Adjournment

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A motion to adjourn the Special Meeting was made by Mr. Frenier, seconded by Mrs. Luck, and carried unanimously on voice vote at 8:19 P.M

APPROVED:

T. Gregory Kochuba, Mayor

ATTEST:

Pamela B. Wallace, City Clerk