

AN ORDINANCE NO. 26-1

To add a new Deputy IV Class Specification and Job Description and adopt a revised General Pay Plan Class and Salary Range that changes the Assistant City Manager title to Deputy City Manager; removes the asterisk symbol next to the City Manager and City Attorney titles; increases the Minimum and Maximum Pay Range for the Executive level; and adopts the corresponding job description and class specifications for Deputy IV.

WHEREAS, pursuant to City Charter §§ 9.7 and 9.8, "Classification Plan" and "Pay Plan", respectively, the City Manager has drafted a new Class Specification and Job Description for a Deputy IV position and has revised General Pay Plan Class and Salary Range that includes the following changes:

1. Changes the Assistant City Manager title to Deputy City Manager as authorized by § 9.2(b) of the City Charter;
2. Removes the asterisk symbol next to the City Manager and City Attorney titles;
3. Increases the Minimum and Maximum Pay Range for the Executive level; and
4. Adds the new Deputy IV position to Grade 14; and

WHEREAS, the job description and class specification for the Deputy IV position has been drafted; NOW, THEREFORE,

THE CITY OF COLONIAL HEIGHTS HEREBY ORDAINS:

1. The revised General Pay Plan Class and Salary Range referenced above, including the title change of Assistant City Manager to Deputy City Manager, the removal of the asterisk symbol next to the City Manager and City Attorney titles, and the increase of the Minimum and Maximum Pay Range for the Executive level, is approved, and a copy is attached to and made a part of this ordinance.
2. The job description and class specification of the Deputy IV position is approved; and the job description and class specification is attached to and made a part of this ordinance.
3. This ordinance shall be in full force and effect upon approval on second reading.

Approved:

Mayor

Attest:

City Clerk

I certify that the above ordinance was:

Adopted on its first reading on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable Elizabeth G. Luck, Councilwoman: _____

The Honorable Tricia L. Palmer, Councilwoman: _____

The Honorable Craig R. Skalak, Councilman: _____

The Honorable Brad E. Slaybaugh, Councilman: _____

The Honorable John T. Wood, Councilman: _____

The Honorable John E. Piotrowski, Vice-Mayor: _____

The Honorable T. Gregory Kochuba, Mayor: _____

Adopted on its second reading on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable Elizabeth G. Luck, Councilwoman: _____

The Honorable Tricia L. Palmer, Councilwoman: _____

The Honorable Craig R. Skalak, Councilman: _____

The Honorable Brad E. Slaybaugh, Councilman: _____

The Honorable John T. Wood, Councilman: _____

The Honorable John E. Piotrowski, Vice-Mayor: _____

The Honorable T. Gregory Kochuba, Mayor: _____

City Clerk

Approved as to form:

City Attorney