

**CITY OF COLONIAL HEIGHTS, VIRGINIA**  
**Special Meeting of City Council**  
**Tuesday, June 15, 2021**

**1. Call to Order.**

**The Special Meeting of City Council was called to order by Mayor Kochuba at 6:02 P.M.**

**2. Roll Call.**

**Present: Councilman John E. Piotrowski  
Councilwoman Dr. Laura F. Poe  
Councilman Robert W. Wade  
Vice Mayor Elizabeth G. Luck  
Mayor T. Gregory Kochuba**

**Absent: Councilman Michael A. Cherry  
Councilman John T. Wood (arrived at 6:40 P.M.)**

**Also Present: Mr. Douglas E. Smith, City Manager  
Mr. Hugh P. Fisher, III, City Attorney  
Mrs. Pamela B. Wallace, City Clerk**

**3. Declarations of Personal Interest**

**A declaration was made by Dr. Poe and filed with the Clerk.**

**The Clerk announced the purpose of the meeting.**

**4. A Work Session on the Following Items:**

- A. Presentation of the second Reaccreditation Award to Colonel Jeffrey W. Faries and the Colonial Heights Police Department by DCJS Accreditation Program Manager Derrick Mays**

**Item A was removed from the agenda due to the illness of the presenter.**

- B. AN ORDINANCE NO 21-16  
(First Reading) To amend and reordain § 273-43, Vehicles and Traffic, of the Colonial Heights City Code, by granting the Director of Finance discretion in the collection of the vehicle tax or license fee.**

**A motion was made by Mr. Wade, seconded by Mr. Piotrowski, to adopt Ordinance No. 21-16.**

**Mr. Smith advised of the issues encountered by staff in the collection of the vehicle tax and/or license fees due to changes in the billing of personal property taxes. Mr. Fisher**

**Special Meeting Minutes**

**June 15, 2021**

**Page 2**

advised the Finance Director requested the language change in an effort to allow flexibility of collection fee dates.

<b>Vote:</b>	<b>5-0</b>
<b>Yes:</b>	<b>Piotrowski</b>
	<b>Poe</b>
	<b>Wade</b>
	<b>Wood</b>
	<b>Luck</b>
	<b>Kochuba</b>
<b>No:</b>	<b>None</b>
<b>Absent:</b>	<b>Cherry</b>
	<b>Wood (arrived at 6:40 P.M.)</b>
<b>Abstained:</b>	<b>None</b>

**Motion UNANIMOUS PASS**

**C. Discussion Regarding Sherwood Hills Swim Club**

Mr. Smith advised this was a follow-up from the previous meeting and opened the floor for discussion and questions from Council.

Dr. Poe wished to address the swim club's delinquent taxes of two years and if the City had a plan to address the situation. Dr. Poe advised she had been in conversation with Mr. Allen Bridgeman to help fully understand the present situation.

Addressing Mr. Piotrowski's question asking if Mr. Bridgeman was the single board member or if there was a multi-person board, Dr. Poe advised Mr. Bridgeman, his wife, and another individual served as the board.

Mr. Fisher provided comments relative to the City's options, including the opportunity for the City's tax collections attorney to brief Council. Continuing, Mr. Fisher added that the biggest piece of advice for those concerned members of the club.

There was no formal action on this item.

**D. Discussion regarding State and Federal Funding Project Applications**

Mr. Flippen advised that the application window for the next round of Revenue Sharing and Transportation Alternatives Program (TAP) funding was currently open; identifying the following multiple projects for submission as well as the cost estimate breakdown for each project:

- **Reconstruction of Roanoke Avenue – Revenue Sharing**
- **Appomattox River Greenway Trail (ARGT) Phase 6 – TAP funding**
- **ARGT / Boulevard Connection – TAP**

**Special Meeting Minutes**

**June 15, 2021**

**Page 3**

- **Addition funding for Safe Routs to School (SRTS) Phase 3 (Middle School) – TAP Cost Estimate**

**Cost Estimate Breakdown**

<b>Project</b>	<b>Total Cost</b>	<b>State/Federal Cost</b>	<b>City Cost</b>
<b>Roanoke Avenue</b>	<b>\$ 1,200,000</b>	<b>\$ 600,000 (50%)</b>	<b>\$ 600,000 (50%)</b>
<b>ARGT Phase 6</b>	<b>\$ 1,300,000</b>	<b>\$ 1,040,000 (80%)</b>	<b>\$ 260,000 (20%)</b>
<b>ARGT/Blvd Conn</b>	<b>\$ 100,000</b>	<b>\$ 80,000 (80%)</b>	<b>\$ 20,000 (20%)</b>
<b>SRTS Phase 3</b>	<b>\$ 155,000</b>	<b>\$ 124,000 (80%)</b>	<b>\$ 31,000 (20%)</b>
<b>Totals</b>	<b>\$ 2,755,000</b>	<b>\$ 1,844,000</b>	<b>\$ 911,000</b>

**E. Public Works Projects Update**

**At the request of Mr. Smith, Mr. Flippen provided information on the following relative to FY2021 utility and transportation/resurfacing projects:**

