



Colonial Heights City Council Meeting Agenda Item Executive Summary

City Council Meeting

MEETING TYPE: City Council Regular Meeting

MEETING DATE: August 8, 2023

ITEM: Ordinance No. 23-FIN-13 (First Reading)

To amend the General Fund Budget for the fiscal year beginning July 1, 2023, and ending June 30, 2024, by appropriating \$27,224, consisting of: 1) \$1,500 to the Police Department from the American Legion; 2) \$12,500 in grant funds to the Police Department from HEAT (Help Eliminate Auto Theft); 3) \$1,600 to the Police Department in state asset forfeiture funds; 4) \$8,000 to the Library from the Library Donation Fund balance; 5) \$1,381 to the Office on Youth from carryover Shoe Fund balance; 6) \$641 to the Office on Youth from lemonade stand donations; 7) \$1,602 to the Office on Youth from FY 23 carryover Youth Advisory Council funds along with a transfer of \$2,250 from the Contribution & Subsidies budget.

DEPARTMENT: Finance

PROPOSED ACTION: This item is for first reading of requested budgetary changes.

BACKGROUND:

The Police Department has received a donation of \$1,500 from the American Legion to cover expenses incurred for the department's annual Honors and Award Banquet.

The Police Department has the opportunity to submit for reimbursement from the HEAT (Help Eliminate Auto Theft) Program in the amount of \$12,500 for surveillance cameras.

The Police Department has requested to use State Asset Forfeiture Funds to cover the remaining expenses (\$1,600) for the surveillance camera system.

The Library has requested to use \$8,000 of their fund balance for several library expenses.

The Office on Youth has Shoe Funds monies that were not spent in FY23 that need to be re-appropriated for the current year of \$1,381. In addition, the Office on Youth raised \$641 at their lemonade stand that they will be donating to the animal shelter.

The Office on Youth has carryover of their 2023 contribution to Youth Advisory Council that needs to be re-appropriated to FY 2024 in the amount of \$1,602. In addition, the Office of Youth has an annual contribution to the Youth Advisory Council of \$2,250 to be transferred from the contributions & subsidies budget to Office on Youth.

BUDGET/FINANCIAL IMPACT:

Funding for this item was: included not included in the current-year budget N/A

RECOMMENDATION: Staff recommends approval on first reading.

ATTACHMENTS:

FY24 HEAT funding initiative, Library Request, Letter from OOO, Ordinance Recap,
Ordinance No. 23-FIN-13

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.