



Colonial Heights City Council Meeting Agenda Item Executive Summary

City Council Meeting

MEETING TYPE: City Council Regular Meeting

MEETING DATE: July 11, 2023

ITEM: Resolution No. 23-23

DEPARTMENT: City Manager

PROPOSED ACTION: Approval of Resolution No. 23-23 to amend the position listing on the Circuit Court Clerk summary page of the FY 23-24 Annual Operating Budget.

BACKGROUND: Resolution No. 23-23 provides for an update to the position listing on the Circuit Court Clerk summary page in the FY 23-24 Annual Operating Budget to include an Administrative Assistant position on the list and to reduce the number of Deputy I positions from three to two (the total number of full-time positions stays the same). Staff will discuss this revision with Council at the July 11th Regular Meeting.

BUDGET/FINANCIAL IMPACT:

Funding for this item was: included not included in the current-year budget N/A

RECOMMENDATION: Staff recommends approval of Resolution No. 23-23

ATTACHMENTS: Resolution No. 23-23

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.