



Colonial Heights City Council Meeting Agenda Item Executive Summary

City Council Meeting

MEETING TYPE: City Council Regular Meeting

MEETING DATE: February 8, 2022

ITEM: (First Reading 22-FIN-2) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$32,300, consisting of 1) \$1,200 in assigned fund balance to Water and Sewer, 2) \$26,000 in assigned facilities fund balance for Courthouse HVAC Software upgrade, and 3) \$5,100 Donations to the Sheriff's Department.

To amend the Water and Sewer Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$125,712, consisting of 1) \$124,512 to appropriate a refund from the South Central Wastewater Authority (SCWA) for emergency repairs of Crestwood Drive sewer lines in the City and 2) \$1,200 Transfer from General Fund Assigned Balance to Utility Billing.

DEPARTMENT: Finance

PROPOSED ACTION: This item is for first reading of requested budgetary changes.

BACKGROUND:

The Utility Billing Department has requested to transfer \$1200 in Assigned Utility Billing Fund Balance to the Utility Billing Department to purchase 2 tablets required for Water Meter Reading.

Public Works has requested to use \$26,000 in Assigned Facilities fund balance to furnish and install an upgrade to the existing Courthouse HVAC System software.

The Sheriff's Department has received \$5,100 in donations for "Christmas for Kids".

The City received a reimbursement of \$124,512 from SCWA as a result of operations for Fiscal Year 2021 whereby the City utilized less wastewater treatment than anticipated. The City has experienced sewer line failures on Crestwood Drive with an estimated cost of \$124,112.

BUDGET/FINANCIAL IMPACT:

Funding for this item was: included not included in the current-year budget N/A

RECOMMENDATION: The Director of Finance recommends approval.

ATTACHMENTS:

FEBRUARY BUDGET SUMMARY; SHERIFF DONATIONS; COURTHOUSE HVAC SOFTWARE; ORDINANCE 22-FIN-2

- Staff will be making a detailed presentation on this agenda item at the meeting.**
- Staff will provide brief comments and answer questions on this item at the meeting.**
- This is a routine procedural item and no presentation is planned for the meeting.**

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.