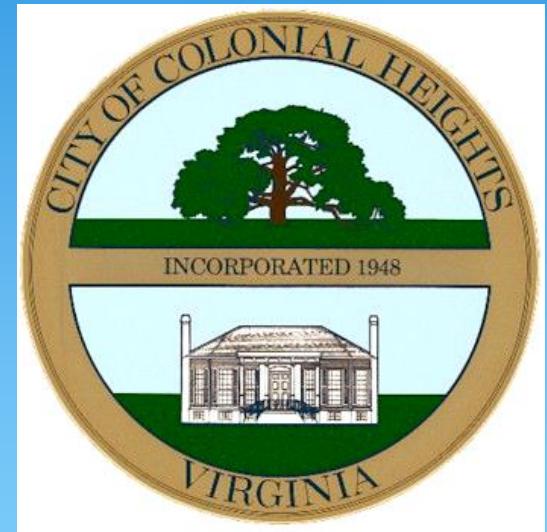


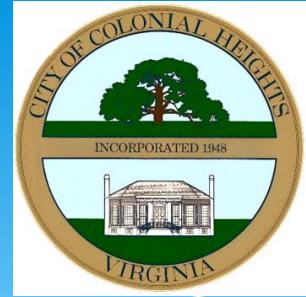
# Colonial Heights City Council Meeting

August 9, 2016



# Colonial Heights City Council Meeting

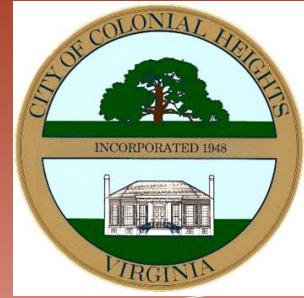
## August 9, 2016



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – John E. Piotrowski**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

