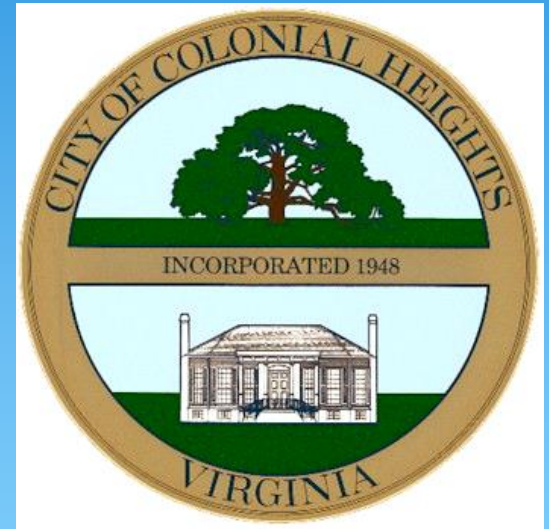


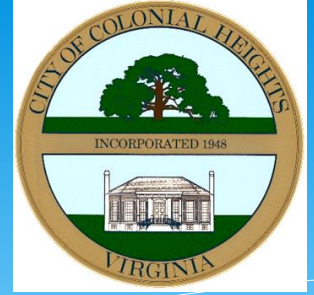
Colonial Heights City Council Meeting

August 9, 2016



Colonial Heights City Council Meeting

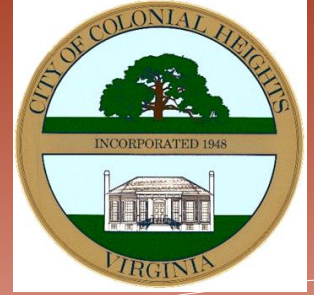
August 9, 2016



1. **Call to Order**
2. **Roll Call**
3. **Devotion** – John E. Piotrowski
4. **Pledge of Allegiance**
5. **Adoption of Agenda**
6. **Declarations of Personal Interest**

