



Colonial Heights City Council Meeting

Agenda Item Executive Summary

City Council Meeting

MEETING TYPE: City Council Regular Meeting

MEETING DATE: January 13, 2026

ITEM: ORDINANCE NO. 25-FIN-17 (Second Reading)

To amend the General Fund Budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026, by appropriating \$40,878 consisting of 1) \$225 in donations to Human Services and to Miscellaneous; 2) \$2,953 in additional grant funds from the Virginia Department of Environmental Quality to Nondepartmental and to Intergovernmental Revenue; 3) \$1,700 in funding from Virginia Department of Emergency Management to Public Safety and to Intergovernmental Revenue; 4) \$33,500 in Federal Asset Forfeiture to Public Safety and to Intergovernmental Revenue; and 5) \$2,500 in Restricted Fund Donation Balance to Public Safety and to Miscellaneous.

DEPARTMENT: Finance

INTRODUCED AND SPONSORED BY: City Manager.

PROPOSED ACTION: This item is for second reading of requested budgetary appropriations.

BACKGROUND: The Office on Youth has received \$225 in private donations to support the Shoe Fund.

The City has received an additional \$2,953 in Grant funds from the Department of Environmental Quality for litter prevention and recycling program activities. This brings the total grant award from the Department of Environmental Quality to \$9,953.46 for the current fiscal year.

The Emergency Management Department has received \$1,700 in Radiological Emergency Preparedness Program Grant funds from the Virginia Department of Emergency Management for upgrades to the Emergency Operations Center.

The Police Department received \$33,500 in Federal Asset Forfeiture funds given for participation in the Virginia State Police Task force and is requesting to appropriate those funds to purchase a replacement vehicle for the assigned task force officer.

Staff is requesting to appropriate \$2,500 from the Restricted Adopt-A-COP fund donation balance to the Auxiliary Police to support Colonial Heights Police Staff with significant non-work related challenges.

This item was reviewed and approved on first reading at the Regular City Council meeting on December 16, 2025.

BUDGET/FINANCIAL IMPACT:

Funding for this item was: included not included in the current-year budget N/A

RECOMMENDATION: Staff recommends approval of Ordinance No. 25-FIN-17.

ATTACHMENTS: Ordinance No. 25-FIN-17 Recap; An Ordinance No. 25-FIN-17

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.