# Colonial Heights City Council Meeting

## August 9, 2016



### **7. Commendations and Presentations**

#### ***A. A Presentation by Friends of the Lower Appomattox River (FOLAR)***

# FOLAR Semi Annual Informative Presentation

9 August 2016

Johnny Partin  
Board Member, Hopewell  
Fund Development Committee Chair





# Overview

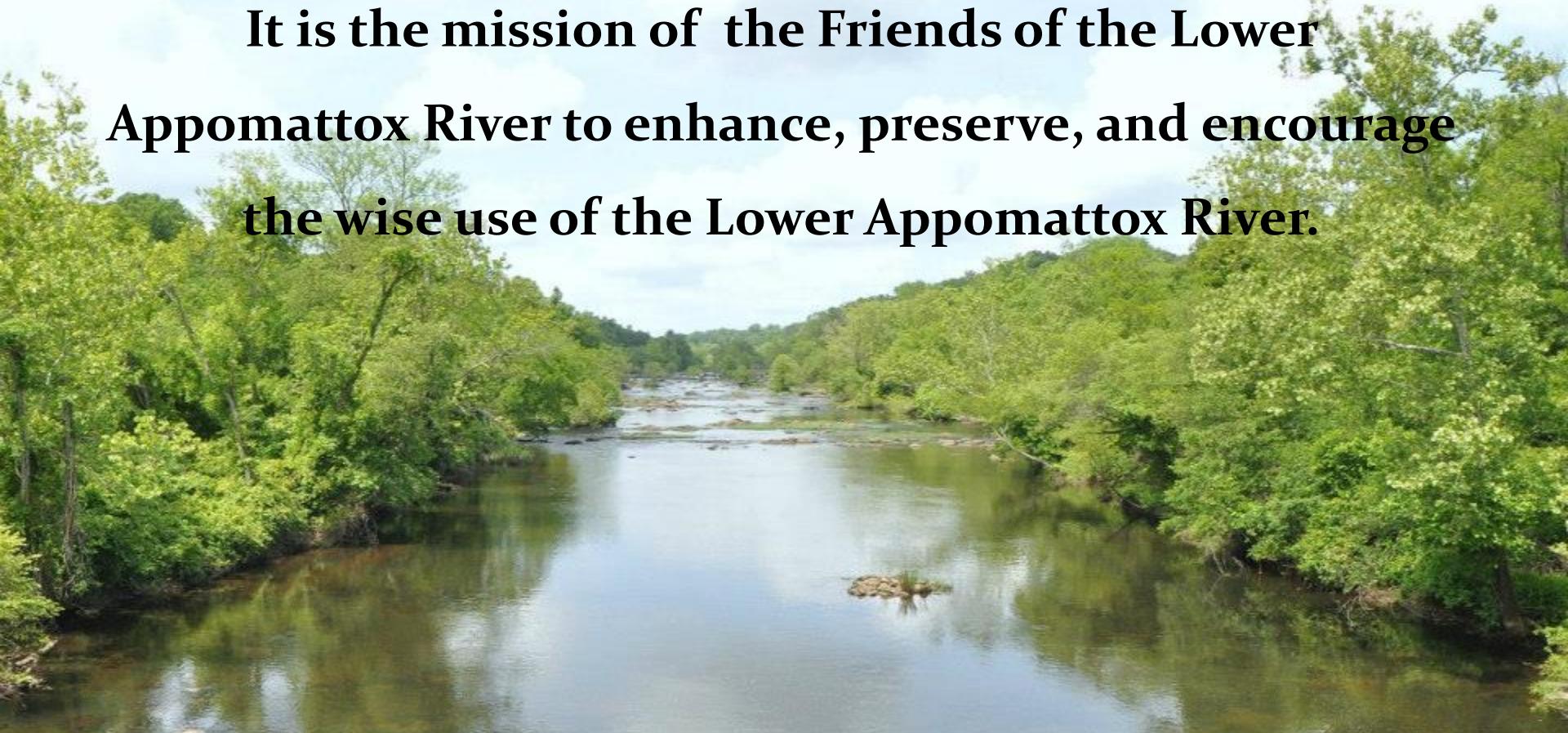
- Mission
- Recap 2015 Successes
- 2016 Semi-Annual Impact
  - Environmental Service Projects
  - Environmental Education/Outreach
  - Eco-Economic Development
- Goals Moving Forward
- Questions



# Mission



**It is the mission of the Friends of the Lower Appomattox River to enhance, preserve, and encourage the wise use of the Lower Appomattox River.**



# Recap of 2015 Success

- River Clean Ups
- Hosted our Inaugural “RiverFest”
- Engaged 240+ students in outdoor-environmental education
- Received the Cleveland A. Wright Award for Outstanding Community Service from the Cameron Foundation



# Environmental Service Projects

- **Annual Regional River Clean Up**
  - Removed 4,700+ lbs trash
- **Community River Clean Ups with CBF, KVB, VSU students, VMI cadets, Regional Youth**
  - Removed roughly 5,100+ lbs of trash
- **Storm Drain Market Project**
  -



# Environmental Outreach and Education

- **Stewards of the River Community Partnership Award (JRAC)**
- **2<sup>nd</sup> Annual RiverFest**
  - 800+ people attend
  - 20+ education exhibits and 15 community sponsors
- **Canoemobile and Summer Camp Days**



# Regional Eco-Economic Impact

- **Appomattox River Regional Park 5K**
  - Regraged and laid new stone
  - Raised \$1500+ for the completion of the 23 mile river trail
- **2<sup>nd</sup> Annual RiverFest**
  - Regraged and laid new stone
  - Raised \$500 for the completion of the 23 mile river trail
- **Cameron Foundation Planning Grant**
  - Trail Master Plan and Branding & Signage Master Plan



# Regional Eco-Economic Impact

- **Fund Development**
  - Cultivate investments into community infrastructure
- **Marketing**
  - Develop communication and outreach
- **Tourism**
  - Promote and execute special community events