Colonial Heights City Council Meeting

August 9, 2016

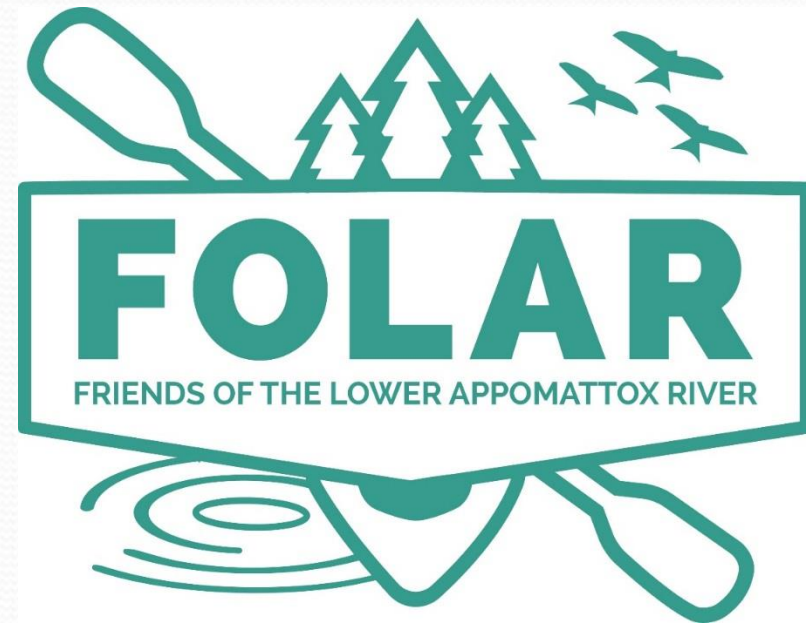


7. Commendations and Presentations

A. A Presentation by Friends of the Lower Appomattox River (FOLAR)

FOLAR Semi Annual Informative Presentation

9 August 2016



Johnny Partin
Board Member, Hopewell
Fund Development Committee Chair

Overview



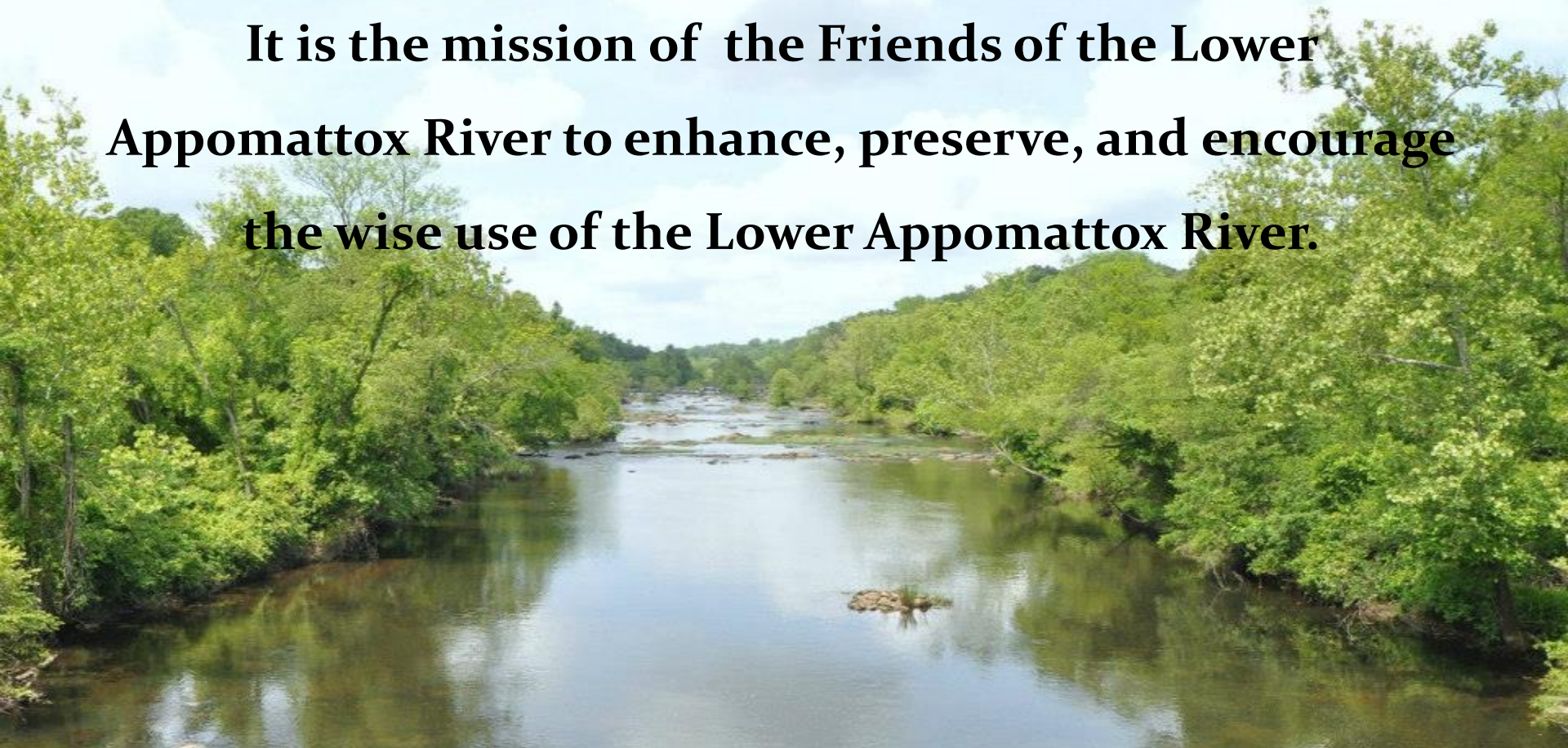
- Mission
- Recap 2015 Successes
- 2016 Semi-Annual Impact
 - Environmental Service Projects
 - Environmental Education/Outreach
 - Eco-Economic Development
- Goals Moving Forward
- Questions



Mission



It is the mission of the Friends of the Lower Appomattox River to enhance, preserve, and encourage the wise use of the Lower Appomattox River.



