



## Colonial Heights City Council Meeting Agenda Item Executive Summary

### City Council Meeting

**MEETING TYPE:** City Council Regular Meeting

**MEETING DATE:** June 13, 2023

**ITEM:** ORDINANCE NO. 23-9 (Second Reading)

**DEPARTMENT:** City Manager

**PROPOSED ACTION:** City Council review and consideration of approval of Ordinance No. 23-9 on second reading as presented.

**BACKGROUND:** The concept of an employee bonus for part-time employees was previously discussed by Council. Based upon additional unappropriated fund balance available from FY 22-23 year-end, the City Manager recommends a \$1,000 one-time bonus be provided to year-round part-time employees.

Ordinance No. 23-9 provides for a bonus of \$1,000 to year-round time employees employed on or before April 25, 2023; eligible employees employed for less than a year as of April 25 will need to sign a contract to repay the bonus if they leave employment less than one year after being hired as a condition for receiving the bonus.

**BUDGET/FINANCIAL IMPACT:**

The estimated cost of the proposed bonus is approximately \$55,000.

**Funding for this item was:**  included  not included in the current-year budget  N/A

**RECOMMENDATION:** The City Manager recommends approval of Ordinance No. 23-9 on second reading.

**ATTACHMENTS:** Ordinance No. 23-9.

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*