# Goals Going Forward: *Build the Future*



**ACCELERATE Completion of the Trail + Build FOLAR Capacity**



**Together we make a difference – Join, Donate, Use & Enjoy the River!**



FOLAR Volunteers



# THANK YOU!

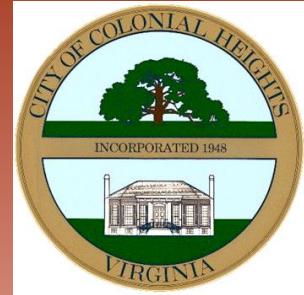
For more information: **Wendy Austin, Executive Director**  
**Friends of the Lower Appomattox River**  
O) 804-861-1666 M) 804-543-0325  
Email: [Getinvolved@folar-va.org](mailto:Getinvolved@folar-va.org)  
On the Web: [www.Folar-VA.org](http://www.Folar-VA.org)



Instagram

# Colonial Heights City Council Meeting

## August 9, 2016

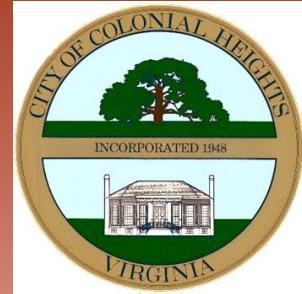


### 7. Commendations and Presentations

***B. A Presentation to Chief Faries and  
Colonial Heights Police Department  
by the Southside Virginia  
Association of Realtors***

# Colonial Heights City Council Meeting

## August 9, 2016



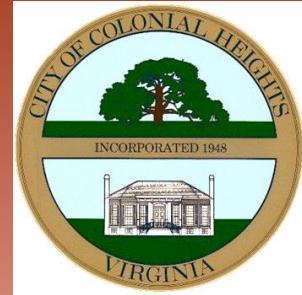
### **7. Commendations and Presentations**

#### ***C. Introduction of new employees within the Fleet Maintenance, Finance, and Police Departments:***

- \* Brian Cox - Heavy Truck/Bus Technician
- \* Peggy Whitehurst - Revenue Supervisor
  - \* Debra Holt - Financial Technician I
  - \* Phyllis Neal - Financial Technician I
  - \* Cheryl Rondini - Financial Technician I
- \* John Holladay, Jr. - Meter Reader
- \* Micaulay Fable - Police Officer