Recap of 2015 Success

- River Clean Ups
- Hosted our Inaugural “RiverFest”
- Engaged 240+ students in outdoor-environmental education
- Received the Cleveland A. Wright Award for Outstanding Community Service from the Cameron Foundation



Environmental Service Projects

- **Annual Regional River Clean Up**
 - Removed 4,700+ lbs trash
- **Community River Clean Ups** *with CBF, KVB, VSU students, VMI cadets, Regional Youth*
 - Removed roughly 5,100+ lbs of trash
- **Storm Drain Market Project**



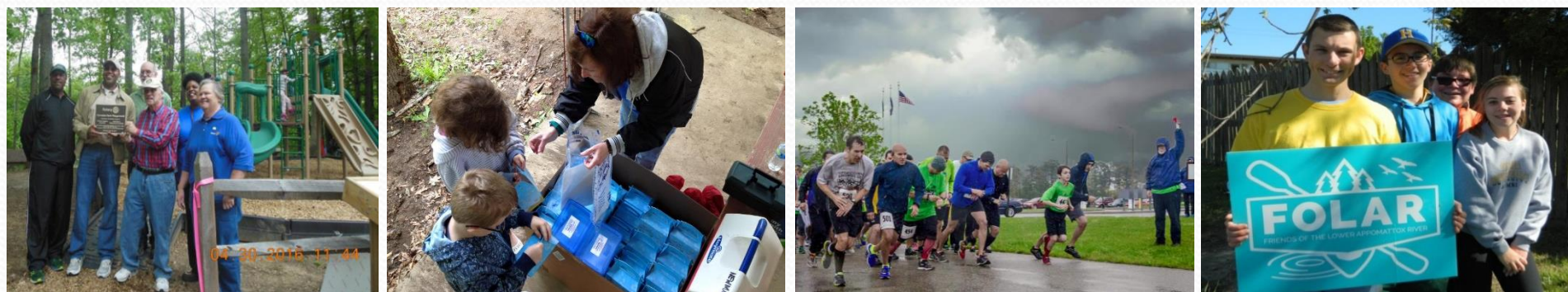
Environmental Outreach and Education

- **Stewards of the River Community Partnership Award (JRAC)**
- **2nd Annual RiverFest**
 - 800+ people attend
 - 20+ education exhibits and 15 community sponsors
- **Canoemobile and Summer Camp Days**



Regional Eco-Economic Impact

- **Appomattox River Regional Park 5K**
 - Regraded and laid new stone
 - Raised \$1500+ for the completion of the 23 mile river trail
- **2nd Annual RiverFest**
 - Regraded and laid new stone
 - Raised \$500 for the completion of the 23 mile river trail
- **Cameron Foundation Planning Grant**
 - Trail Master Plan and Branding & Signage Master Plan



Regional Eco-Economic Impact

- **Fund Development**

- Cultivate investments into community infrastructure

- **Marketing**

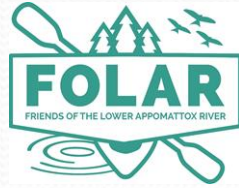
- Develop communication and outreach

- **Tourism**

- Promote and execute special community events



Goals Going Forward: *Build the Future*



ACCELERATE Completion of the Trail + Build FOLAR Capacity



Together we make a difference – Join, Donate, Use & Enjoy the River!



THANK YOU!

For more information: **Wendy Austin**, *Executive Director*

Friends of the Lower Appomattox River

O) 804-861-1666 M) 804-543-0325

Email: Getinvolved@folar-va.org

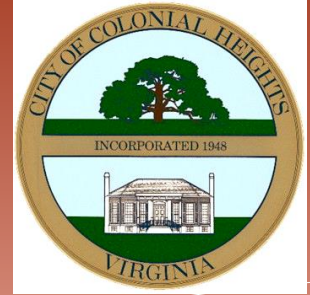
On the Web: www.Folar-VA.org



Instagram

Colonial Heights City Council Meeting

August 9, 2016

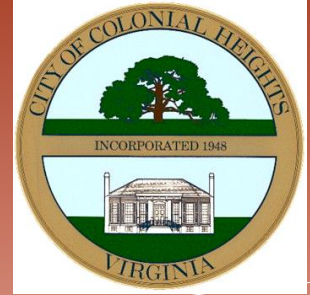


7. Commendations and Presentations

B. A Presentation to Chief Farries and Colonial Heights Police Department by the Southside Virginia Association of Realtors

Colonial Heights City Council Meeting

August 9, 2016



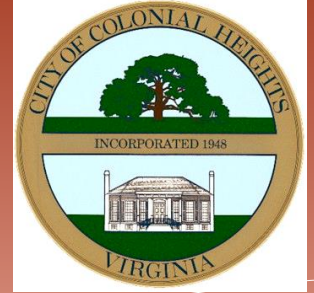
7. Commendations and Presentations

C. *Introduction of new employees within the Fleet Maintenance, Finance, and Police Departments:*

- * **Brian Cox - Heavy Truck/Bus Technician**
- * **Peggy Whitehurst - Revenue Supervisor**
 - * **Debra Holt - Financial Technician I**
 - * **Phyllis Neal - Financial Technician I**
- * **Cheryl Rondini - Financial Technician I**
 - * **John Holladay, Jr. - Meter Reader**
 - * **Micaulay Fable - Police Officer**

