



Colonial Heights City Council Meeting Agenda Item Executive Summary

City Council Meeting

MEETING TYPE: City Council Regular Meeting

MEETING DATE: March 14, 2023

ITEM: (First Reading 23-FIN-3) To amend the General Fund Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by \$94,475 consisting of 1) \$53,109 in bond funds for emergency sewer repairs; 2) \$8,000 in donations to the Police Department from the American Legion for a K-9 kennel and dog food; 3) \$19,225 in grant funds to the Fire Department for ballistic vests and accessories from Firehouse Subs; 4) \$10,000 from HEAT program to Public Safety for a surveillance camera system; 5) \$2,732 in State Asset Forfeiture to the Commonwealth Attorney for crime scene screens; 6) \$1,209 in remaining grants and donations from last year to the Office on Youth; and 7) \$200 in donations to the Sheriff's Office from the Colonial Heights Moose Lodge 1783. Also, to transfer \$2,250 from Nondepartmental to Human Services for the City's annual contribution to the Youth Advisory Council.

To amend the Capital Projects Budget for fiscal year beginning July 1, 2022 and ending June 30, 2023, by appropriating \$53,109 in transfer from the general fund for emergency sewer repairs.

DEPARTMENT: Finance

PROPOSED ACTION: This item is for public hearing and first reading of requested budgetary changes.

BACKGROUND:

The Hill Place sewer replacement project was one of the projects to be funded through the 2022 bond issuance in the amount of \$300,000. The City discovered that the line collapsed and a sink hole opened on the alley way. Additional funding of \$53,109 is needed for this emergency project which is included as an appropriation from bond proceeds.

The Police Department has received a donation of \$8,000 from the American Legion to purchase a kennel for the newest K-9 dog and to purchase food.

The Fire and EMS Department was awarded a grant from the Firehouse Subs Public Safety Foundation in the amount of \$19,225 for the purchase of 15 ballistic vest, plates and accessories.

The Police Department was recently awarded a grant from HEAT (Help Eliminate Auto Theft) in the amount of \$10,000 to purchase surveillance camera system.

The Commonwealth Attorney's office has requested to use the State Asset Forfeiture Funds to purchase crime scene privacy screens.

The Office of Youth received a grant from Walmart with \$700 remaining from last year. This is a re-appropriation. The program provides services to the English as a Second Language (ESL) community. An additional \$509 that was not spent for the Youth Advisory Council for FY22 needs to be re-appropriated.

The Sheriff's Office has received a donation in the amount \$200.00 from the Colonial Heights Moose Lodge No. 1783

The annual contribution to the Youth Advisory Council of \$2,250 is included in the Ordinance to be transferred from contributions to Office of Youth.

BUDGET/FINANCIAL IMPACT:

Funding for this item was: included not included in the current-year budget N/A

RECOMMENDATION: The Director of Finance recommends approval.

ATTACHMENTS:

Ordinance Recap Worksheet; Emergency Sewer Hill Place, Firehouse Grant, HEAT program, Crime Scene Screens, and Sheriff Donations; Ordinance No. 23-FIN-3.

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.