# Colonial Heights City Council Meeting

## August 9, 2016

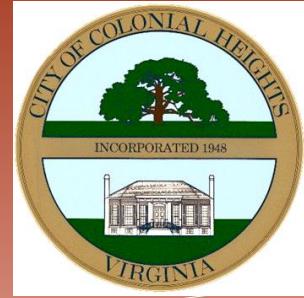


### 7. Commendations and Presentations

#### *D. Recognition of Recent City of Colonial Heights Police Department Promotions*

# Colonial Heights City Council Meeting

## August 9, 2016



### 7. Commendations and Presentations

#### *E. Update on Kroger Development Project*

# Colonial Heights City Council Meeting

## August 9, 2016

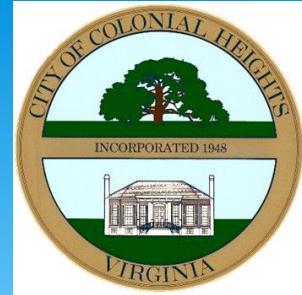


### 8. Written Petitions and Communications

- ❖ *None*

# Colonial Heights City Council Meeting

## August 9, 2016

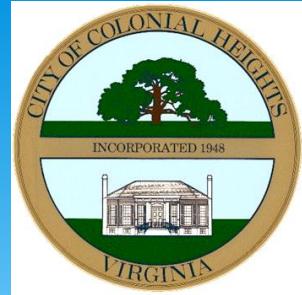


### 9. Reading of Manner Addressing Council

**ANY MEMBER OF THE PUBLIC ADDRESSING THE COUNCIL SHALL APPROACH THE LECTERN, GIVE HIS NAME AND ADDRESS IN AN AUDIBLE TONE OF VOICE FOR THE RECORD, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. UNLESS FURTHER TIME IS GRANTED BY COUNCIL, ANY MEMBER OF THE PUBLIC SHALL ADDRESS THE COUNCIL FOR A MAXIMUM OF FIVE (5) MINUTES, REGARDLESS OF THE NUMBER OF ISSUES HE DESIRES TO DISCUSS. PROVIDED HOWEVER, THAT THE MAIN PROPONENT OF ANY APPLICATION, PETITION, OR PLAN THAT IS THE SUBJECT OF A PUBLIC HEARING SHALL BE ALLOWED TO ADDRESS THE COUNCIL INITIALLY FOR A MAXIMUM OF TEN (10) MINUTES AND LATER IN REBUTTAL FOR A MAXIMUM OF THREE (3) MINUTES.**

# Colonial Heights City Council Meeting

## August 9, 2016

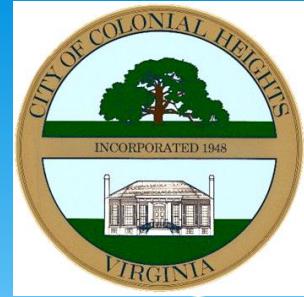


### **10. Advertised Public Hearing**

***A. RESOLUTION NO 16-32 A Resolution of the City Council of the City of Colonial Heights, Virginia authorizing the issuance of General Obligation Public Improvement and Refunding Bonds, Series 2016***

# Colonial Heights City Council Meeting

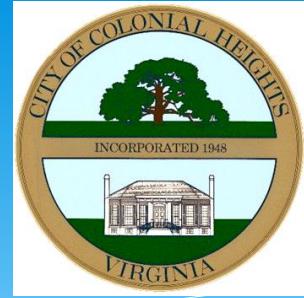
## August 9, 2016



### 11. Hearing of Citizens Generally on Non-Agenda Items

# Colonial Heights City Council Meeting

## August 9, 2016

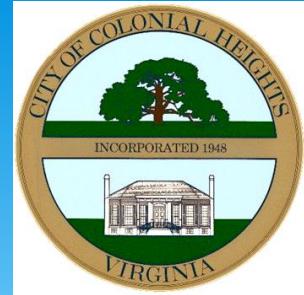


### 12. Consent Agenda

**A. AN ORDINANCE NO 16-23 (Second Reading) To adopt a revised General Pay Plan Class and Salary Range that includes new grade assignments for the Director of Information Technology, Paralegal/Deputy City Clerk, Executive Assistant, and Administrative Assistant; and adopts revised job descriptions for three of the positions.**

# Colonial Heights City Council Meeting

## August 9, 2016

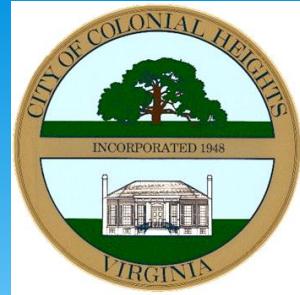


### 12. Consent Agenda

***B. AN ORDINANCE NO. 16-FIN-12 (Second Reading) To amend the Capital Projects Fund Budget to appropriate \$11,000,000 in Future Debt instruments; \$5,500,00 for the Public Safety Radio Communications System and \$5,500,000 for the School Board CIP***

# Colonial Heights City Council Meeting

## August 9, 2016



12.

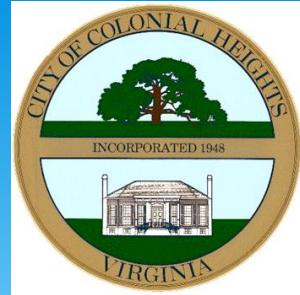
### Consent Agenda

C.