Colonial Heights City Council Meeting

August 9, 2016

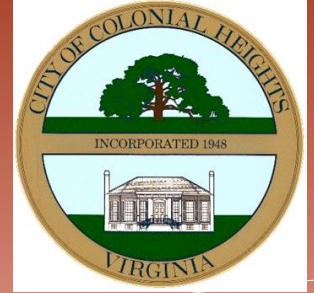


7. Commendations and Presentations

D. Recognition of Recent City of Colonial Heights Police Department Promotions

Colonial Heights City Council Meeting

August 9, 2016



7. Commendations and Presentations

E. Update on Kroger Development Project

Colonial Heights City Council Meeting

August 9, 2016

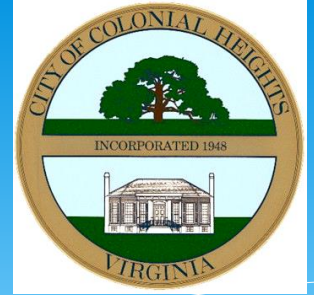


8. Written Petitions and Communications

❖ *None*

Colonial Heights City Council Meeting

August 9, 2016

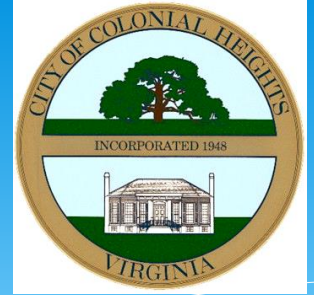


9. Reading of Manner Addressing Council

ANY MEMBER OF THE PUBLIC ADDRESSING THE COUNCIL SHALL APPROACH THE LECTERN, GIVE HIS NAME AND ADDRESS IN AN AUDIBLE TONE OF VOICE FOR THE RECORD, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. UNLESS FURTHER TIME IS GRANTED BY COUNCIL, ANY MEMBER OF THE PUBLIC SHALL ADDRESS THE COUNCIL FOR A MAXIMUM OF FIVE (5) MINUTES, REGARDLESS OF THE NUMBER OF ISSUES HE DESIRES TO DISCUSS. PROVIDED HOWEVER, THAT THE MAIN PROPONENT OF ANY APPLICATION, PETITION, OR PLAN THAT IS THE SUBJECT OF A PUBLIC HEARING SHALL BE ALLOWED TO ADDRESS THE COUNCIL INITIALLY FOR A MAXIMUM OF TEN (10) MINUTES AND LATER IN REBUTTAL FOR A MAXIMUM OF THREE (3) MINUTES.

Colonial Heights City Council Meeting

August 9, 2016

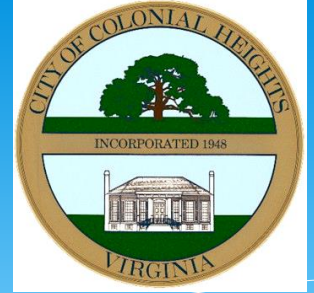


10. Advertised Public Hearing

A. *RESOLUTION NO 16-32 A Resolution of the City Council of the City of Colonial Heights, Virginia authorizing the issuance of General Obligation Public Improvement and Refunding Bonds, Series 2016*

Colonial Heights City Council Meeting

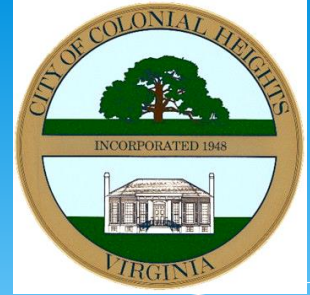
August 9, 2016



11. Hearing of Citizens Generally on Non-Agenda Items

Colonial Heights City Council Meeting

August 9, 2016

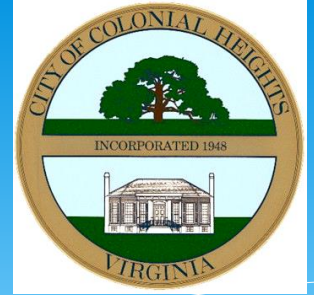


12. Consent Agenda

- A. *AN ORDINANCE NO 16-23 (Second Reading) To adopt a revised General Pay Plan Class and Salary Range that includes new grade assignments for the Director of Information Technology, Paralegal/Deputy City Clerk, Executive Assistant, and Administrative Assistant; and adopts revised job descriptions for three of the positions.***

