



Colonial Heights City Council Meeting Agenda Item Executive Summary

City Council Meeting

MEETING TYPE: City Council Regular Meeting

MEETING DATE: March 14, 2023

ITEM: AN ORDINANCE NO. 23-FIN-2 (Second Reading)

DEPARTMENT: Finance

PROPOSED ACTION: City Council to approve Ordinance No. 23-FIN-2 on second reading.

BACKGROUND: City Council unanimously approved this item on first reading at the February 14, 2023 Regular Council meeting.

The Treasurer's office opened DMV select in October 2022. For shared revenue received, the Treasurer's office receives 80% and the City receives 20%. December 2022 revenue earned (plus previous revenue not appropriated) is a total of \$895.

The assigned balance for the Lakeview Dam project was \$200,000 of which \$37,849 was used in 22-FIN-5 leaving a balance of \$162,151. This Ordinance appropriates the balance of \$162,151 to Public Works.

The Fire Department billed for a diesel fuel spill on I-95 on April 21, 2022. The customer paid on 1/31/2023. This will reimburse the Fire Department \$1,236 for expenses incurred.

The City has been awarded \$240,080 for a FEMA flood mitigation grant. These funds are 100% federal funds.

An appropriation of \$100 in donations from the Prince George Lodge #115 is included for the Sherriff's Department. This second reading Ordinance includes a minor amendment since first reading to correct the appropriation of the \$100 to Judicial Administration rather than Public Safety.

Funds were previously included in assigned fund balance in the amount of \$60,000 for an Information Technology project. Staff recommends appropriation of these funds for implementation of Microsoft Office 365.

BUDGET/FINANCIAL IMPACT:

Funding for this item was: included not included in the current-year budget N/A

RECOMMENDATION: The Director of Finance recommends approval.

ATTACHMENTS:

Ordinance Recap Worksheet; Statement from DMV; Lakeview Dam assigned balance sheet; Invoice and back up for Fire Reimbursement; Sheriff Donations; Information Technology assigned funds information; Ordinance No. 23-FIN-2.

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.