***AN ORDINANCE NO 16-FIN-13 (Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017, to appropriate funds in the aggregate amount of \$9,338 to net Constitutional Office recoveries to be added to Contingencies; and \$227,104 in reallocations and modifications of budget and general salary adjustment effective July 1, 2016, modification of existing positions, and updating of employee salary lapse amounts.***

# Colonial Heights City Council Meeting

## August 9, 2016



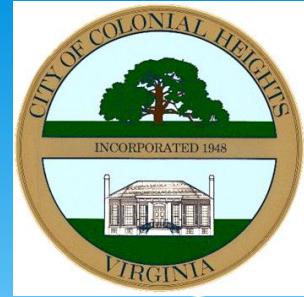
### 12. Consent Agenda

**D.**

***AN ORDINANCE NO. 16-FIN-14 (Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017, to appropriate funds in the aggregate amount of \$121,957, which consists of \$111,855 in State funding changes (\$92,589 allocated to street maintenance; a reduction of \$1,094 in library funding; and \$20,360 allocated to contingencies), a reduction of \$1,898 in administrative charges that were estimated in the original budget, and \$12,000 in funds from the Department of Conservation to the Office on Youth for the Pocahontas State Work Program***

# Colonial Heights City Council Meeting

## August 9, 2016



### 12. Consent Agenda

***E. Regular Meeting Minutes***

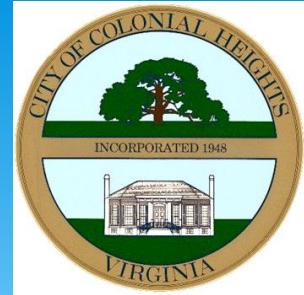
***May 10, 2016***

***F. Special Meeting Minutes***

***July 12, 2016***

# Colonial Heights City Council Meeting

## August 9, 2016

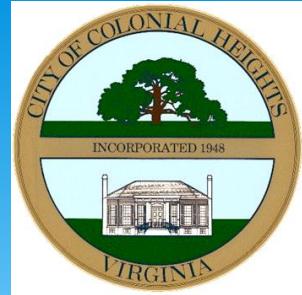


### **13. Introduction and Consideration of Ordinances and Resolutions**

***A. RESOLUTION NO 16-31 A Resolution  
of the City Council of the City of  
Colonial Heights, Virginia declaring  
its intention to reimburse itself from  
the proceeds of one or more  
financings for certain capital project  
costs***

# Colonial Heights City Council Meeting

## August 9, 2016

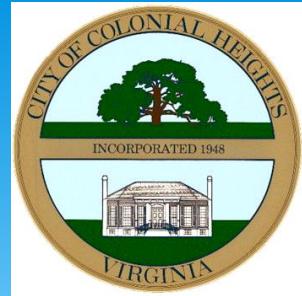


### **13. Introduction and Consideration of Ordinances and Resolutions**

***B. RESOLUTION NO 16-33 Authorizing  
the City Manager to enter into a  
contract with U.S. Digital Designs,  
Inc. and contracts with other entities  
who will furnish parts or services for  
the new public safety radio system***

# Colonial Heights City Council Meeting

## August 9, 2016



### **13. Introduction and Consideration of Ordinances and Resolutions**

**C. *AN ORDINANCE NO 16-18, AS  
AMENDED (First Reading) To amend  
and reordain § 286-612 of Chapter  
286 of the Colonial Heights City Code,  
relating to fees***

# FEE STRUCTURE: PLANNING/ZONING BUILDING INSPECTIONS

Presented by:  
C. Scott Davis,  
LP.D.  
Director of Planning  
and Community  
Development

# OVERVIEW OF FEE STUDY

## ■ Why review our fee structure?

- Verify fees are relevant to certain costs to the City – pay for resources you use
- Fees covering statutory costs instead of general fund dollars
- Comparison with other local governments - especially those w/growth

# OVERVIEW OF FEE STUDY

- Division compared fees with certain localities
  - Surrounding area and those used in previous studies by City Council
    - Chesterfield County
    - Dinwiddie County
    - City of Fredericksburg
    - City of Hopewell
    - City of Martinsville
    - County of Prince George
    - City of Petersburg
    - City of Salem
    - City of Staunton
    - City of Williamsburg
    - City of Winchester
- Planning/Zoning Fees
  - Certain fees titled differently or not applicable
  - Statutory required public hearing costs – not fully covered by fees