Colonial Heights City Council Meeting

August 9, 2016

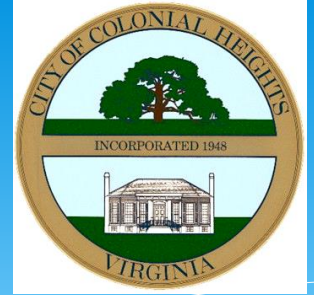


12. Consent Agenda

B. AN ORDINANCE NO.16-FIN-12 (Second Reading) To amend the Capital Projects Fund Budget to appropriate \$11,000,000 in Future Debt instruments; \$5,500,00 for the Public Safety Radio Communications System and \$5,500,000 for the School Board CIP

Colonial Heights City Council Meeting

August 9, 2016

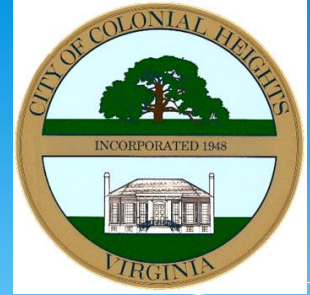


12. Consent Agenda

- C.** ***AN ORDINANCE NO 16-FIN-13 (Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017, to appropriate funds in the aggregate amount of \$9,338 to net Constitutional Office recoveries to be added to Contingencies; and \$227,104 in reallocations and modifications of budget and general salary adjustment effective July 1, 2016, modification of existing positions, and updating of employee salary lapse amounts.***

Colonial Heights City Council Meeting

August 9, 2016



12. Consent Agenda

D.

AN ORDINANCE NO.16-FIN-14 (Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017, to appropriate funds in the aggregate amount of \$121,957, which consists of \$111,855 in State funding changes (\$92,589 allocated to street maintenance; a reduction of \$1,094 in library funding; and \$20,360 allocated to contingencies), a reduction of \$1,898 in administrative charges that were estimated in the original budget, and \$12,000 in funds from the Department of Conservation to the Office on Youth for the Pocahontas State Work Program

Colonial Heights City Council Meeting

August 9, 2016



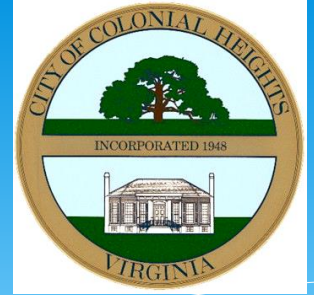
12. Consent Agenda

***E. Regular Meeting Minutes
May 10, 2016***

***F. Special Meeting Minutes
July 12, 2016***

Colonial Heights City Council Meeting

August 9, 2016

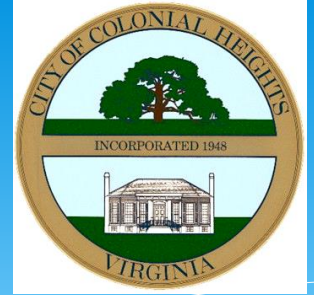


13. Introduction and Consideration of Ordinances and Resolutions

A. RESOLUTION NO 16-31 A Resolution of the City Council of the City of Colonial Heights, Virginia declaring its intention to reimburse itself from the proceeds of one or more financings for certain capital project costs

Colonial Heights City Council Meeting

August 9, 2016

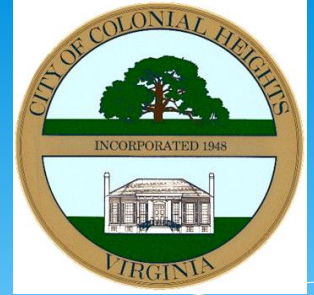


13. Introduction and Consideration of Ordinances and Resolutions

***B. RESOLUTION NO 16-33 Authorizing
the City Manager to enter into a
contract with U.S. Digital Designs,
Inc. and contracts with other entities
who will furnish parts or services for
the new public safety radio system***

Colonial Heights City Council Meeting

August 9, 2016



13. Introduction and Consideration of Ordinances and Resolutions

**C. *AN ORDINANCE NO 16-18, AS
AMENDED (First Reading) To amend
and reordain § 286-612 of Chapter
286 of the Colonial Heights City Code,
relating to fees***

FEE STRUCTURE: PLANNING/ZONING BUILDING INSPECTIONS

Presented by:
C. Scott Davis,
LP.D.
Director of Planning
and Community
Development

OVERVIEW OF FEE STUDY

■ Why review our fee structure?

