



**CITY OF COLONIAL HEIGHTS, VIRGINIA  
MEETING OF THE BOARD OF ZONING APPEALS  
City Council Chambers, 201 James Avenue  
Wednesday, October 19, 2022  
4:00 p.m.**

**AGENDA**

**I. Call to Order**

The meeting was called to order at 4:05 p.m.

**II. Roll Call**

Present:

Mr. Taft

Mr. Freeland

Mr. Frenier

Mr. Dean

Absent:

Mr. Wrenn

Mr. Kohan

**III. Annual Organization Meeting**

• **Election of Chairman**

Mr. Taft was elected as the Chairman of the Board of Zoning Appeals.

• **Election of Vice Chairman**

Mr. Freeland was elected as the Vice Chairman of the Board of Zoning Appeals.

• **Election of Secretary**

Mr. Carter was elected as the Secretary of the Board of Zoning Appeals.

• **Adoption of By-laws**

The By-laws were adopted as written.

**IV. Approval of Minutes**

• **September 22, 2021**

Mr. Dean made a motion to approve the minutes and Mr. Frenier seconded the motion.

- **October 20, 2021**

Mr. Dean made a motion to approve the minutes and Mr. Freeland seconded the motion.

**V. Public Hearing of Variance Request**

**A. 145 Charlotte Avenue – Lot 6**

An application by John W. McFadden for a variance of 25 feet of lot frontage to Subsection A of Section 286-300.06, “Site development regulations – RL Low-Density Residential District”, of Chapter 286, Zoning, of the Colonial Heights City Code. The variance will allow the subject parcel a minimum lot frontage of 50 feet rather than 75 feet for the construction of a single-family home. The variance shall be for parcel identification number 2300010305A, located at 145 Charlotte Avenue, with a legal description of Block 3, Lot 6 of Chesterfield Place Subdivision.

Mr. Freeland made a motion to approve the minutes and Mr. Frenier seconded the motion.

Vote: 4-0

Yes:

Mr. Dean

Mr. Freeland

Mr. Frenier

Mr. Dean

No: none

Motion: Unanimous Pass

**VI. New Business**

There will be an Annual Organizational Meeting in February 2023.

**VII. Adjournment**

The meeting was adjourned at 4:35 p.m.