# CURRENT PLANNING/ZONING FEES

Fees	
Zoning Map Amendment	\$900
Zoning Text Amendment	\$900
Special Use Permit*	\$900
Special Exception Permit	\$900
Site Plan - Preliminary	\$300
Site Plan - Final	\$750 - \$35 per acre - \$1100
Resubmittals - 3rd or more	\$250 per
Preliminary Subdivision	\$300
Lot Subdivision - Final Plat	
Variance	\$450
Fence Permit	\$10
Sign Permit - Permanent	\$50
Sign Permit - Temp 45 days	\$20
Sign Permit - Temp 180	\$75
Wetland Development	\$350
Zoning Opinion	\$25
Zoning Permit	\$25
Certificate of Zoning Compliance	\$25
Boundary Line Adjustment	\$11

# PROPOSED PLANNING/ZONING FEES

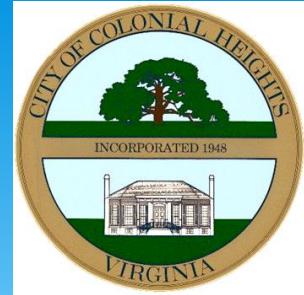
Fees	
Rezoning/Comprehensive Plan Change	\$1,500
Special Use Permit	\$1,500
Special Exception Permit	\$1,500
Site Plan - Preliminary	\$500
Site Plan - Final	\$750 - \$35 per acre - \$1100
Resubmittals - 3rd or more	\$250 per submittal
Variance	\$1,000
Fence Permit	\$50
Sign Permit - Permanent	\$75
Sign Permit - Temp 45 days	\$45
Sign Permit - Temp 180	\$60
Wetland Development	\$350
Zoning Opinion	\$100
Zoning Permit	\$50
Certificate of Zoning Compliance	\$100

# FEE CHANGES ACCOMPLISH

- Costs related to resources/services used
- Better use of general fund dollars
- Streamlines fee structure
- Updates outdated fees

# Colonial Heights City Council Meeting

## August 9, 2016

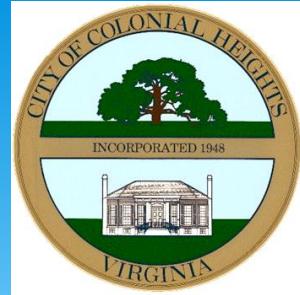


### **13. Introduction and Consideration of Ordinances and Resolutions**

***D. AN ORDINANCE NO 16-25 (First  
Reading). To amend Section 273-36 of  
Chapter 273, Vehicles and Traffic, of  
the City Code.***

# Colonial Heights City Council Meeting

## August 9, 2016

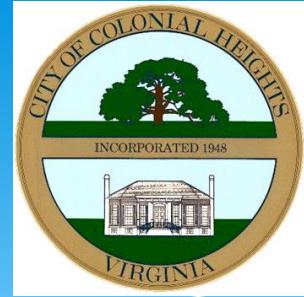


### **13. Introduction and Consideration of Ordinances and Resolutions**

***E. A ORDINANCE NO 16-FIN-15 (First  
Reading) To amend the General Fund  
Budget for the fiscal year beginning  
July 1, 2016 and ending June 30,  
2017, to appropriate \$44,810 in  
additional grant funding from the  
Department of Criminal Justice  
Services for the funding of an  
additional person in the Victim  
Witness Program***

# Colonial Heights City Council Meeting

## August 9, 2016

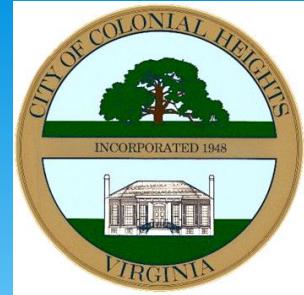


### **13. Introduction and Consideration of Ordinances and Resolutions**

***F. A RESOLUTION NO 16-29 (Single  
Reading) Authorizing signatures of  
certain officers to appear on checks of  
various accounts of the City of  
Colonial Heights, Virginia, effective  
August 10, 2016; and to appeal  
Resolution No. 16-14***