- Verify fees are relevant to certain costs to the City – pay for resources you use
- Fees covering statutory costs instead of general fund dollars
- Comparison with other local governments - especially those w/growth

OVERVIEW OF FEE STUDY

■ Division compared fees with certain localities

■ Surrounding area and those used in previous studies by City Council

- Chesterfield County
- Dinwiddie County
- City of Fredericksburg
- City of Hopewell
- City of Martinsville
- County of Prince George
- City of Petersburg
- City of Salem
- City of Staunton
- City of Williamsburg
- City of Winchester

■ Planning/Zoning Fees

- Certain fees titled differently or not applicable
- Statutory required public hearing costs – not fully covered by fees

CURRENT PLANNING/ZONING FEES

Fees	
Zoning Map Amendment	\$900
Zoning Text Amendment	\$900
Special Use Permit*	\$900
Special Exception Permit	\$900
Site Plan - Preliminary	\$300
Site Plan - Final	\$750 - \$35 per acre - \$1100
Resubmittals - 3rd or more	\$250 per
Preliminary Subdivision	\$300
Lot Subdivision - Final Plat	
Variance	\$450
Fence Permit	\$10
Sign Permit - Permanent	\$50
Sign Permit - Temp 45 days	\$20
Sign Permit - Temp 180	\$75
Wetland Development	\$350
Zoning Opinion	\$25
Zoning Permit	\$25
Certificate of Zoning Compliance	\$25
Boundary Line Adjustment	\$11

PROPOSED PLANNING/ZONING FEES

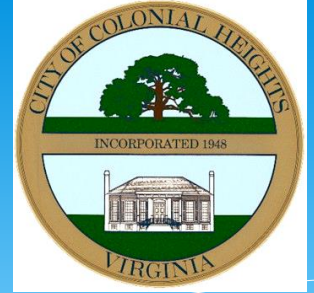
Fees	
Rezoning/Comprehensive Plan Change	\$1,500
Special Use Permit	\$1,500
Special Exception Permit	\$1,500
Site Plan - Preliminary	\$500
Site Plan - Final	\$750 - \$35 per acre - \$1100
Resubmittals - 3rd or more	\$250 per submittal
Variance	\$1,000
Fence Permit	\$50
Sign Permit - Permanent	\$75
Sign Permit - Temp 45 days	\$45
Sign Permit - Temp 180	\$60
Wetland Development	\$350
Zoning Opinion	\$100
Zoning Permit	\$50
Certificate of Zoning Compliance	\$100

FEE CHANGES ACCOMPLISH

- Costs related to resources/services used
- Better use of general fund dollars
- Streamlines fee structure
- Updates outdated fees

Colonial Heights City Council Meeting

August 9, 2016

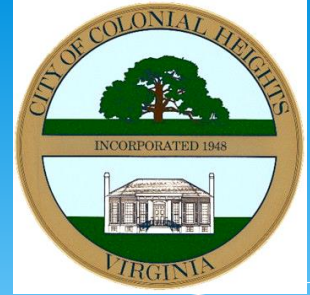


13. Introduction and Consideration of Ordinances and Resolutions

D. AN ORDINANCE NO 16-25 (First Reading). To amend Section 273-36 of Chapter 273, Vehicles and Traffic, of the City Code.

Colonial Heights City Council Meeting

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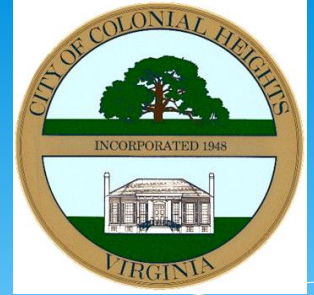


13. Introduction and Consideration of Ordinances and Resolutions

E. A ORDINANCE NO16-FIN-15 (First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017, to appropriate \$44,810 in additional grant funding from the Department of Criminal Justice Services for the funding of an additional person in the Victim Witness Program

Colonial Heights City Council Meeting

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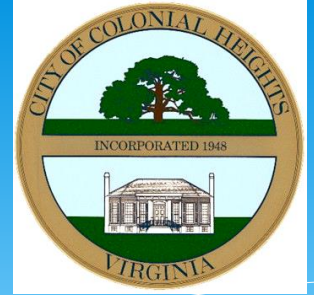