**Completed Projects FY20-21**

- **Holly Avenue and Jamestown Road**
- **Temple Avenue signalization**
- **Boulevard resurfacing (Westover –New Castle)**
- **Dupuy Avenue modernization**
- **Appomattox River Greenway Trail, Phase 6**
- **Bridge rehabilitation, various structures**

**Active Construction Projects FY20-21 with anticipated completion date**

- **Hrouda Pump Station (summer 2021)**
- **2021 Pavement Preservation (summer 2021)**
- **North Elementary Safe Routes to School Sidewalks Phase 1 (summer 2021)**
- **Lakeview Avenue Modernization (Fall 2022)**

**Planned Projects FY21-22 with anticipated start date**

- **Boulevard and Westover Avenue (winter 2022)**
- **Appomattox River Greenway Trail Phase 5 (winter 2022)**
- **Boulevard and Branders Bridge (spring 2022)**
- **North Elementary Safe Routes to School Sidewalks Phase 2 ( spring 2022)**
- **Boulevard and Temple Intersection Modernization (fall 2023)**

**Mayor Kochuba thanked Mr. Flippen for his presentation and inquired as to the current situation regarding Columbia Gas and construction on Conduit Road. Addressing Mayor Kochuba’s comments, Mr. Flippen advised his staff had many issues with Columbia Gas relative to City projects and confirmed that communication issues between the City and Columbia Gas were being addressed.**

**Special Meeting Minutes**

**June 15, 2021**

**Page 4**

**5. Closed meeting pursuant to the Code of Virginia in accordance with the following provision:**

- **Paragraph A.3 of Section 2.2-3711, to discuss or consider the disposition of publicly held real property at 550 Boulevard and 115 Dupuy Avenue, for development by a business, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.**
- **Paragraph A.19 of Section 2.2-3711, to discuss reports or plans of ACI Solutions related to the security of City-owned facilities, buildings, or structures, or the safety of persons using such facilities, building, or structures.**
- **Paragraph A.5 of Section 2.2-3711, to discuss a prospective business providing housing at Southpark Mall, where no previous announcement has been made of the business' interest in locating its facilities in the community.**

**A motion to convene in closed meeting was made by Mayor Kochuba, seconded by Dr. Poe, at 7:36 P.M.**

<b><u>Vote:</u></b>	<b>6-0</b>
<b>Yes:</b>	<b>Piotrowski</b>
	<b>Poe</b>
	<b>Wade</b>
	<b>Wood</b>
	<b>Luck</b>
	<b>Kochuba</b>
<b>No:</b>	<b>None</b>
<b>Absent:</b>	<b>Cherry</b>
<b>Abstained:</b>	<b>None</b>

**Motion UNANIMOUS PASS**

**6. Voice Vote – Come back into Open Session.**

**A motion to reconvene in open session was made by Mayor Kochuba, seconded by Mr. Piotrowski, and carried unanimously on roll call vote at 9:25 P.M.**

<b><u>Vote:</u></b>	<b>6-0</b>
<b>Yes:</b>	<b>Piotrowski</b>
	<b>Poe</b>
	<b>Wade</b>
	<b>Wood</b>
	<b>Luck</b>
	<b>Kochuba</b>

**Special Meeting Minutes**

**June 15, 2021**

**Page 5**

**No: None**  
**Absent: Cherry**  
**Abstained: None**

**Motion UNANIMOUS PASS**

**As stated by the Clerk, Council was in a closed meeting pursuant to the Code of Virginia in accordance with the following provision:**

- **Paragraph A.3 of Section 2.2-3711, to discuss or consider the disposition of publicly held real property at 550 Boulevard and 115 Dupuy Avenue, for development by a business, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.**
- **Paragraph A.19 of Section 2.2-3711, to discuss reports or plans of ACI Solutions related to the security of City-owned facilities, buildings, or structures, or the safety of persons using such facilities, building, or structures.**
- **Paragraph A.5 of Section 2.2-3711, to discuss a prospective business providing housing at Southpark Mall, where no previous announcement has been made of the business' interest in locating its facilities in the community.**

**Consideration of the following certification:**

**Each member will now certify that to the best of the member's knowledge (i) only public business matters lawfully exempted from open meeting requirements of the act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Any member who believes there was a departure from the requirements of clauses (i) and (ii), shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place.**

**Council members approved this certification, without any stating departure from the requirements of clauses (i) and (ii), by the following roll call vote:**

**Vote: 6-0**  
**Yes: Piotrowski**  
**Poe**  
**Wade**  
**Wood**  
**Luck**  
**Kochuba**  
**No: None**  
**Absent: Cherry**

**Special Meeting Minutes**

**June 15, 2021**

**Page 6**

**Abstained:                                  None**

**Motion UNANIMOUS PASS**

**7.      Adjournment.**

**A motion to adjourn the Special Meeting was made by Mayor Kochuba, seconded by Mr. Wade, and carried unanimously on voice vote at 9:25 P.M.**

**APPROVED:**

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**T. Gregory Kochuba, Mayor**

**ATTEST:**

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**Pamela B. Wallace, City Clerk**