# Colonial Heights City Council Meeting

## August 9, 2016

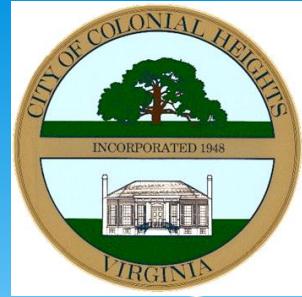


### **13. Introduction and Consideration of Ordinances and Resolutions**

**G. A *RESOLUTION NO 16-23 A Resolution  
approving and adopting the Rabies  
Exposure Response Plan for the  
Chesterfield Health District***

# Colonial Heights City Council Meeting

## August 9, 2016

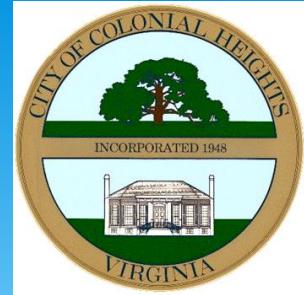


### **13. Introduction and Consideration of Ordinances and Resolutions**

***H. A RESOLUTION NO 16-30 A Resolution  
of the City Council of the City of  
Colonial Heights, Virginia, endorsing  
S. 718 and H.R. 1621, the Petersburg  
National Battlefield Boundary  
Modification Acts***

# Colonial Heights City Council Meeting

## August 9, 2016

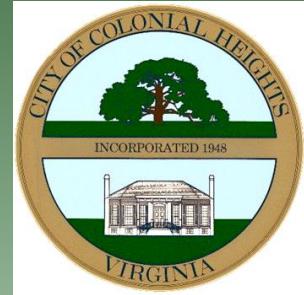


### **14. Unfinished Business, Contested Ordinances and Resolutions, and Items Removed from the Consent Agenda**

***\*None***

# Colonial Heights City Council Meeting

## August 9, 2016



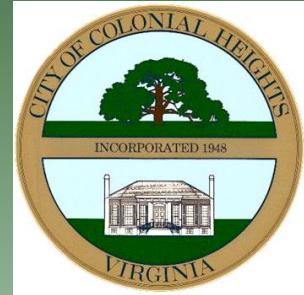
### **15. Reports of Officers and Documents Related Thereto**

#### ***A. City Manager***

##### **1. Review and Discussion of City Rental Inspection Program**

# Colonial Heights City Council Meeting

## August 9, 2016



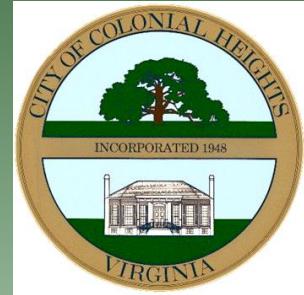
### **15. Reports of Officers and Documents Related Thereto**

#### ***A. City Manager***

##### **2. General Activity Report and/or Project Update**

# Colonial Heights City Council Meeting

## August 9, 2016

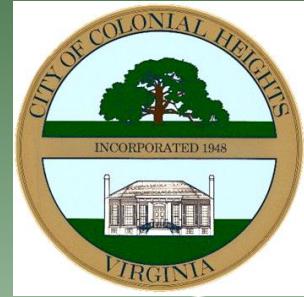


### **15. Reports of Officers and Documents Related Thereto**

#### ***B. City Attorney***

# Colonial Heights City Council Meeting

## August 9, 2016

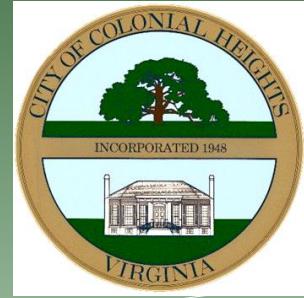


### 15. **Reports of Officers and Documents Related Thereto**

#### C. ***Director of Planning and Community Development***

# Colonial Heights City Council Meeting

## August 9, 2016



**16. Consideration of Claims.**

**17. Adjournment**

# Colonial Heights City Council Meeting

August 9, 2016