13. Introduction and Consideration of Ordinances and Resolutions

F. A RESOLUTION NO 16-29 (Single Reading) Authorizing signatures of certain officers to appear on checks of various accounts of the City of Colonial Heights, Virginia, effective August 10, 2016; and to appeal Resolution No. 16-14

Colonial Heights City Council Meeting

August 9, 2016

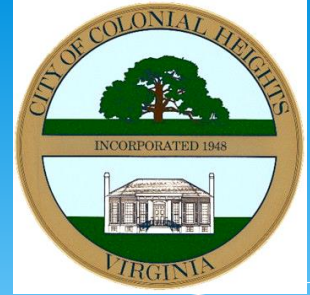


13. Introduction and Consideration of Ordinances and Resolutions

***G. A RESOLUTION NO 16-23 A Resolution
approving and adopting the Rabies
Exposure Response Plan for the
Chesterfield Health District***

Colonial Heights City Council Meeting

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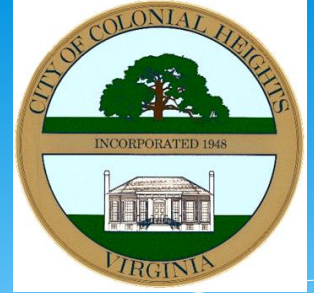


13. Introduction and Consideration of Ordinances and Resolutions

***H. A RESOLUTION NO 16-30 A Resolution
of the City Council of the City of
Colonial Heights, Virginia, endorsing
S. 718 and H.R. 1621, the Petersburg
National Battlefield Boundary
Modification Acts***

Colonial Heights City Council Meeting

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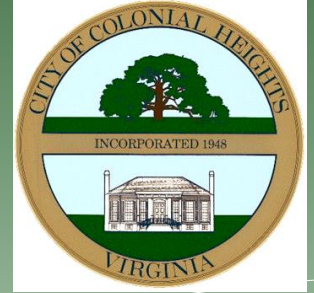


14. Unfinished Business, Contested Ordinances and Resolutions, and Items Removed from the Consent Agenda

****None***

Colonial Heights City Council Meeting

August 9, 2016



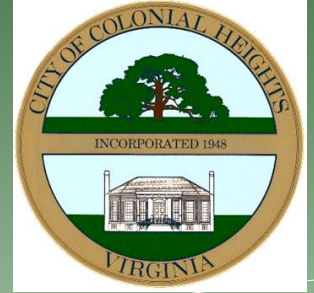
15. Reports of Officers and Documents Related Thereto

A. *City Manager*

1. Review and Discussion of City Rental Inspection Program

Colonial Heights City Council Meeting

August 9, 2016



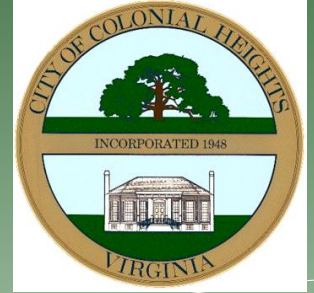
15. Reports of Officers and Documents Related Thereto

A. *City Manager*

2. General Activity Report and/or Project Update

Colonial Heights City Council Meeting

August 9, 2016

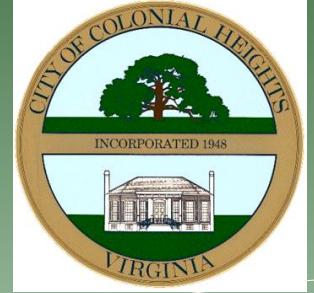


15. Reports of Officers and Documents Related Thereto

B. City Attorney

Colonial Heights City Council Meeting

August 9, 2016

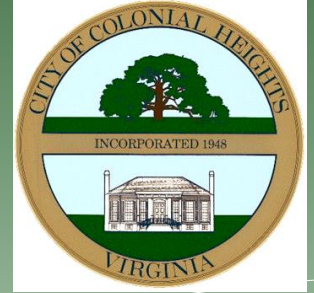


15. Reports of Officers and Documents Related Thereto

C. *Director of Planning and Community Development*

Colonial Heights City Council Meeting

August 9, 2016



16. Consideration of Claims.

17. Adjournment

Colonial Heights City Council Meeting

August 9, 2016

